

1 Record of the Proceedings

2
3 Okanogan County

4
5 December 10, 2018
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7
8 9:00 AM Continued Public Hearing 2019 County Budget Adoption
9 11:00 AM Executive Session RCW 42.30.110 (1)(g)
10 1:30 PM Update Planning & Development-Perry Huston
11 4:30 PM Review Meeting Minutes
12

13 The Okanogan County Board of Commissioners' met for its regular session on December
14 10, 2018, with Chairman, Commissioner Jim DeTro; Vice Chair Commissioner Chris Branch;
15 Commissioner Andy Hover, Member; and Laleña Johns, Clerk of the Board, present.
16

17 **Continued Public Hearing 2019 County Budget Adoption**

18 Cari Hall was present.
19

20 Commissioner DeTro opened up the hearing to staff stating this is a continued public hearing
21 to consider adoption of the county's budget for 2019.
22

23 Cari Hall stated the budget she sent to the board on Friday has the fair, Teamsters, and
24 Commissioned adjustments that were discussed by the board.
25

26 Commissioner Hover gave credit to the Payroll department because they helped develop an
27 amazing spreadsheet that calculates all benefits and provides a cost calculation.
28 Commissioners' went through the 2019 budget one last time and discussed the Contingency
29 Reserve and Current Expense Reserve fund amounts. Depending on what budget
30 amendments are required before December 31st, there may be more or less carryover funds
31 to go into the reserves.
32

33 Commissioners' discussed projects for 2019 they would like to address such as the
34 Courthouse Security, Trails, and Fairgrounds. Solid Waste interest was discussed and
35 questions cleared up in terms of where the interest earned is receipted.
36

37 Commissioner Hover replied he wants to see the fund grow to have at least two months in
38 reserve as the State Auditor has requested.
39

40 **Motion Resolution 138-2018 Adoption of County's 2019 Budget**

41 Commissioner Branch moved to approve resolution 138-2018 which adopted the 2019
42 County Budget including Current Expense, Miscellaneous, Public Works, Road fund and Jr.
43 Taxing District budgets. Motion was seconded, all were in favor, motion carried.
44

45
46 **Motion Close Public Hearing Continued Budget**

47 Commissioner Branch moved to close the public hearing. Motion was seconded, all were in
48 favor, motion carried.
49

50 **Briefing Among Commissioners'**

51 Commissioner DeTro updated the other members on the legislative meeting he attended
52 with the NEWC counties and legislators on Friday. The group discussed the Lake Roosevelt
53 drawdown and the request is that each county receive an annual payment. Also they
54 discussed the wolf protocol between Sheriff, Fish & Wildlife agencies. The Clerk of the Board
55 was asked to send the WDFW memo to the NEWC counties, which she did.

56
57 Commissioners' discussed allowing an additional floating holiday for non-bargaining
58 employees for a total of 12 paid days consistent with the bargaining units so everyone has
59 the same number of paid days off.

60
61 **Motion - Voucher Approval - Commissioners'**

62 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and
63 those expense reimbursement claims certified as required by RCW 42.24.090 have been
64 recorded on a list, and made available to the Board. As of this date, the Board did vote, by
65 unanimous vote, to approve the regular vouchers in the amount of \$636,282.07. Warrant
66 numbers as cited on the attached blanket voucher list. Motion seconded and carried.

67 Motion Public Health Voucher

68 Commissioner Branch moved to approve the Public Health Voucher Certification in the
69 amount of \$9,562.14. Warrant numbers as cited on the attached blanket voucher list. Motion
70 was seconded, all were in favor, motion carried.

71

72 **Motion Methow Valley EMS District**

73 Commissioner DeTro moved to adjourn as the BOCC and reconvene as the Methow Valley
74 EMS District. Motion was seconded all were in favor, motion carried.

75 Commissioner Hover moved to approve the Voucher certification and authorize the Methow
76 Valley EMS District vouchers to be paid in the amount of \$56,296.50. Motion was seconded,
77 all were in favor, motion carried.

78

79 Commissioner Hover moved to adjourn as the Methow Valley and Reconvene as the
80 Oroville Rural EMS. Motion was seconded all were in favor, motion carried.

81

82 **Motion Oroville Rural EMS District**

83 Commissioner Hover moved to approve the Voucher certification and authorize the Oroville
84 Rural EMS District vouchers to be paid in the amount of \$10,104.67, which includes the
85 \$424.67 for elections costs. Motion was seconded, all were in favor, motion carried.

86

87 Commissioner Branch moved to adjourn as the Oroville Rural EMS and reconvene as the
88 BOCC. Motion was seconded all were in favor, motion carried.

89 **Executive Session RCW 42.30.110 (1)(g)**

90 Commissioner Hover moved to go into executive session at 11:05 a.m. for 20 minutes
91 inviting Engineer Josh Thomson to review the performance of a public employee. Motion
92 was seconded, all were in favor, motion carried.

