

1 **RECORD OF THE PROCEEDINGS**

2  
3 **OKANOGAN COUNTY**

4  
5 **DECEMBER 4, 2017**

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7 9:00 AM	Discussion – Budget - Auditor
8 9:30 AM	Briefing Among Commissioners
9 <del>10:00 AM</del>	<del>CANCELLED Discussion – Energy Project Closeout – Ameresco &amp; DES</del>
10 11:00 AM	Update- Lobbyists Potts & Kennedy
11 11:30 AM	Update – Economic Alliance – Roni Holder Deifanbach
12 1:30 PM	Update – Planning – Perry Huston
13 4:30 PM	Review Meeting Minutes

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14

15 The Okanogan County Board of Commissioners met in regular session on December 4,  
16 2017, Chairman Commissioner Jim DeTro, Commissioner Andy Hover, and Clerk of the  
17 Board Laleña Johns, present. Commissioner Chris Branch away on personal business.

18  
19 Commissioners DeTro convened at 9:00 a.m.

20  
21 **Discussion – Budget – Auditor**

22 Cari Hall

23  
24 Ms. Hall explained the Juvenile department budget will need a supplemental to account for  
25 the settlement expense. Funds in the contingency reserve and additional unallocated  
26 revenue in investment interest can be used. Ms. Hall will take care of those requests and  
27 send to the Board for review.

28  
29 Once the board confirms the expense budget. Staff will email to each dept. head before the  
30 18<sup>th</sup> with each dept. total allocation amount. If their allocation does not work then they may  
31 schedule time with the commissioners to go over the concern.

32  
33 Scott Furman was asked to join the meeting to go over increasing property tax. We have  
34 not taken the increase in several years so we have banked the years we did not take it the  
35 levy The increase effects the population at the fifth decimal point. It will have a small ripple  
36 effect and will only increase tax by about \$10-15 if your value is around \$300,000. The  
37 commissioners discussed taking the banked levy amounts for both the Current Expense  
38 Levy and Road Levy which may be an additional \$200,000. The road levy has not been  
39 taken for about three years plus current year and Current Expense levy has not been taken  
40 for two years plus current year.

41  
42 The verbiage for the resolutions should be spelled out dollars by thousand dollar value.

43

44 Deputy Treasurer, Pam Johnson, came up to explain how the current expense loan  
45 schedule works. The commissioners will leave that alone. The Interfund loan should not be  
46 refinanced as it would bring it over the authorized three year limit. We have already made  
47 our two loan payments this year. Commissioners discussed their biggest concern was  
48 having enough cash on hand in the beginning months of 2018 and they thought since we  
49 made an additional loan payment that they could pull the last payment back and refinance.  
50 Ms. Johnson will prepare information for consideration showing the amortization schedule  
51 for \$500,000 in case it is needed.

52

### 53 **Briefing Among Commissioners**

54 Commissioners discussed their individual weekly calendar's.

55

### 56 **CANCELLED Discussion – Energy Project Closeout – Ameresco & DES**

57

### 58 **Update- Lobbyists Jim Potts & Zach Kennedy**

59 Jim Potts and Associates provided the annual lobbying agreement for commissioners'  
60 consideration. The Board discussed their legislative concerns. Whatcom/Hirst water  
61 availability rules were discussed as well as the McCleary deal and what the impacts will be  
62 in increased property taxes. Commissioner DeTro explained the calculation per parcel may  
63 not sound as bad. Commissioner Hover explained the other assessments imposed for  
64 districts are much greater than the impacts of the county raising the current expense levy.  
65 Adequate funding for indigent defense is going to be a big ask of the legislators as is  
66 adequate healthcare services.

67

68 Isabelle Spohn, member of the public, arrived at 11:00 a.m. to take notes on her computer.

69

### 70 **Update – Economic Alliance – Roni Holder Deifenbach**

71 Ernie Rasmussen

72 Ms. Holder-Deifenbach explained the Infrastructure met November 9 to rank applications for  
73 prioritization for Infrastructure funds. By submitting/approving an official prioritized list it allows our  
74 cities to be added to the WA-CERT list. The list below was prioritized by the Infrastructure committee  
75 and submitted for commissioner formalization via resolution.

