

RECORD OF THE PROCEEDINGS**OKANOGAN COUNTY****APRIL 30, 2019**

The Okanogan County Board of Commissioners met in regular session on April 30, 2019, with Chairman, Commissioner Jim DeTro; Vice Chairman, Commissioner Chris Branch; Member, Commissioner Andy Hover, and Laleña Johns, Clerk of the Board, present.

Member of the public, George Thornton, taking notes for Okanogan Watch Group.

Update – Commissioners' Staff

Stella Columbia, Joe Poulin, Perry Huston

Stella Columbia explained a program through Work Source where Work Source will pay the full salary of a temporary worker for the purposes of learning new office and carry out appropriate office tasks. Work source will pay the salary of the worker during the program. Commissioner Hover stated the person should be involved in both maintenance and office work. Ms. Columbia explained the point is that the worker will learn new tasks. There is also the opportunity for a Work Source paid maintenance tech who would learn grounds maintenance. Commissioners thought both would be good.

Motion Staff Direction

Commissioner Hover moved to direct Stella Columbia to work through Human Resources to secure the temporary office/maintenance worker through Work Source. Motion was seconded, all were in favor, motion carried.

Ms. Columbia explained the gate contract for this year's fair will need to be considered soon. The Church that did it last year is interested again this year. Commissioner Hover explained there were only complaints about the gate locations, not about the gate attendants. Ms. Columbia asked if there were plans to secure a shuttle for seniors etc....There are some ideas of creating some murals against the south end of the Agriplex to indicate a main entrance.

Commissioner Hover asked about RFP for the gate keeper tasks. Technically an RFP should be published to gather proposals, and then choose the best group that fits the need.

Motion Staff Direction Vendor RFQ for Gate Vendor

Commissioner Hover moved to direct Stella Columbia to work with Perry Huston to develop an RFP for the Gate vendor at the 2019 Okanogan County Fair. Motion was seconded, Commissioner Branch discussed his preference for a Request for Qualifications rather than Request for Proposal. Commissioner Hover moved to amend the motion to develop an RFQ for the gate vendor. Motion was seconded, all were in favor, motion carried.

Ms. Columbia explained the freshmen this year will be seniors during the county fair's 75th anniversary. She would like to get started on a plan for that event. She'd like to provide notice at the fair this year to get people in gear for the big celebration next year.

Commissioner Hover said he spoke to Public Works about equipment training at the fairgrounds. There may be a source for sandy loam soil at a low cost for our track and arena needs. A sample will be submitted to the FAC track committee for approval.

Joe Poulin provided some questions to the commissioners on the new arena and race track rail placements. (attached) Ms. Columbia explained the trench needed for the announcer box should be

only about 5-10 feet from the announcer box.

Mr. Poulin explained the budget adjustment request was submitted to the Clerk of the Board for resolution drafting for the temp maintenance worker.

An HVAC system went out that serves the Planning Department so it will need to be replaced. A DIVCO quote was submitted for \$12,871. Commissioners would like two more quotes to consider before choosing a vendor for the replacement. They want to ensure the lowest cost.

The Public Works ER&R equipment rental fee for the weed sprayer is \$12 per hour. Commissioner Hover would like to consider the purchase of a new weed sprayer with a boom for the fairgrounds in next year's budget. Mr. Poulin thought that would be a good purchase. He discussed the best type of fertilizer to use on the fairgrounds that is compatible with animal grazing.

The Clerk of the Board updated the commissioners on an amendment to the Ricoh lease agreement as the previous signed version did not include the Local Government provisions, so the amendment incorporates those.

Motion Ricoh Copier Lease Agreement Amendment

Commissioner Branch moved to approve the Amendment to the Ricoh copier lease contract which includes the required local government provisions and authorized the chairman to sign. Motion was seconded, all were in favor, motion carried.

