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**RECORD OF THE PROCEEDINGS**

**OKANOGAN COUNTY**

**DECEMBER 20, 2022**

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8     **9:00 AM**     Review Meeting Minutes December 5, 6, 12 & 13, 2022  
9     **9:15 AM**     Public Comment Period  
10  **To Follow**    Commissioners to set Wednesday’s Agenda  
11     **9:30 AM**     Executive Session RCW 42.30.110 (1)(i)  
12     **10:00 AM**    Discussion – Code Revision – Esther Milner  
13     **11:00 AM**    Bid Opening – Central Landfill Phase 4 Development – PW Shasta Stidman  
14  **To Follow**    Update – Public Works – Josh Thomson  
15     **1:30 PM**     Department Head – Evaluation – Maurice Goodall  
16     **2:00 PM**     Department Head – Evaluation – Lanie Johns  
17     **2:45 PM**     Discussion – WSU Extension Office Appendix A Approval – Kayla Wells-Yoakum  
18     **3:15 PM**     Discussion – Communications Year-End Discounts – Mike Worden  
19     **4:00 PM**     Approve Commissioner Proceedings December 5, 6, 12 & 13, 2022  
20     **4:30 PM**     Approve Consent Agenda

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The Okanogan County Board of Commissioners met for a regular meeting at 123 5<sup>th</sup> Avenue North, Okanogan, Washington on December 20, 2022 with Chairman, Commissioner Andy Hover; Vice-Chairman, Commissioner Chris Branch; Member, Commissioner Jim DeTro; and the Clerk of the Board, Laleña Johns, present.

AV Capture and Zoom provided audio and video accessibility for public interaction.

**Review Meeting Minutes December 5, 6, 12 & 13, 2022**

Commissioners reviewed their meeting minutes.

**Briefing Among Commissioners**

Commissioner Hover explained he is meeting with Okanogan County Electric Coop (OCEC) Commissioners discussed broadband grant applications that Okanogan County Electric Coop and Okanogan County PUD are applying for and for which the county is considering support letters for. Ms. Holder Diefenbach was reached by phone to help clarify questions the county had on the ARPA support funds needed for the match by OCEC. She explained why Okanogan County PUD did not want county ARPA funds for match due to Okanogan County being a distressed county.

**Public Comment Period**

Ruth Hall, member of the public, asked about the public meeting for the rezone of the Tunk. Commissioner Branch explained the Planning Commission will be holding a public hearing on January 23, 2023 at 6:00 p.m. A follow-up public meeting will be held by the county commissioners on February 6, 2023 at 1:30 p.m. to receive the Planning Commission’s recommendation.

**Commissioners to set Wednesday’s Agenda**

No meetings were set on Wednesday.

53 **Executive Session RCW 42.30.110 (1)(i)**

54 Commissioner Branch moved to go into executive session at 9:30 a.m. until 10:00 a.m. inviting  
55 Chief Civil Deputy Esther Milner and HR Director Shelley Keitzman to discuss legal matters the  
56 county may be or may become a party. Motion was seconded, all were in favor motion carried.

57  
58 Commissioners exited executive session at 10:02 a.m. no decisions were made.

59  
60 Commissioners discussed requests for funds for food bank.

61  
62 Commissioner Hover asked the other board members if they would sign a letter of  
63 recommendation for him to serve on the Northwest Forest Plan Area Advisory Committee.  
64 Commissioner Branch then asked if the board supported signing a letter of support for Michael  
65 to serve on the committee? He would be a good selection. Commissioners stated yes. Letters will  
66 be prepared for next week's consideration.

67  
68 **Motion Resolution 204-2022 Punitive Damages**

69 Commissioner Branch moved to approve resolution 204-2022 an authorization of payment of  
70 punitive and non-punitive damages for a civil complaint, 20-2-cv-00411. Motion was seconded,  
71 all were in favor, motion carried.