76

1. **Omak Airport**

77

2. **Omak Shumway Interchange**

78

3. **Pateros Starr Road Development**

79

4. **Omak Stampede Concourse and East Side Redevelopment Project**

80

5. **Tonasket Annexation**

81

6. **Tonasket Magnificent Mile**

82 (attached) WA-CERT SIFT process in Okanogan County required each applicant to  
83 complete the two-page WA-CERT pre-application form, attend the SIFT meeting to present  
84 their proposal, and participate in evaluating projects using a criteria based score sheet.

85 Each entity with a project was given one vote when scoring each project and everyone was  
86 encouraged to be objective in rating of the projects. The final result was a priority list of all  
87 submitted projects that were presented to the County Commissioners. The Commissioners'  
88 typically adopt a resolution certifying the list then it is forwarded it to the WA-CERT. The  
89 resulting "WA-CERT list" is then reviewed by the various funding agencies, scoping agents  
90 assigned, and projects identified that are either eligible for an existing funding program or  
91 deemed worthy of focused technical assistance.

92

93 Ms. Holder Deifenbach requested the commissioners approve the list for 2018. She  
94 included the actual evaluation matrix and ranking and totals the committee came up with.  
95 Commissioner DeTro asked if the Smoke Jumper base submitted. No applications from the  
96 Methow were received at all through this process even though it was open for two months.  
97 Commissioner DeTro would like to keep the Alliance up to date on their progress and would  
98 like the entity to be included in the ranking for funds. She explained many do not submit  
99 applications because the county is not funding projects. However, many who do apply for  
100 prioritization get funding from the state because they are ranked by the county as a  
101 prioritized project.

102

### 103 **Motion Directing Staff to Create Resolution**

104 Commissioner Hover moved to direct staff to create a resolution to adopt the 2018  
105 prioritization list as presented by Economic Alliance. Motion was seconded, all were in  
106 favor, motion carried.

107

108 Ernie Rasmussen economic alliance infrastructure committee was introduced.

109

110 Commissioner Hover discussed his desire to help authorize a meat packing facility here in  
111 the county. There is a market for USDA products here in the county. Ms. Diefanbach  
112 explained that a mobile processing truck had been a conversation in the past. That group  
113 worked with the conservation district to find a location. Additionally, a USDA proposal was  
114 submitted a few years ago that would place a meat processing unit in the old Food Depot  
115 building, but at the time the proposal was not approved by USDA. Since then the Carlton  
116 store submitted for a USDA meat processing facility there in Carlton. Odessa is normally  
117 where producers send their larger meats, but Odessa does not process the smaller meats.  
118 Many customers and producers want to buy and keep our agriculture products here. We do  
119 not wish to buy meat from Argentina, we want to buy meat from Okanogan County.

120

121 Commissioner Hover stated TwispWorks received funds to complete a fiscal analysis for  
122 meat processor.

123

124 Ms. Holder-Deifenbach explained how government contracting works and what has to be  
125 done first to make the connections that make it all work.

126

127 Mr. Rasmussen said groups of individuals who can champion the idea of making it work are  
128 needed. The spirit that is needed is associated with youth, so they would like to see more  
129 opportunities that utilize the energy and provide hand on skills. It is important to support the  
130 youth early on, so we don't lose our brick and mortar to online businesses. Some  
131 entrepreneurs will have to diversify and do things outside the box.

132

133 **Update – Planning – Perry Huston**

134 Dan Higbee, Angie Hubbard, Rocky King, Debi Hilts, Isabelle Spohn member of the public  
135 taking notes on her computer.

136

137 Director Huston started off with a question. Does the board wish to continue renting out the  
138 Fairgrounds Facilities? Does the board wish to keep an employee on call to help take care  
139 of the work associated with the leases? The commissioners believe there will be someone  
140 on call. Ms. Hilts will contact Josh Freel to come in during staff meeting to discuss. Ms. Hilts  
141 explained the pay would reflect actual work performed. Commissioners will have to consider  
142 what benefits they will offer. The commissioners may follow the personnel policy or waiver  
143 from it, in terms of costs of providing a certain level of benefits to the on call part time  
144 employee.

145

146 Commissioner Hover explained Planning Staff will filter the emails for Fair things and send  
147 those to Tracy Reagles. The other calls about Facilities, will be taken by either him or Rocky  
148 as they are received. The Planning Office will be responsible for getting the contracts in  
149 place. If anyone wants to request a waiver does the board want to provide an opportunity to  
150 discuss? The commissioners really don't want to negotiate fees with vendors unless the  
151 activity fits the reason for allowing the board to waive the fee established by resolution 201-  
152 2017, then a conversation can be scheduled.