Update – Assessor's Office – Assessor Larry Gilman
Jan Million

Assessor Gilman explored companies that can provide T2 services for the electronics and software package for appraisers I pads. The needed software will replace software that is no longer supported. The software allows information collected in Terrascan to be used in the field. The proposed software works on all systems even the Surface and Ipad' and many counties use this company, it is well supported. Two counties in Washington have a contract.

The quote he received was for \$52,071.25, which includes purchase, install, and one year of maintenance. Maintenance after that is \$12,175 annually. Right now we pay around \$7,000 maintenance. The Assessor explained he has about \$12,000 is in his CE budget due to not filling an appraiser vacancy and not purchasing a vehicle this year. The plan was to provide the software for the IPads this year so he doesn't need the additional appraiser in the field to do the work that the new software will do. November is the deadline for purchase, then its guaranteed to be up and running April through June.

Commissioner Hover explained his thought WDFW got approved not as an appropriation but rather from the treasurer. Billed this year based on last years. Assessor Gilman will check on that. He explained the current calculation and value base on the Open Space Open Space public rating system.

Commissioner Hover explained he needs to know where we are at with our Contingency Reserve. REET/Revalue Fund 144 might be used but laws governing those funds will need to be followed. The Assessor's revenue going into that fund is about \$5,000 annually in that fund. As long as the fund is building at that rate we could use 90% of the collection for this purchase. Commissioner Hover requested an analysis of what funds could be used for this purchase to include costs of ongoing maintenance. Assessor Gilman said he would hammer out some potential funds to support this.

Assessor Gilman provided an update on work of the appraisers. They are doing checks and balances on the assessments in order to mail the revalue notices to zone 4 property owners within the greater Oroville area. The deadline will be met for the Board of Equalization to begin their appeal processes.

Commissioners thanked the Assessor for his time.

Update-Human Resources/Risk Management–Tanya Craig and/or Debi Hilts

Ms. Craig explained one item the State Auditor requested was for the county officials and key role employees to sign and maintain Conflict of Interest where a perceived conflict of interest exists. Commissioners would need to list and declare boards and committees they are on.

Commissioner Branch explained scenarios he is or he was involved in to learn if there is a conflict or perceived conflict in those situations and would need to declare.

Motion Staff Direction

Commissioner Hover moved to direct Tanya Craig to draft a resolution to adopt the Conflict of Interest policy and form once David Gecas has reviewed the materials. Motion was seconded, all were in favor, motion carried.

Ms. Craig explained the cities criminal justice billings are going out this week. She met with the cities about the billings and went over the projections from Jan to Apr back five years and we are about 7,000 inmate beds down over the past several years that will impact our budget. The cities are incline to meet with board as a group to renew their contract that has been expired since 2009 and will propose a set rate like other contracts with Okanogan County. They did talk about contributions to facility maintenance and they thought that would be reasonable. The jail is used by all the cities as well as the county, so it benefits all if it is well maintained.

If the rate is fixed and our bed nights go down it could impact our revenue. Could a minimum bed guarantee be considered? No, because the cities inmate numbers fluctuate so much. Cities would like to meet with the Prosecutor first then with the county commissioners on this subject. Ms. Craig thought the meetings could happen sometime in June.

Ms. Craig explained she will attend the Labor Relations Institute in Yakima soon.

Update Public Works – Engineer Josh Thomson

Kent Kovalenko

Engineer Thomson provided his agenda and discussed the items listed there.

Engineer Thomson discussed the authorization to purchase a wood chipper for solid waste to address green waste within the Apple Maggot quarantine area that is on the consent agenda. Mr. Kovalenko explained an Ecology grant has been approved for the purchase of the wood chipper for solid waste. The chipper will be purchased out of ER&R with a budget supplemental to show the grant revenue and expenditure as those lines were not budgeted. There is enough budget for the purchase by June 30, 2019 deadline. After five years, the equipment is fully owned by the county due to the grant requirements. The chipper, in order to leave the quarantine area, would need to be cleaned appropriately and Mr. Kovalenko said it would be a lot of work and did not recommend it be used outside the quarantine area. Commissioner Branch asked what the status of the conditional use permit was. Mr. Kovalenko replied he is waiting still for that information.

