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RECORD OF THE PROCEEDINGS

OKANOGAN COUNTY

DECEMBER 12, 2022

9:00 AM Review Commissioners Agenda & Consent Agenda
9:05 AM Briefing Among Commissioners – Discuss Individual Weekly Meetings & Schedule
9:15 AM Public Comment Period
9:30 AM Commissioners Staff Meeting
10:30 AM Continued Public Hearing Consider Okanogan County 2023 Budget Adoption
1:30 PM Quarterly Update – Tonasket Forest Ranger District – Matt Marsh
2:30 PM Executive Session – Cmrs Conference Room

The Okanogan County Board of Commissioners met for a regular meeting at 123 5th Avenue North, Okanogan, Washington on December 12, 2022 with Chairman, Commissioner Andy Hover; Vice-Chairman, Commissioner Chris Branch; Member, Commissioner Jim DeTro; and the Deputy Clerk of the Board, Crystal Hawley, present.

AV Capture and Zoom provided audio and video accessibility for public interaction.

The pledge of allegiance was recited.

Review Commissioners Agenda & Consent Agenda

The commissioners reviewed their agenda and consent agenda.

Briefing Among Commissioners – Discuss Individual Weekly Meetings & Schedule

The commissioners discussed their individual meetings and schedules.

Public Comment Period

A member from the public, Emily Sisson, was present.

There was no public comment.

Commissioners Staff Meeting

Planning Director, Pete Palmer, Fairgrounds Manager, Naomie Peasley

Planning Department

Planning Director, Pete Palmer, provided the commissioners her department update. Ms. Palmer received 8 Methow Valley Sub Area B applications and 3 Methow Valley Sub Area C applications. Ms. Palmer would like direction from the commissioners on how to proceed.

Commissioner Hover asked Ms. Palmer to send the applications to the commissioners for review.

Fairgrounds

Fairgrounds Manager, Naomie Peasley, explained that they are dealing with lots of ice and snow at the fairgrounds. She is concern of flooding once the snow starts to melt. She is looking into sand tubes to put in front of the agriplex to help the building from flooding.

52 **Discussion ARPA**

53 The Commissioners discussed some of the rules that apply to the ARPA guidelines. Okanogan
54 County has chosen to distribute its ARPA funds on a reimbursable basis.

55
56 Commissioner Hover would like to send a letter to Okanogan County Fire District #6
57

58 **Motion- Letter to Fire District**

59 Commissioner Branch moved to approve letter Okanogan County Fire District #6 informing them
60 they are approved up to \$252,000 for their government service project. Motion was seconded. All
61 were in favor. Motion was carried.

62
63 **Motion- Letter to Fire District**

64 Commissioner Branch moved to approve letter Okanogan County Fire District #6 informing them
65 they are approved up to \$75,000 for the Mazama Hydrant Project. Motion was seconded. All were
66 in favor. Motion was carried.

67
68 **Continued Public Hearing Consider Okanogan County 2023 Budget Adoption**

69 Auditor Cari Hall, Lisa Schreckengost was present
70

71 Commissioner Hover opened the public hearing to the staff. County Commissioners', Ms. Hall
72 and Ms. Schreckengost discussed Okanogan County's 2023 Budget, including Current
73 Expense Funds, Miscellaneous Funds, Public Works Funds, Road Funds, and Jr. Taxing
74 District Fund Budgets.

75
76 Commissioner Hover closed to staff and open to the public. There was no public. Commissioner
77 Hover closed to the public and opened the public hearing to the board.

78
79 **Motion Resolution 192-2022**

80 Commissioner DeTro moved to approve Resolution 192-2022, A resolution relating to the
81 adoption of the 2023 Okanogan County Budget, including the Current Expense Funds,
82 Miscellaneous Funds, Public Works Funds, and Road Funds Budgets. Motion was seconded. All
83 were in favor. Motion was carried.

84
85 **Discussion- Okanogan County Title III Funds**

86 Clerk of the Board, Lanie Johns explained that she received a request for a budget amendment
87 for the Title III project with Okanogan County from the Conservation District.

88
89 Ms. Johns explained that Okanogan Conservation District originally requested \$30,030.00 for
90 contracted services. Contracted services included hiring Team Rubicon to conduct free
91 hazardous fuel reduction treatment, someone to teach chainsaw workshops, and a contractor to
92 chip material at Okanogan CD organized chipping events. Unfortunately, Team Rubicon could
93 not follow through on their work and staffing changes limited Okanogan CD'S ability to organize
94 the chainsaw workshops. Staff did complete the chipping events and both events were
95 underbudget. Okanogan CD is requesting to move the remaining funds to other categories:
96 \$20,444.44 to salaries and benefits and \$2,555.56 to indirect. Staff will use this time to complete
97 final grant activities for outreach, determine next steps for wildfire resiliency and recovery, and
98 complete final reporting. Increasing the salary and benefits increase the indirect funds, which are
99 calculated at 12.5% of salaries and benefits. Finally, Okanogan CD requests to move \$9,600 from
100 travel funds to materials and supplies. Staff completed many of the deliverables related to
101 materials and supplies. Staff budgeted \$11,600 for travel, but merged many trips, limiting mileage.

102 Since Team Rubicon did not participate, staff did not travel as frequently as expected. Originally,
103 staff allocated most of the materials and supplies budget towards outreach activities. Staff
104 performed outreach in newsletters, social media, and will attempt the radio. Through this work,
105 staff realized that it can be difficult to coordinate outreach with outside entities. Staff will use the
106 original and increased funds in materials and supplies to purchase a quality camera and
107 necessary equipment, adobe subscriptions, and a higher quality and faster computer for the
108 district's communication and outreach specialist. The current computer cannot handle video and
109 photo editing software. Okanogan CD'S communications and outreach specialist will use these
110 materials and services to further promote the district's wildfire recovery and resilience program.

111
112 **Motion**

113 Commissioner Branch moved to approved Conservation District Title III request. Motion was
114 seconded. All were in favor. Motion carried.

115
116 **Quarterly Update – Tonasket Forest Ranger District – Matt Marsh**

117
118 District Ranger, Matt Marsh, provided the Commissioners Tonasket Forest District's Update.

119
120 Mr. Marsh provided the commissioners a logger's operator list and asked if the commissioners
121 could think of any other local companies that were missing on the list.

122
123 Commissioners Hover asked Mr. Marsh about the Colville roads.

124
125 **Executive Session – Cmrs Conference Room**
126 Rocky Robins, Pete Palmer, Esther Miner, Albert Lin

127
128 **Motion**

129 Commissioner Branch moved to go into executive session for 30 minutes under RCW 42.255.010
130 (i) for on-going litigations. Motion was seconded. All were in favor. Motion carried.

131
132 Commissioners extended executive session until 3:15

133
134 The board adjourned at 3:15 p.m.

135