72  
73 **Discussion – Code Revision – Esther Milner**

74 Commissioners would like to revisit code revisions at a later date in January.

75  
76 **Approve Commissioner Proceedings December 5, 6, 12 & 13, 2022**

77 Commissioner DeTro moved to approve the commissioners' proceedings of December 5, 6, 12,  
78 & 13, 2022. Motion was seconded, all were in favor, motion carried.

79  
80 Commissioner Hover explained he attended an OCTC meeting recently because LTAC discussed  
81 purchase of computers for the VIC's and he wanted to discuss with the DMO and he got a lot of  
82 push back. Commissioner Branch stated he was not comfortable sign a letter from the BOCC he  
83 would rather the LTAC sign the letter. He isn't sure of the rift. Commissioner Hover stated the  
84 LTAC allocated \$300,000 to OCTC and the LTAC wants more tourism in the north county by  
85 connecting the VIC's who would receive guidance by OCTC as the Destination Marketing  
86 Organization.

87  
88 **Motion Letter Okanogan Electric Coop Broadband Support**

89 Commissioner Branch moved to approve a letter of support to Greg Mendonca, General manager  
90 of Okanogan County Electric Cooperative (OCEC) in support of their application for Broadband  
91 funds from Washington Department of Commerce for the American Rescue Plan Act Coronavirus  
92 Capital Projects Account funds and noting county ARPA funds available for match. Motion was  
93 seconded, all were in favor, motion carried.

94  
95 **Approve Consent Agenda**

96 Commissioner DeTro moved to approve the consent agenda items 1-7 as presented. Motion was  
97 seconded, all were in favor, motion carried.

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104
1. Interlocal Agreement – Waterline Replacement – Town of Winthrop
  2. Interlocal Agreement – Building Inspection Services – Town of Winthrop
  3. Approve – Amended 2023 LTAC Funding Allocations
  4. Letter – LTAC Membership Status
  5. Resolution 197-2022 – Fingerprint Fee Increase Sheriff's Office
  6. Resolution 200-2022 – Pest Control Levy 2022
  7. Resolution 202-2022 – Reclassify Maintenance Tech

105 **Bid Opening – Central Landfill Phase 4 Development – PW**

106 Shasta Stidman, Kent Kovalenko

107  
108 Commissioner Hover stated the time for the bid opening for the Central Landfill Phase 4  
109 Development project. He opened and read bids from the following:

110  
111 WRS, Ferndale, WA

112 Bid proposal form, Bond 5%, acknowledgements of addendum #1 & #2, non-conclusion  
113 declaration, and wage statement. Total \$3,210,618.07 including 8.5% sales tax

114  
115 Delhur Industries, Inc

116 Bid proposal form, Bond 5%, acknowledgements of addendum #1 & #2, non-conclusion  
117 declaration, and wage statement. Total \$3,880,547.79 including 8.5% sales tax.

118  
119 KRCI, E Wenatchee, WA

120 Bid proposal form, Bid Bond, acknowledgements of addendum #1 & #2, non-conclusion  
121 declaration, and wage statement. Total \$3,944,962.35 including 8.5% sales tax.

122  
123 Pro Grade Enterprises, Easton, WA

124 Bid proposal form, Bid Bond, acknowledgements of addendum #1 & #2, non-conclusion  
125 declaration, and wage statement. Total \$3,906,301.63 including 8.5% sales tax.

126  
127 Selland Construction, Inc, Wenatchee, WA

128 Bid proposal form, Bid Bond, acknowledgements of addendum #1 & #2, non-conclusion  
129 declaration, and wage statement. Total \$ including 8.5% sales tax.

130  
131 Scarsella, Seattle, WA

132 Bid proposal form, Bid Bond, acknowledgements of addendum #1 & #2, non-conclusion  
133 declaration, and wage statement. Total \$3,546,077.83 including 8.5% sales tax.

134  
135 Bids will be reviewed and a recommendation provided at a later date.

136  
137 The engineers estimate was \$3,717,201.