Maintenance & Road Conditions

Engineer Thomson provided the maintenance and road conditions update stating the crews are working on the stabilizer program for the next couple week, prepping shoulders, and grading rough spots.

Commissioner DeTro explained the comment received regarding Moomaw road and the dust generated there. Engineer Thomson explained the soil stabilizer program and what that is used for.

The product stabilizer is used to reduce grading on lower traveled roads. If used for Moomaw road we would need to consider the costs as additional grading would be needed throughout the year. Public Works does not do dust abatement, as we cannot afford put down the mag chloride just for dust abatement. He explained instances where some residents help pay for the costs as an option.

Washington Transportation Commission Tour May 14-15

Engineer Thomson explained what the tour entails and what he has been asked to participate in. He'll be presenting information about primitive roads to the commission. Another items of interest are the Salmon Recovery efforts plays into the transportation issues. Engineer Thomson explained culvert replacements is a big thing regarding salmon and the impact of those replacements to our budget is big.

Engineer Thomson explained the federal fund swap issue is that the state ties down every cent to a project instead of broadly allocating it. The funds are tied down so ecology cannot provide the program due to the way the state does its budget. 10-30% more work could be done if we were not using federal funds which would free up some funds for culverts. Unfortunately it is not feasible right now to do the federal funds swap.

Commissioner Hover will attend the Washington Transportation Commission meeting tour on May 14 which is also the date of the Public hearing for OCR 9105 Twisp/Carlton Rd Speed Limit. The hearing could be continued. Arrangements and timeframes, for both Commissioner Hover and Engineer Thomson to attend the tour, were discussed.

OCOG Main Street Highway Study Consultant Contract-Possible Action Item

Engineer Thomson stated the need to come up with an agreement and hoped to have it approved for June. The consultant has not yet signed. The selection process has been completed. It is 100% reimbursed.

Motion Main Street Highway Study Consultant Contract-OTAC

Commissioner Hover moved to approve the OCOG Main Street Highway Study Consultant Contract and authorized the chairman to sign the contract with OTAC incorporated. Motion was seconded, all were in favor, motion carried.

2019 Federal Safety Funds

The speed and striping study and primitive road laws on speed limits was discussed.

Fairgrounds Track

Materials for the Fairgrounds racetrack resurface would require around 2900 cubic yards at six inches deep which amounts to about 2.5 acres. Cost calculations were done to do the whole track and arena was around \$17,900. This is another option to consider instead of screening on site. Commissioner Hover would like the costs broken down and provided to him for consideration.

Primitive Roads Resolution

The last time list was updated was in 2006. He would like to update the list as some roads have been paid and some have lower than 100 ADT levels which means the roads would come off the list after proper posting.

The Tonasket Bridge South project will likely start June 1st, now that the construction contract is in place with Selland to do the work.

Citizens Comment Period - May call-in 509-422-7100 -Time may be limited

Mr. Vern Hirst of Winthrop thanked the commissioners for opening up roads on the east side of the county and encouraged the commissioners to keep considering opening up more roads to WATV

uses.

Public Hearing–Budget Supplemental Appropriation–Assessor’s Office

Cari Hall, Larry Gilman

Commissioner DeTro opened up the hearing asking for staff comment. Assessor Gilman explained the reason for moving budget. Excess wages and benefits were moved to assessor replacement vehicle reserve as those funds were not required in the provision of services. Vehicles are replaced about 7-8 years. These funds will help with supplement the cost of a new vehicle in next year’s budget. Assessor Gilman explained there was about \$60,000 total which will help pay for the software and place funds in vehicle reserve for vehicle replacement next year.

Motion Resolution 52-2019 Budget Supplemental Appropriation–Assessor

Commissioner Branch moved to approve resolution a supplemental appropriation within Current Expense Assessor budget and Vehicle Reserve fund in the amount of \$15,000. Motion was seconded, all were in favor, motion carried.

