

RECORD OF THE PROCEEDINGS**OKANOGAN COUNTY****JANUARY 22, 2019**

The Okanogan County Board of Commissioners' met for its regular session on January 22, 2019, with Chairman, Commissioner Jim DeTro; Vice Chair Commissioner Chris Branch; and Member, Commissioner Andy Hover, and Laleña Johns, Clerk of the Board, present.

Commissioners' Staff Meeting

Stella Columbia, Perry Huston, George Thornton, member of the public taking notes for Okanogan Watch Group, Greg Hamilton and Joe Poulin were present.

Ms. Columbia stated a contract is being drafted for business week 2019 and the amounts charged over the last few years has been inconsistent. She explained the need to provide customers with consistent charges. She provided the board with her scenario of how the costs were charged in the past and a recommendation for moving forward. (attached) She recommended the charge be reasonable and recommended a charge of \$3725 for the dates discussed. They come in on Sunday afternoon to set up and then use Friday afternoon to take down after the last simulation. The Annex refrigerator is used to keep the youth's snack and lunch food cold.

Mr. Hamilton explained the contribution of \$12,000 already being contributed to the community and with the county's charge of \$3700 it will become too expensive to provide the service to students and the Agriplex venue works best. Mr. Huston stated the auditor's biggest concern was inconsistency. The board had discretion to establish a rate for community type functions.

Commissioner Hover stated there are many events the board is still working out a fee for. Protected classifications include infirm, poor, and elderly. Working out a partnership with the schools would allow both agencies to provide services to youth. A price could be worked out and establish a school event rate to make it more affordable. Ms. Columbia stated she would like that. Commissioner DeTro stated low income, homeless, section 504 and students with disabilities includes a significant number of students. Commissioner Branch would like something firm to follow, but in this case we could base the discount on a percentage of those attending that are eligible under the current fee schedule. We wind up addressing a fee waiver request as they come about, but to build consistency and apply the standard across the board, the commissioners' need to decide if 50% discount is what they will apply to school functions. We should also look at other events that also might request a discount. Mr. Hamilton said if someone is using the facility to generate money that might be the determining factor. It is different when you raise thousands of dollars for a particular person or reason versus this which is benefiting youth through a school function.

Okanogan and Omak school districts have supported business week even though funds have decreased. He invited the board to attend the final day Friday March 8th which is the culminating day with a pitch to investors to invest in their simulated business and a tradeshow simulation that is put on by the students.

Motion Staff Direction

Commissioner Hover moved to direct staff to amend the Fairgrounds rental fee schedule to allow a 50% discount for school functions. Motion was seconded, all were in favor, motion carried.

Motion Business Week Discount-Agriplex

Commissioner Hover moved to approve the 50% discount on the fee charged for business week at the Agriplex from March 3rd through March 8th due to serving the school districts youth, poor and infirm. Motion was seconded, all were in favor, motion carried.

Mr. Poulin explained a walkthrough is planned this week of the detention sewer issue. Bids will be submitted by February and project completed by March 27. Always Plumbing was contacted due to a leaking valve at fairgrounds Agriplex and will be repaired in the next week or so. Commissioner Hover suggested an analysis of the heating system and make recommendation for repair or replacement.

Director Huston discussed the Six-year Capital Improvement (Facilities) plan update draft. He stated the process it has gone through included a public hearing, SEPA, and updates to the 2012 draft. He is getting ready to call for additional updates and planned on scheduling before the Planning Commission in August 2019 as the update is needed for 2020. If the board wants to have a capital facility element in the plan then in broader strokes like city stuff and what kinds of bricks an mortar for city expansion.

The Capital Facilities Plan was explained by Director Huston to be the overarching document identifying capital facilities projects that could be city expansion plans and the Capital Improvement Plan is the sub plan addressing the county's improvement plans and where funds to pay for those will come from. Commissioner Hover stated this plan should be updated to include any newly identified projects and funding. Commissioner Branch stated the capital improvement plan is used to implement and use the same terminology for projects already identified. The Capital Improvement plan would be amended on an annual basis.

The commissioners' continued to discuss the Capital Improvement Plan and Capital Facilities Plan and how projects will be gathered for incorporation and what process would be used for each plan update.

