

RECORD OF THE PROCEEDINGS**OKANOGAN COUNTY****MAY 28, 2019**

The Okanogan County Board of Commissioners met in regular session on May 28, 2019, with Chairman, Commissioner Jim DeTro; Vice Chairman, Commissioner Chris Branch; Member, Commissioner Andy Hover, and Laleña Johns, Clerk of the Board, present.

George Thornton, member of the Public, taking notes for Okanogan Watch group.

Commissioners Staff Meeting

David Gecas, Joe Poulin, Perry Huston and Stella Columbia were present.

Commissioners discussed whether the past commissioners passed a resolution or policy about saying invocation at the beginning of their meeting. They discussed saying the pledge of allegiance. Commissioner Branch pointed out there was information MRSC published on invocations and they recommended a policy be adopted, prior to.

Commissioners recited the pledge of allegiance. Commissioner DeTro said flags with gold fringe stands for marshal law.

Commissioner Hover updated the board on a meeting with Public Works about the fairgrounds race track surface. They discussed the most inexpensive way but still do it right. Soil from SW corner by grandstands and feather it over to build the track up again. They can get most of the rocks out by grading.

Commissioners discussed the Fairgrounds arena and racetrack project. The Clerk of the Board reminded the board that the portion of the project that is paid for by Department of Ag Grant must be completed by June 30 with invoices to DOA by July 14.

Motion Fairgrounds Arena and Track Dirt effort-Public Works

Commissioner Hover moved to direct Public Works to start work on the arena and track at the fairgrounds. Motion was seconded all were in favor, motion carried.

Director Huston updated the board on negotiations with Beaman Architecture for the Jail Ceiling project with a \$22,000 consultant fee and construction estimate of \$165,000. Do we have budget for this? Yes, there is \$120,000 in Capital Improvement, \$29,000 cash in Fund 193 with \$33,000 budgeted to come in from Douglas County Contract and remaining could be paid from CJTA Fund 160. Director Huston asked if he should proceed with negotiations with Beaman. The next step would be to give the green light then a contract for services would be presented. There is no reason to secure Beaman if the county does not intend to complete the project this year or cannot secure a contractor for the amount of funds allocated to the project. Ms. Craig was asked to discuss the project. The top end estimate for construction was \$165,000 and management of the project at \$22,000. Ms. Craig explained the need for the reinforced ceiling. We have not yet received the Douglas County portion for 2019 jail improvements. The Clerk of the Board recommended that funds not be transferred from Capital improvement to another fund for expenditure, but rather expended from there as there is budget.

Motion Staff Direction Jail Ceiling

Commissioner Moved to direct Director Huston to draw up the contract with Beaman Architecture for the Jail Ceiling project. Motion was seconded, all were in favor, motion carried.

Director Huston discussed the New VSP contract that will need to be considered for signature. He will present the agreement next week for signature. His budget will need to be reviewed and possibly amended to process the bills from the proper line and ensure proper budget. Not putting the well tracking work in there yet. Commissioners discussed how wages are calculated and what they are based upon in the contract.

Director Huston discussed the county being the lead entity and the cost of the training and where the money comes from out of WRIA 49 planning money.

Staff Direction Prepare Service Agreement/MOU

Commissioner Branch moved Director Huston to prepare a service agreement/MOU for WRIA 49 for that. Motion was seconded, all were in favor, motion carried.

Mr. Poulin explained temporary staffing at the fairgrounds. He will bring past temp employee on. Replaced lights at Agriplex parking lot due to rain. There are three rows of the lights that he would like to replace. LED housing and photo cell that would turn them off during the day and on at night. The cost is about \$400 each as the bulbs are 500 watt bulb. Commissioners asked that he shop around as Commissioner Hover is not comfortable with that price.