93

94 Executive Session ended at 11:25 am, no decisions were made.

95

96 Commissioner Hover was absent at 1:30 pm due to attending the Methow Conservancy
97 meeting.

98

99 **Update Planning & Development-Perry Huston**

100 New Planning Secretary Cortney Ingle, member of the public Nancy Soriano taking
101 handwritten notes, Ernie Rasmussen and CCT Planning were present.

102

103 *Vault Toilet Project*

104 *Methow Trails DeSalvo*

105 *Budget*

106 Director Huston explained a request from Methow Trails to install a vault toilet at the county's
107 trailhead. The cost of the toilet and how it would be paid was discussed.

108

109 Mr. DeSalvo walked through the history of the trailhead and recent Forest Service grant for
110 the toilet. Methow Trails Collaborative John Fitzpatrick is representing the snowmobile club
111 who represents recreational interests in the Methow Valley.

112

113 Mr. DeSalvo stated the grant has been managed through the Forest Service, DOT owns the
114 land, and the county has a lease to use the property. Mr. DeSalvo said they are requesting
115 the county fill out the paper work and pay for the toilet then the county would be reimbursed
116 from the grant through Forest Service. The snowmobile club would provide the match. If the
117 county needs funds now to purchase the toilet, then Methow Trails could front the money, at
118 \$21,662 but also provide reimbursement for the administrative paperwork the Planning
119 Department would need to complete. There is a 13.7% match requirement for the grant. Mr.
120 DeSalvo doesn't want to overburden the county with this and is willing to help in any way
121 necessary.

122

123 Is the toilet being purchased off the state contract, if not, the county must go through its
124 small works/vendor list process for the purchase. Mr. DeSalvo said he read the procurement
125 standards the county would need to follow. If the unit is sold from a vendor on the state bid
126 contract we could piggy back from that. Forest Service has the NEPA set up around the
127 specs of the toilet.

128

129 An agreement would need to be drafted with Methow Trails to memorialize the arrangement.

130

131 **Motion Staff Direction on Vault Toilet Methow Trails**

132 Commissioner Branch moved to set in motion the paperwork and purchase of the restroom
133 facility in order to get the project going. Motion was seconded, all were in favor, motion
134 carried.

135

136 Director Huston introduced Cortney Ingle who is the new Okanogan County Planning and
137 Development secretary.

138

139 *Broadband Services*

140 Director Huston stated Ernie Rasmussen was invited to discuss Broadband services within
141 the boundaries of the reservation. A previous discussion with Mario M. Villanueva, CEO
142 happened regarding the CERB grant for Methow Valley and so that is being reviewed for
143 expanding broad band to the reservation.

144

145 Mr. Rasmussen stated he works with the Tribal Planning Department but works closely with
146 the Tribal Tech department as well. If partnering with county the Tribe can contribute to a
147 joint application as the Tribe is working on a similar partnership with Ferry County and they

148 are excited to pull together. That application is in the process of development and would be
149 submitted in January. There is a round in January and a round in March, just need to figure
150 out which round to submit for. With Ferry County, it is a Ferry County project, but CCT is
151 splitting half the match requirement which legitimizes their seat at the planning table, but
152 how it works with Okanogan County may be different. When the Tribe gets into the position
153 of partner the tribe does expect to be a partner. The idea is to come out with not only a study
154 but the actual technology.

155
156 One of the interesting things with broadband is the use of white space on the regular TV
157 signal. As TV districts figure things out, the appropriate partners will start to round out the
158 alternatives to be considered for both broadband and TV services.

159
160 Mr. Rasmussen said Susie Allen called the councilwoman appointed to the FCC broadband
161 task force for Indian country who has a close relationship with the state. He thought the more
162 resources at the table the better. The commissioners' were interested in that.

163
164 **Motion Staff Direction-Broadband-CCT**
165 Commissioner Branch moved to direct Perry Huston to continue engaging activity with Ferry
166 County and the Tribe on the grant and report back to the board on the findings. Motion was
167 seconded, all were in favor, motion carried.

168
169 *VSP*
170 *Review Implementation Contract*
171 Director Huston asked if the contract had been returned yet, no replied the Clerk of the
172 Board it hasn't returned. The grant application is still being worked out with Vanessa with
173 DOE.

174
175 Commissioners' discussed flood conditions and how mobile homes and Park Model homes
176 would be handled is certain places.
177 Director Huston will work with building department to get that straightened out.

178
179 *Code Enforcement*
180 Additional letters were sent out for code enforcement, but Director Huston feels there is
181 significant progress on the compliance issues at the recycle center. The Director stated at
182 some point a more detailed discussion on public safety will be needed to try to resolve the
183 issue of things being left along the roadway and not being picked up. DOT actually put signs
184 up.

185
186 **Motion Taber Excise Tax Affidavits**
187 Commissioner Branch moved to authorize the chairman to sign the excise tax affidavit
188 between Okanogan County Public Works and Taber Land Holdings LLC regarding property
189 tax parcel No. 3927260039. Motion was seconded, all were in favor, motion carried.