Commissioners' discussed watershed planning and worked out strategies that address mitigation of water, providing provisions for water holistically. Commissioners' debated their understanding of the rules and what and how they intend to accomplish the goals.

CANCELLED Update–Human Resources & Risk Management–Tanya Craig

CANCELLED Discussion – Budget Allocations

Update – Public Works

Ben Rough was absent due to attending to other county business.

Engineer Thomson provided his agenda and discussed the items listed there.

WATV Routes & Signage

Commissioners' discussed the inconsistencies between motor vehicle and WATV laws. Dirt bikes were discussed and the implied use of the machine based on its name, it is illegal to drive any vehicle off road including those whose function is to use off-road in all-terrain.

Commissioner Branch updated the other commissioners' on tribal trust and processes used or exchanged. He said there are things the county wants to work with the tribe on and things the tribe wants to work with the county on.

The sign was reviewed and plans to order was discussed. Huston to commit starting in April.

UAV Topo

Drones are being used by counties for TOPO work like overlay projects and survey. Engineer Thomson would like to look into purchasing a drone for Public Works type work software is around \$5,000 plus around \$500 for maintenance. Solid Waste is also interested in flying over the cells to see the volume generated. He believed the tool would pay for itself within a year. There are some with LIDAR units installed, but those cost around \$80-90 thousand. We just need the photogrammetry

most. Commissioner Hover explained the liability of flying drones, he recommended that this plan be discussed with risk manager Craig. There are policies out there already that could be used as a model. Two employees will attend training next month, which provides FFA certification for flying the drones.

Similkameen Trail

Inspections to proceed.

Elmway Levee Repairs

Agreement on consent agenda with Army corps for the work. Updated Capital Facility Plan with this project noted will need to be adopted.

Riverside Levee

Engineer Thomson updated the board on repairs and conversations he's had with Army Corps and Riverside council. He will continued identifying what they need assistance with. We need to figure out what our assistance would look like.

Edelweiss Sewer System

Engineer Thomson updated the board on this system repairs.

Conconully Sewer System

Engineer Thomson updated the board on this system repairs. Internally some ideas for upgrading the system were discussed. He explained the fixes that would make it easier to maintain. It will take a couple years to clean all 30 tanks out.

Engineer Thomson asked the board if they had questions about the items on the consent agenda.

The Clerk of the Board stated a request was received from Carpenters Industrial Council as they wished to donate property to the county (2001390100). The property appeared to be within Omak City limits and therefore the county commissioners' were not interested and suggested the company contact the city. Engineer Thomson explained another parcel with some pit rock material might be considered at a later date near Chesaw. The commissioners' want to keep these types of properties in mind for long term needs of the county.

Commissioner Branch left the meeting at 11:30 am to attend a meeting with the Colville Tribal Council Community Development Committee at the Lucy Covington center in Nespelem.

Commissioner DeTro left at noon to go to Olympia and did not return today.

Citizens Comment Period

Commissioner Hover, present. No quorum established.

George Thornton discussed his comment about water compensation, the county's ability to make sure things happen, assure there is a good tracking system in place to follow through. Many actions are taken but nothing built in to ensure all those are carried out. It is institutional and can fall on the legislature to provide funding to carryout. The actions need to be tracked well and reviewed annually.

The Clerk of the Board discussed a comment she previously received from Ed Tradup, Brewster, who had walked in to relay his concern about Public Health charging \$500 for nightly rental inspection fee and another \$400 annually thereafter. He had compared Lake Chelan and Seattle costs for the same inspection and noted Lake Chelan did not charge and Seattle charged only \$79.

CANCELLED Update – Noxious Weed – Anna Lyon

Commissioner Branch returned at 2:20 p.m.

Public Hearing Supplement Appropriation – Public Health \$150,000

Commissioner Branch opened up the public hearing for a supplemental appropriation to the Public Health budget to create a reserve account.

Commissioner Branch asked for public comment, seeing no one wishing to comment, he closed public comment and opened up to commissioner discussion.

Motion Resolution 9-2019 Supplemental Appropriation Public Health

Commissioner Hover moved to approve resolution 9-2019 a supplemental appropriation within the Public Health budget in the amount of \$150,000 to create a reserve account. Motion was seconded, all were in favor, motion carried.