Ms. Columbia updated the board on the billboard, it hasn't been secured yet. She is still working with the city and mentioned they need Zoosal to be involved. Mr. Poulin asked if the billboard could go on the side of the building. Commissioners asked that it be explored as another option. Ms. Columbia discussed the change of venue wording and amend the fee schedule to do away with the hourly charge and do a partial day fee instead because there is staff time to cover and the hourly doesn't cover it completely. The arena rates were discussed. In the past it was \$25 per day for use of arena and track. Commissioner Hover discussed a monthly access rate for those individuals who wish to use regularly. It must be a balance of consideration. Call Boots and Saddle Club FFA, Jr. Rodeo to ask them what they need in order to have events on the fairgrounds. Director Huston said there could be two approaches one for events and one for individual use. We need both. Ms. Columbia further discussed the change of venue fees she suggests. Tonasket Rodeo grounds costs \$500 to rent. She provided a draft fee schedule for review and consideration. The highlighted is the proposed rates. The race horse stall fee would change once the new barns are complete as they'll be covered. Commissioners discussed charging the \$10 per day covered horse stall to \$15 per day with a straight \$15 cleaning fee even if they stay more than one night.

Immigration holds with WSP, as far as the policies at the jail may not be relevant in terms of the recent Governor's bill, it has more to do with the judge signing the order. He discussed legal matters he is dealing with for Pest Control legal proceedings. He discussed the Weed Control Board and items he is handling in terms of noncompliance with weed control laws. Commissioner Branch asked how Planning and Development is handling enforcements and whether a warrant is obtained first. Director Huston stated he hasn't yet, but wondered if that should be discussed. Mr. Gecas explained when dealing with objections that a warrant be obtained first for protocol and legal process. Mr. Gecas updated the board on various other items he is handling. Microwave renewal agreement that will be clarified in responsibility section.

Update – Human Resources/Risk Management – Tanya Craig

Ms. Craig updated the board on items she is handling. She said she is working with David Gecas and Lisa Apple on the language on OBHC agreement. She has not heard back yet from OBHC on questions she had. Total cost compensation was done on building official staffing request. Commissioner Hover explained that we need to pay back Building Department \$357,000 after a conversation with state and county auditor. Any fees derived from building permits must go back into the building department. Over the last ten years they have generated more revenue than expenditure and that overage and how that is handled must be changed. Current Expense must pay those funds back, based on interpretation. Commissioner Branch thought it had to do with a determination fees

language. The department may not make a “profit”. How can the county be expected to pay that back, how will any county be able to?

Ms. Craig asked why other departments that charge a fee wouldn't also fall under this reasoning. Commissioner Branch explained the reasons he thought, but said the statute should be reviewed.

Discussion – Alta Vista Irrigation & City of Okanogan Improvement Project – Tim Patrick

Tim Patrick is the new irrigation manager for Alta Vista. A letter was previously provided about the situation with the irrigation line. The City is redoing the road and any irrigation lines updated. We have one that serves the corner of the VG building that hasn't been used. We pay an assessment. To replace the line it would cost several thousand dollars. Alta vista would like remove the line that would serve the VG building. Mr. Poulin stated the VG is currently served by domestic water not Alta Vista. Mr. Patrick explained they would not upgrade the line but rather leave the stub in place. Commissioners compared the costs of domestic water versus the annual assessment of Alta Vista. The costs were significant. The line would need to be replaced across the road. It would put a burden on Alta Vista for something we haven't used, it is a cost difference of about \$400-600 per year, and we would need to put in new lines which might require digging up the concrete. Alta Vista is responsible for their line to the property. It would mean more cost to Alta Vista and the county either way.

Mr. Poulin did not see any issues with removing the option to hook into the system. If the Alta Vista moved the line so it comes across the road where the VG lawn is located.

Motion Abandon Alta Vista Irrigation Line Serving VG Building

Commissioner Branch moved to abandon the Alta Vista irrigation line that serves the Virginia Grainger property parcel #3326170224. Motion was seconded, all were in favor, motion carried.

Continued Public Hearing – Supplemental Appropriation – Noxious Weed \$242,950

Commissioner DeTro opened up the hearing asking for staff report, seeing no staff or public to comment Commissioner DeTro closed public comment and opened up for commissioner discussion.

