

RECORD OF THE PROCEEDINGS**OKANOGAN COUNTY****NOVEMBER 25, 2019**

The Okanogan County Board of Commissioners met in regular session at 123 5th Avenue North, Okanogan, Washington on November 25, 2019, Vice Chairman, Commissioner Chris Branch; Member, Commissioner Andy Hover and Laleña Johns, Clerk of the Board, present.

Chairman, Commissioner Jim DeTro absent at the time the meeting convened at 9:00 a.m.

Pledge of Allegiance

Commissioners recited the pledge.

Review Commissioners Agenda and Consent Agenda

Commissioners discussed their agenda and consent agenda. No changes were offered.

Briefing Among Commissioners – Discuss Individual Weekly Meetings & Schedules

Commissioners discussed their individual weekly meetings & schedules.

Commissioner DeTro arrived at 9:50 a.m.

Motion Closed Session Union Negotiations RCW 42.30.140(4)(b)

Commissioner Hover moved to go into executive session at 10:05 a.m. for 10 minutes inviting Tanya Craig, HR/Risk Manager to discuss strategies or the position to be taken during the course of collective bargaining. Motion was seconded, all were in favor, motion carried.

Closed session ended at 10:15 a.m. no decisions were made.

Discussion–Vehicle Reserve Transport Van–Aaron Culp, Dennis Rabidou, Leah McCormack

Auditor Cari Hall, Sheriff Toney Hawley

Undersheriff Culp explained the corrections division requires a new transport van. The transport van is considered a critical use vehicle. He explained why. At present the van takes two trips to Ellensburg per week plus some. The transport van currently has over 300,000 miles on it and it had \$3400 of repairs this year, with no catastrophic repairs. There are nine vehicles associated with corrections with five being vans with high mileage and age. The ability to place the transport insert we already have in another van would need to be retrofitted. A new van would require air conditioning. He'd like to replace the transport van but keep the insert to put into a backup vehicle. A replacement van through the state contract would be around \$60,000 - \$63,000 and would include all the insert outfitting and that would be completed beforehand within the 120 days. Commissioner Hover said the cost of the new van would come from Fund 160.

Motion-Corrections Transport Van Purchasing Approval

Commissioner Hover moved to direct the Undersheriff to begin the process to purchase the new transport van for Correction from the Sales Tax fund 160.

The fund currently has \$500,000 cash on hand. Mr. Rabidou said he has had critical failure of two of their vehicles. The fund has the cash to purchase those in addition to the transport van. Mr. Rabidou said the vehicle on order is on back order and won't be delivered until 2020 when the bill will be due.

Undersheriff said they had looked at purchasing a used van, but the insert requires certain build and the alternative could not be located. The insert is about \$20,000 plus the pieces and parts needed to

install. Motion was seconded, all were in favor, motion carried.

Commissioner Hover discussed gathering and compiling the County's different project plans together to show everything in one place to give the bigger picture and provide reasons to the public about why the county is spending money on a particular project.

Dennis Rabidou stayed after everyone left and asked whether he could order the three vehicles for the Juvenile Dept. now as he said they would take 6-months to be delivered. Mr. Rabidou thought he could request two vehicles be delivered in March as the new Juvenile transport van would take some time to outfit. Commissioner Hover asked about the implementation of the juvenile vehicle rotation idea with the Sheriff Dept. It would delay what they get. Quotes for the three requested vehicles will be provided.

Public Hearing – Lake Management District Assessment Request – Angie Hubbard

Commissioners learned the notice for the Public Hearing did not get published, therefore the Public Hearing was improperly noticed and cannot be held. The hearing was rescheduled to December 16, 2019 at 1:30. The Clerk of the Board will publish the Planning Director's the notice.

The hearing is to hear contested testimony on why the particular land owner should be excluded from the assessment for Lake Osoyoos Lake Management District.

Commissioners discussed the area the Planning Department uses as they use three separate areas. The commissioners would like to consolidate the offices to one area as there are three unused offices in the main planning office, Ms. Hubbard and Ms. Schumacher are located at the other end of the building and the department is split. Commissioners were not certain how the new director would approach the situation.

Update – Planning Department – Interim Director Angie Hubbard

The auditor decided to charge sales tax on permit fee. She contacted another jurisdiction and they do not charge, Building Dept. does not either. An inquiry to the Department of Revenue relayed no sales tax is required to be collected on the permits Planning handles.

It was indicated whether we should be authorized to charge \$30 for time spent on unusual, difficult, or abnormal processing of the permit then \$30 is allowed to be charged for those extraordinary service.

December 5 is the SEPA appeal for the Miller Pit CUP 2019-7. Also, the Yakama Nations public records request responses was sent out as well.

2020 Budget Work Session – Commissioners & Various Funds

Cari Hall, Lisa Schreckengost

Ms. Hall explained the work to obtain the leases from Departments that lease equipment for its use. Why isn't just an expense? It is when we expense it, capital leases are more than 12 months or if we don't take position of the equipment or there is a buyout on the equipment. Liability schedule 9 report ties to general ledger. They are forcing us to do GAAP on the capital leases.

Ms. Hall explained the B&O taxes that is to be charged generated from their service fees. They are only claiming sales tax charged to customers not the portion subject to B&O tax. Any service fee is taxable.

Commissioners discussed overtime of the Jail. Ms. Hall said there are many unknowns and with the department being down staff we might want to add a cushion to the bottom line.

Commissioner Hover suggested the PUD Incentive funds of \$128,000 be put into Contingency

Reserve. A supplemental appropriation will be generated.

Fairgrounds damage deposit for rentals was discussed.

The Veteran's Fund was discussed as the VSO wants to hire someone. We would have to increase the Ad Valorem amount.

Commissioners discussed adding another sub section to Infrastructure fund for projects emerging opportunity lines.

Fund 122 was discussed. Commissioner Hover thought it was created in 1987 and suggested the funds be divided to sewer purpose. It cannot be transferred to Current Expense. The fund should be maintained. Prosecutor should be involved to say legally we can transfer.

Auditor Hall explained the BARS with 389 and 589. We have Jr. Taxing districts with volunteers and responsible for tracking but they rely too heavily on us to do, and we cannot charge. It will come up as a lot of counties are requiring the districts to do it on their own. It may be a burden on small districts, but with districts as large as Fire 15 they have staff who can do it. It takes three days every two weeks just to do the Jr. Districts, that leaves two left to process the county's. The county cannot charge for the service either.

Commissioner Hover said come up with Capital Improvement list and resolution to figure out what to budget. Fund 126 populate with LTAC numbers, 124 get allocations from Undersheriff for SAR, go over Emergency Services, Veterans budget 101 for Ad valorem increase, 017 vehicles, staffing level decisions.

All green tabs could be entered into EDEN but if there are wage changes due to Union contracts, then those can be added with a budget supplemental to cover the expense later. This way the Auditor's staff will get the green tabs entered to begin the math verifications.

Review Meeting Minutes

Commissioners reviewed their meeting minutes.

The board adjourned at 4:30 p.m.