138  
139 **Update – Public Works –**

140  
141 **Motion - Voucher Approval - Commissioners**

142 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those  
143 expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a  
144 list, and made available to the Board. As of this date, the Board did vote, by unanimous vote, to  
145 approve the regular vouchers in the amount of \$685,220.50 and Payroll vouchers in the amount  
146 of \$1,029,407.51. Warrant numbers as cited on the attached blanket voucher list. Motion seconded  
147 and carried.

148  
149 **Motion Public Health Voucher**

150 Commissioner Branch moved to approve the Public Health Vouchers including regular vouchers  
151 in the amount of \$5,005.80 and payroll vouchers in the amount of \$55,462.02. Warrant numbers  
152 as cited on the attached blanket voucher list. Motion was seconded, all were in favor, motion  
153 carried.

154  
155

156 **Motion Tonasket EMS District**  
157 Commissioner Branch moved to adjourn as the BOCC and reconvene as the Tonasket EMS  
158 District. Motion was seconded all were in favor, motion carried.

159  
160 Commissioner Branch moved to approve the Voucher certification and authorize the Tonasket  
161 EMS District vouchers to be paid in the amount of \$16,200 to Life Line for December Services.  
162 Motion was seconded, all were in favor, motion carried.

163  
164 **Motion Oroville Rural EMS District**

165 Commissioner Branch moved to adjourn as the Tonasket EMS and reconvene as the Oroville  
166 Rural EMS District. Motion was seconded all were in favor, motion carried.

167  
168 Commissioner Branch moved to approve the Voucher certification and authorize the Oroville Rural  
169 EMS District vouchers to be paid in the amount of \$9,680 for December services. Motion was  
170 seconded, all were in favor, motion carried.

171  
172 Commissioner Branch moved to adjourn as the Oroville Rural EMS District and Reconvene as the  
173 BOCC. Motion was seconded all were in favor, motion carried.

174  
175 Commissioners recessed at 11:28 a.m. until 1:30 p.m.

176  
177 **Motion Resolution 205-2022 Budget Supplemental Appropriation**

178 Commissioner Branch moved to approve resolution 205-2022 a budget amendment within  
179 Current Expense and District Court Funds in the amount of \$40,111. Motion was seconded all  
180 were in favor, motion carried.

181  
182 **Department Head – Evaluation – Maurice Goodall**

183 Commissioner Branch moved to go into executive session at 1:30 p.m. until 1:50 p.m. inviting  
184 Maurice Goodall to review the performance of a public employee. Motion was seconded, all were  
185 in favor, motion carried.

186  
187 **Department Head – Evaluation – Lanie Johns**

188 Commissioner Branch moved to go into executive session at 1:53 p.m. until 2:10 p.m. inviting  
189 Lalena Johns to review the performance of a public employee. Motion was seconded, all were in  
190 favor, motion carried.

191  
192 ~~**Discussion – Communications Year-End Discounts – Mike Worden**~~

193  
194 **Discussion – WSU Extension Office Appendix A Approval – Kayla Wells-Yoakum**

195 Ms. Wells-Yoakum provided Appendix A for commissioners' approval.

196  
197 **Motion WSU Appendix A**

198 Commissioner Branch moved to approve Amendment No. 1 of the agreement known as Appendix  
199 A in the amount of \$49,951 for 2023 funding of the position. Motion was seconded, all were in  
200 favor, motion carried.

201  
202 **Motion Amendment 1 to ARPA Grant Agreement Community Action Council**

203 Commissioner Branch moved to approve the amendment #1 in the amount of \$200,000 to the  
204 ARPA agreement dated November 22, 2022. Motion was seconded, all were in favor, motion  
205 carried. Commissioners would like the contractor to submit separate A19 for each allocation.

206

207 Commissioner Hover suggested some ideas for the Justice Center building and what projects  
208 should happen beforehand.  
209  
210 The board adjourned at 2:44 p.m.  
211