Motion Resolution 65-2019 Supplemental Appropriation within Noxious Weed Fund 103

Commissioner Hover moved to approve resolution 65-2019 a supplemental appropriation within the Noxious Weed fund in the amount of \$242,950. Motion was seconded, all were in favor, motion carried.

Anna Lyon arrived at 10:55 a.m. and supported the action taken.

Update – Public Works – Engineer Josh Thomson

Kent Kovalenko was present.

Engineer Thomson provided his agenda and discussed the items listed there.

Maintenance Road Conditions

Chip Seal list

Engineer Thomson said the majority of road work is to prepare roads for chip seal. A list was provided. (attached) Commissioner Hover read a comment thanking Public Works for the road work they do on Bill Shaw road.

Solid Waste Update

Woodstove Buy back events

Mr. Kovalenko explained the wood stove buy back program. He stated the event will be held at the Twisp location on June 5. The stoves have to be taken out of commission. An estimate of 150 stoves

are expected. Commissioner Hover said Valley Lumber is doing an air shed buy back program which is a different program. Up to two wood stoves can be presented for buy back but they must not be burn barrels or stoves that are clearly rusted out.

Landfill air space

Office Update

Mr. Kovalenko explained the need for office space. He said there is a unit in Wenatchee for \$15,000 but it wasn't finished. The unit must meet some of the occupancy code for energy reasons. He said he will look at one that is built to code versus upgrading the used one. There are only two companies, locally, that run in Washington State. Commissioner Hover asked how big? It would be 40 feet with a bathroom and office spaces. S&H doesn't get them often.

Leachate Volumes

Mr. Kovalenko discussed going onsite to another landfill to learn that uses evaporation in their leachate. He hopes to learn how they deal with their leachate volumes and manage those levels. He will make a quick trip Coeur d'Alene, take some photos and see what technology we can use here. He feels we are way ahead of the situation this year over last year.

Mr. George Thornton asked about fine particulates coming from the spray and if those are monitored down wind. Mr. Kovalenko explained the process stating he plays by the rules and is cognizant of keeping everything central.

Commissioner Branch asked about the CUP status with the Tribe. Mr. Kovalenko said it has taken a while for their approval of the estimates.

Mr. Kovalenko explained the available landfill yardage available and provided his spreadsheet showing the data. (attached) Transitioning to the new cell would occur prior to closing out the old one and we need to make sure a good base is established prior to. Three drone runs will be done to establish the compaction rate. This time of year there is usually more construction materials going in which don't compact so that compaction rate would be different. He'd like to provide the data quarterly in order to make the necessary changes to get to the ideal compaction rate. The drone will provide more accurate data set. The data can be used to determine rates as well.

Fairgrounds 5 CY Dump Truck

Commissioners discussed beginning the dirt work on the arena and track at the fairgrounds by Public Works. A small rock picker may have been located to use which would save time picking them by hand.

The Dump truck would need to be surplus if the dump truck is to go to the Fairgrounds. It is worth \$10,000 -\$12,000.

FEMA 2014 & 2015 PW Close Out

Engineer Thomson provided his update of the close out and what requirements would be reviewed to close out.

Federal Safety Call for Projects

Engineer Thomson explained a preliminary discussion about whether Sheriff's Office vehicles would be included in the ER&R for purchase and management.

Consent Agenda

Engineer Thomson discussed the Public Works items listed on the consent agenda and asked if the board had questions.

Director Huston took the opportunity to discuss the need for a grading and clearing ordinance and

gave a relevant example of why one should be considered. There is a property located on the Chewuch River that the Director is involved in. He asked if the commissioners would like to consider the property owner being vested under prior rules or not. Commissioner Hover asked what permits were required under the old shoreline rules. Now we have the structural set back, so it appears they are vested in the setback for the structure, but he doesn't see they can clear the trees in the area between the house and the river either way.

Citizens Comment Period – May call-in 509-422-1700 - time may be limited

No public attended, and no calls-ins.

Public Hearing – CDBG Planning Only Grant – Okanogan County Housing Coalition

Sue Edick Oroville Housing Authority was present.

The Clerk of the Board gave the staff report on the application for CDBG. There is a need for additional match funds from the County's Homeless Housing Funds.