153

154 Ms. Hilts asked for executive session to discuss performance of a public employee.

155

156 **Motion Executive Session RCW 42.30.110 (1)(g)**

157 Commissioner Hover moved to go into executive session at 1:55 p.m. for 10 minutes to  
158 discuss the performance a public employee inviting HR Debi Hilts. Motion was seconded, all  
159 were in favor, motion carried.

160

161 Commissioners exited executive session at 2:05 p.m. no decisions were made.

162

163 Director Huston discussed the Comprehensive plan process. There were several grants  
164 used over the years which funded several things. All of that is still part of the record and  
165 available for commissioners' review. The several draft vision statements were provided to  
166 the board for review.

167

168 Director Huston explained the permit exempt wells hearing is on December 14, 2017 before  
169 the hearing examiner. The new water versus old water uses have different iterations of it,  
170 new water goes through a process old water has proof. Mr. Higbee stated his office has  
171 slowed down a lot in dealing with projects with water. Director Huston is trying to wrap  
172 around the language in 48 and walk it over to 49 because some issues are different and  
173 some the same. Commissioner Hover provided a scenario when someone just wants to find  
174 out if water is available what do they do? Can they drill a well and what does that entail in a  
175 closed basin or specific allocation. Not all well logs have been reviewed to define what the  
176 2cfs is weighted against. There could be some superficial broad strokes analysis but we  
177 don't know the relationship between the well log and water right and withdrawal.

178

179 *Marijuana Advisory Committee*

180

181 **Motion Tonasket Ems District**

182 Commissioner Hover moved to adjourn as the BOCC and reconvene as the Tonasket EMS  
183 District. Motion was seconded all were in favor, motion carried.

184 Commissioner Hover moved to authorize Chairman DeTro to initial on the Life Line  
185 Agreement correcting the scriveners' error where the depreciation of equipment was  
186 incorrectly stated at 7 years when it should have been 3 years. Motion was seconded all  
187 were in favor, motion carried

188

189 Commissioner Hover moved to approve the Voucher certification and authorize the  
190 Tonasket EMS District vouchers to be paid in the amount of \$355.92. Motion was  
191 seconded, all were in favor, motion carried.

192

193 **Motion Executive Session RCW 42.30.110 (1)(g)**

194 Commissioner Hover moved to go into executive session at 3:30 p.m. for 5 minutes inviting  
195 Perry Huston and Rocky King to discuss Performance of a public employee. Motion was  
196 seconded, all were in favor, motion carried.

197

198 Executive session ended at 3:35 p.m. no decisions were made.

199

200 Commissioner Hover moved to adjourn as the Tonasket EMS and Reconvene as the BOCC  
201 Motion was seconded all were in favor, motion carried.

202

203 Director Huston discussed the tax title property. He has not yet discussed, with the  
204 Treasurer, the creation of the conveyance.

205

206 **Motion - Voucher Approval - Commissioners**

207 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and  
208 those expense reimbursement claims certified as required by RCW 42.24.090 have been  
209 recorded on a list, and made available to the Board. As of this date, the Board did vote, by

210 unanimous vote, to approve the regular vouchers in the amount of \$497,894.12 and Payroll  
211 vouchers in the amount of \$1,049,913.30. Warrant numbers as cited on the attached blanket  
212 voucher list. Motion seconded and carried.

213 **Motion Public Health Voucher**

214 Commissioner moved to approve the Public Health Vouchers in the amount of \$1,270.14 Warrant  
215 numbers as cited on the attached blanket voucher list. Motion was seconded, all were in favor,  
216 motion carried.

217

218 **Motion Resolution 205-2017 Okanogan County Prioritization List -Infrastructure**

219 Commissioner Hover moved to approve resolution 205-2017 Okanogan County Prioritization list for  
220 2018. Motion was seconded, all were in favor, motion carried.

221

222 **Motion Resolution 206-2017 Creation of Fund NO. 146**

223 Commissioner Hover moved to approve resolution 206-2017 a resolution creating fund No.  
224 146 Motion was seconded, all were in favor, motion carried.

225

226 **Review Meeting Minutes**

227

228 Commissioners adjourned for the day at 4:30 p.m.

229