Commissioner Branch discussed the information he learned at the meeting he attended today with the tribal council. Solid waste, illegal dumping enforcement and other concerns.

Discussion – WSU Extension – 2018 update & 2019 Goals – Kayla Wells-Moses

Ms. Wells-Moses with WSU provided the 2018 extension update. (attached) She went over the report and 2019 plans and asked the board for questions.

The funds from the study guide publications goes back into the revenue of the county and essentially pays for itself.

Ms. Wells-Moses explained she plans to receive training called Guiding Good Choices Parent Education Series planned in April. This training provides parenting curriculum for substance abuse prevention of drugs and alcohol. She is working with Mid Valley Hospital to see if others. Once her training is complete she can then train other facilitators. Commissioner Branch discussed the Juvenile justice aggression replacement training and suggested she contact the Juvenile Administrator and discuss how this might enhance what they are doing.

Natasha Moffitt-Hemmer is filling the 4-H Coordinator position as well as the Master Gardner Coordinator position. Would like to purchase tablets that can be used to show people the publications that are more unique. The Master Gardeners has the ability to pay for them from their funds.

Commissioner Hover suggested she contact the schools about their gardening programs such as the Classroom in Bloom to learn about composting information and the master gardener program demonstrations to encourage youth interest and education.

She explained, before the county adopted its budget, that WSU announced that a 1% raise would be given to all employees. The AP's and those who supervise them must find where those funds would come from. She sees three options approve \$403 increase, use a different line item to transfer to the salary line, or she goes back to WSU to ask them to fund the increase they imposed. Commissioners' agreed that the best course would be to go back to WSU and ask them for the \$403 first.

Ms. Wells-Moses is also looking into reclassifying the secretary position as the position is grade seven right now making just three cents over minimum wage. Next year she may make less, and the position requires more responsibility than what the current job description states. She said she had previously discussed the concern with Tanya Craig and will continue to work out the details with her. The commissioners' would like to consider the request once all the costs and documentation is compiled.

Engineer Thomson provided some information about fish passages. Sort all culverts is the next step. It isn't a rush deal but the layer would be nice to see.

Approve Consent Agenda

Commissioner Hover moved to approve the consent agenda items 2-14, excluding item #1 which needed additional consideration. Motion was seconded, all were in favor, motion carried.

1. Commissioners' Proceedings January 14 and 15, 2019
2. Agreement 2018 Homeless Housing DS Amendment #1 –Oroville Housing Authority
3. Cattle Guard Franchise Renewals- Various- See Agenda Bill for names & Guard #'s
4. Purchase Approval-Volvo Tandem Dump Truck-Public Works
5. Cooperative Agreement-Elmway Levee Rehab-Army Corp of Engineers
6. 2019 Road Levy Certification to CRAB
7. Cooperative Agreement-Lost River Rd. Western Federal Lands FLAP-Public Works
8. CDBG Housing Rehab Grant Request #19-\$46,674.55
9. Employment Agreement Addendum-Anna Lyon
10. Employment Agreement Addendum-Josh Thomson
11. Re-Appointment Letter-Noxious Weed Board-Dave McClure
12. Re-Appointment Letter-Methow Communications District-Dick Hamel
13. Re-Appointment Letter-Methow Communications District-Ken Westman
14. Appointment Letter-SWAC –Travis Bessette

Motion Employment Agreement Addendum Ben Rough

Commissioner Hover moved to approve the employment agreement addendum with Ben Rough which provides the additional floating holiday. Motion was seconded all were in favor, motion carried.

Addendum Employment Agreement Perry Huston

Commissioner Hover moved to approve the employment agreement addendum with Perry Huston which provides the additional floating holiday. Motion was seconded all were in favor, motion carried.

Motion Oroville Rural EMS District

Commissioner Hover moved to adjourn as the BOCC and reconvene as the Oroville Rural EMS District. Motion was seconded all were in favor, motion carried.

Commissioner Hover moved to approve the Voucher certification and authorize the Oroville Rural EMS District vouchers to be paid in the amount of \$9,680 for January 2019. Motion was seconded, all were in favor, motion carried.

Commissioner Hover moved to adjourn as the Oroville Rural EMS and Reconvene as the BOCC Motion was seconded all were in favor, motion carried.

The board adjourned at 3:55 p.m.