Christa Levine and George Thornton members of the public present.

Discussion – Therapeutic Courts Services Contract – OBHC

Civil Deputy David Gecas, Risk Manager Tanya Craig and OBHC Interim Director Lisa Apple and CFO, Ken Fisher

Mr. Gecas discussed the Therapeutic Courts Services Contract which allows the county to reimburse OBHC for Therapeutic purposes. He discussed at a minimum OBHC meeting with the commissioners quarterly. The contract is up for renewal so this conversation is needed to identify the specific requirements and create language to articulate the parties’ responsibilities.

Commissioner Hover explained OBHC operates under a board of directors and has never seen any of those members here to discuss the interactions between the county and OBHC. Ms. Apple stated that seemed like a reasonable request.

Commissioner DeTro said as the Board of County Commissioners have a fiduciary responsibility to OBHC. Commissioner Branch explained the differences between similar relationships like Aging and Adult and the expectation to know whom we are dealing with.

Commissioner Hover would like to establish a dialogue with the OBHC board. Ms. Apple said board member status, open invitation to attend the meetings, So much has changed with the MCO’s and integrated care that so much of the language doesn’t pertain any more. Ms. Apple wants report and is willing to provide that time to the commissioners. Commissioner Hover said the CEO answers to the OBHC Board, so it would be good to hear from that board as the contract is with them so questions or concerns can be addressed with the right people.

Ms. Apple said the more everyone is in the loop about what is provided to the community the better for everyone. Commissioner Branch said it is good to show the taxpayers what their taxes are used for.

Commissioner DeTro asked if an interim contract is needed while an acceptable version is drafted. Mr. Gecas explained no since the renewal is being drafted. Ms. Apple explained she has in hand the letter of intent from OBHC. She provided the letter to the commissioners. (attached)

Ms. Craig explained she has reached out to Superior Court and Juvenile Dept. to discuss the particulars and concerns they have about Therapeutic services provided by OBHC. The contract will be drafted with the requests of Superior Court judges in mind. Ms. Apple thanked Ms. Craig for handling the particulars. She said once the draft is in reviewable form OBHC attorney and board will

need to review.

Ms. Apple apologized for misunderstanding the contract timeline as it has been very busy on her end and she is new to this role. The commissioners were sympathetic and were happy to have this time to discuss.

Commissioners thanked the group for coming.

Approve Commissioners' Proceedings April 22 & 23, 2019

Commissioner Branch moved to approve the commission's proceedings of April 22 and April 23, 2019 as presented. Motion was seconded, all were in favor, motion carried.

Approve Consent Agenda

Commissioner Hover moved to approve the consent agenda items 1-3, as presented. Motion was seconded, all were in favor, motion carried.

1. Acknowledge Fairgrounds Facility Use Agreements – See List
2. Public Works Contract–Gravel Crushing or Supply Project–Godbey Red-E-Mix Concrete
3. Authorization to Purchase-Wood Chipper Solid Waste Public Works-Vermeer NW

Motion Resolution 53-2019 Budget Amendment Maintenance

Commissioner Hover moved to approve resolution 53-2019 a budget amendment within the Maintenance budget to provide budget for a temporary maintenance tech in the amount of \$13,969. Motion was seconded, all were in favor, motion carried.

Ms. Levine provided the Clerk of the Board a letter from the City of Tonasket regarding the cities sports park at the south east end of Tonasket. Commissioners were provided the letter for review. The property the county shop is on would need to be annexed in order for the city to apply for grant funding. (attached) The city has been contacting those affected by the annexation. Commissioner Branch discussed the annexation would not require approval by the Board of Commissioners but it is a good thing to discuss beforehand. Commissioner DeTro suggested crossing at the Legacy because there is already railroad crossing and infrastructure to get to sports events. Commissioners discussed the history of the area and the obstacles in the way at the time in creating a safe access to the sports fields.

The board adjourned at 3:05 p.m.

Dated at Okanogan, Washington this 21st day of May 2019.