Commissioners reviewed the application and narratives. Commissioner Hover asked if the \$60,000 would be sufficient for the assessment. Ms. Nash explained the coalition felt that it was sufficient. How will the housing coalition be using this resulting information? Right now they each have an idea of what each city needs but there is no data to support right now. Our narratives are that strong so this assessment will help pin point where there is a lacking affordable housing. The plan would be shared with economic alliance, schools, and hospitals. It is not just about housing available it has to do with economics of the county inventory. Ms. Nash thanked the Oroville Housing Authority in the work they have done to complete the application. Ms. Edick states there isn't an element in the Comprehensive Plan and this assessment could be part of that narrative. This assessment is a key element and gives us the plan and goals for the next ten years.

Ms. Edick stated five areas will focus on five areas. Oroville Housing Authority is contributing \$5,000 to the assessment for the Tonasket Oroville area and no way could they afford the kind of assessment that is needed.

The Housing Authority also plans to put forth some funds for the assessment. The assessment is like an MRI and gets to the core of the housing issue.

Commissioner Branch asked if there was data in 2006 that was useful. Ms. Edick said she did not review the data. Commissioner Branch stated it appeared, at the time it was focused mostly on Farmworkers Housing and how well we were able to address the needs at the time and what is left to still be addressed. It could be a baseline to start this new assessment with.

Project through Oroville Housing Authority and community action was doing work in the area at the time.

The schedule was discussed. The contract with Commerce takes time so that timeline dictates when the study is completed. The Commissioners would like to be part of the selection process for the consultant. Hire a consultant and monitor the progress of the work product as it is drafted

Motion Resolution 68-2019 Certification of Compliance CDBG Planning Only Application

Commissioner Hover moved to approve resolution 68-2019 with certifications of compliance for the CDBG Planning Only Grant application. Motion was seconded, all were in favor, motion carried.

Motion MOU-Housing Coalition of Okanogan County

Commissioner Hover moved to authorize the Memorandum of Understanding between Okanogan County and the Housing Coalition of Okanogan County for the CDBG Planning Only partnership. Motion was seconded, all were in favor, motion carried.

Motion Title VI Certifications

Commissioner Hover moved to authorize the chairman to sign the Title VI certifications of the CDBG Planning Only Grant. Motion was seconded, all were in favor, motion carried.

Motion Project Summary CDBG Planning Only Grant

Commissioner Hover moved to authorize the chairman to sign the Project Summary for the CDBG Planning Only Grant application. Motion was seconded, all were in favor, motion carried.

Commissioners discussed the needed \$31,000 from the Homeless Housing funds. Ms. Edick stated the coalition did discuss the recommendation to use the homeless housing fund and everyone was on board with the use, but there isn't anything in writing stating that.

Commissioner Hover moved to direct staff to create a budget supplement to fund 142 to the Emergent Request line within the fund in the amount of \$6,000. Motion was seconded, all were in favor, motion carried.

Motion Authorization to Use Homeless Housing fund 142

Commissioner Hover moved to authorize the use of the Homeless Housing Fund 142 as the match needed for the Planning Only Grant and assessment costs. Housing Needs Assessment for Okanogan County. Motion was seconded, all were in favor, motion carried.

Public Hearing – CDBG General Purpose Grant – Oroville Housing Authority

Susan Speiker, Nancy Nash Mendez, George Thornton

Commissioner DeTro opened up the public hearing asking for staff report.

The Clerk of the Board explained this hearing is regarding CDBG General Purpose Grant application. The Spanish and English handouts summarizing the uses of the CDBG funds was provided. The public hearing notices were published in the newspaper of record 14 days prior to this hearing.

She described the project the grant funds would go towards. CDBG pays for connection fees, everything in the grant points to those being part of the covered costs. There is still outstanding information needed for the application from the Christian Johnson. The full cost is unknown still the connection fees are about \$75,000 for both. Ms. Dixie intends to speak to the County Planning Department, those costs are included in the grant application.

Commissioner Hover asked about system budget. Sue Edick said it doesn't meet the threshold.

The system serves low income people directly. Commissioners asked that Kaaren be contacted to clarify section 3 System Budget Information. Commissioner Hover asked about annual debt service for the sewer. This is just the city's debt service costs. The affordability index should be accurate. He did not think CDBG would pay for the connections fees and did not want the county to be on the hook to pay those if the grant did not cover.

Submit with the thought of getting rid of the hazard of sewer failure if the project doesn't come to fruition.

Commissioner Branch stated there are still details to be worked out. He read from the resolution of certifications of compliance. Commissioners discussed ideas to make the application stronger. They recommended they contact Kaaren Roe at commerce to clear up the concern in Section No 3. They also recommended contacting the county Treasurer about the county debt service costs for the Eastlake Sewer. The ERU's for city of Oroville were given in the application at 935. The numbers of ERU's are skewed because the entire debt service costs are not included only the city of Oroville's.

We just need to find out what Commerce wants there.

Commissioner Hover asked if this project connects to the Eastlake sewer, yes it does.

Commissioner Branch said he will call Kaaren Roe about section No 3, 4, and 5 to receive clarification on the ERU's and connections.

Commissioner DeTro closed to staff and opened up to public comment, seeing no one, he closed to the public and opened up to the board.

Motion Title VI Certifications

Commissioner Branch moved to approve the Title VI certifications. Motion was seconded, all were in favor, motion carried.

Motion Resolution 69-2019 Certifications

Commissioner Branch moved to approve resolution 69-2019 Certifications of Compliance and added the words "designate the Vice Chairman as the authorized person in charge" in the last paragraph. Motion was seconded, all were in favor, motion carried.

Discussion – OBHC Coordination – Dennis Rabidou & Carrie Port

Mr. Rabidou thanked the board for meeting with them. Ms. Port is the governing chair of the OBHC board. He isn't sure what interactions the board has had in the past with the OBHC representative. They wish to make it more frequent. Save the date for the OBHC governing board retreat August 22 at Sun Mt resort at from 9-1. This is the one time day where everyone will be in one place. Typically the county doesn't meet regularly with OBHC as required.

Mr. Rabidou discussed outcomes being positive and coordination efforts to implement the program which is running now. OBHC board is on the search for someone to fill the chief executive position and there are over 200 candidates. Commissioners discussed their expectations to meet at least quarterly with OBHC. The contract actually calls out the executive director being the person at OBHC to update the commissioners, but in the interim, Ms. Port will attend.

Motion Approve Commissioners Proceedings of May 20-21, 2019

Commissioner Hover moved to approve the commissioners Proceedings of May 20 and 21, 2019. Motion was seconded, all were in favor, motion carried.

Approve Consent Agenda

Commissioner Hover moved to approve the consent agenda items 1-8 as presented. Motion was seconded all were in favor motion carried.

1. Special Occasion Liquor License Comancheros Tonasket Rodeo Grounds
2. Agreement--Reimbursable Work Request-BST Twisp-Winthrop Rd-Town of Twisp
3. Certification of Lands & Authorization for Entry for the Elmway Levee Rehab
4. Contract – CRP No 9140-07 Lost River Road WFLAP-HMA with Granite Construction
5. Ratify-Contract Amendment No. 4-Inmate Housing-Department of Corrections
6. Letter -Interim Appointment – Civil Service Secretary/Chief Examiner- Tanya Craig
7. Resolution 66-2019 Treatment Services Manager Reclassification Superior Court
8. Resolution 67-2019 Salary Adjustment Judicial Assistant for Drug Court Cord.

Motion - Voucher Approval - Commissioners

Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a list, and made available to the Board. As of this date, the Board did vote, by unanimous vote, to approve the regular vouchers in the amount of \$336,714.96. Warrant numbers as cited on the attached blanket voucher list. Motion seconded and carried.

Motion Public Health Voucher

Commissioner moved to approve the Public Health Vouchers including regular vouchers in the amount of \$7,216.09. Warrant numbers as cited on the attached blanket voucher list. Motion was seconded, all were in favor, motion carried.

The board adjourned at 4:00 p.m.