190
191 **Motion Taber Excise Tax Affidavits**
192 Commissioner Branch moved to authorize the chairman to sign the excise tax affidavit
193 between Okanogan County Public Works and Taber Family Investments LLC regarding
194 property tax parcel No. 3927260056. Motion was seconded, all were in favor, motion carried.

195
196 *Oroville Rural EMS District*

197 Director Huston stated he is meeting with the City of Oroville about the Oroville Rural EMS
198 on December 18th. A similar addendum to the contract with LifeLine will be considered by the
199 city of Oroville. A past EMT posed questions of the LifeLine. Commissioner Branch
200 explained he would be meeting with Catie Holstein, while in Olympia, who is the EMS
201 Program Manager at the Washington State Department of Health, on issues and concerns
202 he has heard about LifeLine's level of service and response time.

203
204 Director Huston provided some background of the district's employee base and what sorts of
205 problems arose from that arrangement. The district and the city of Oroville are still the
206 service providers although they contract with LifeLine for that provision. Director Huston is
207 meeting with the city on December 18th. No operation should be operating at a loss. Level of
208 service was discussed. Private versus Public service deliveries were discussed and the laws
209 established for EMS districts.

210
211 **Motion Executive Session RCW 42.30.110 (1)(b)**

212 Commissioner Hover moved to go into executive session at 2:30 pm for 10 minutes inviting
213 Perry Huston and Josh Thomson to discuss the selection of a site or the acquisition of real
214 estate by purchase when public knowledge would cause a likelihood of increased price.
215 Motion was seconded, all were in favor, motion carried.

216
217 At 2:40 pm Executive Session was extended by 5 minutes. At 2:45 pm executive session
218 ended, no decision was made.

219
220 The board continued its discussion about the Oroville Rural EMS district and the strategies
221 involved with going back out with another ballot question in 2019 in order to provide funds for
222 ambulance services. Commissioners' do not cater to one company over others. A public
223 solicitation process was undertaken back in 2013 when services were needed after the
224 district employees resigned. Commissioner Hover stated there are many people getting the
225 ambulance service even though they may not be paying the assessment.

226
227 **Motion Tonasket EMS District**

228 Commissioner Hover moved to adjourn as the BOCC and reconvene as the Tonasket EMS
229 District. Motion was seconded all were in favor, motion carried.

230 Commissioner Branch moved to approve the Voucher certification and authorize the
231 Tonasket EMS District vouchers to be paid in the amount of \$43,400. Motion was seconded,
232 all were in favor, motion carried.

233
234 Commissioner Hover moved to adjourn as the Tonasket EMS and Reconvene as the BOCC
235 Motion was seconded all were in favor, motion carried.

236
237 *Champerty Shores Sewer Extension*

238 Director Huston showed a map of the 29 parcels that would make up the service district. He
239 has cost estimates but no plan specifications for the project and would need that to go out to
240 bid. Mr. Barker will have estimates for his portion, but Director Huston does not have PS&E
241 for the county's portion. Director Huston would like to sit down with Bob Lawrence to see if
242 they would perform the PS&E up front, but he is not sure if they have the funds, if not, then
243 we can move ahead with the formation on the rough estimates, but warned it may test low
244 on the bond issue. He'd like to have that first before the LID. The cost could come out of the
245 county's Infrastructure fund or the proceeds from the sale of the bond as it should be.

246 Director Huston will contact Champerty Shores on the PSE then put together the steps for
247 forming the district as well as a map. Commissioners' were good with that plan.

248
249 The Lake Management District comments on the formation of the district are due prior to the
250 hearing set on December 17.

251
252 **Motion Resolution 133-2018- Amendment to 2019 Taxing District Levy Certification**
253 Commissioner Hover moved to approve resolution 133-2018, as amended, which adopted
254 the amended 2019 taxing district levy certification for various taxing districts listed. Motion
255 was seconded, all were in favor, motion carried.

256
257 **Motion Resolution 137-2018 Minimum Rental Rates for Public Works Admin Building**
258 Commissioner Hover moved to approve resolution 137-2018 adopting a minimum rental rate
259 for small space rental in the public works administration building. Motion was seconded, all
260 were in favor, motion carried.

261
262 **Motion Resolution 146-2018 Finalized LEOFF Trust Plan F**
263 Commissioner Hover moved to approve resolution 146-2018 finalizing the LEOFF Trust Plan
264 F for Sheriff's Office medical insurance premium rate increase to \$762.67. Motion was
265 seconded, all were in favor, motion carried.

266
267 **Motion Resolution 139-2018 Signing Authority Chief Civil Deputy**
268 Commissioner Hover moved to approve resolution 139-2018 granting signing authority to
269 Sheriff's Chief Civil Deputy, Beth Barker. Motion was seconded, all were in favor, motion
270 carried.

271
272 **Motion Resolution 140-2018 Signing Authority Chief Deputy Assessor**
273 Commissioner Hover moved to approve resolution 140-2018 granting signing authority to
274 Chief Deputy Assessor, Jan Million. Motion was seconded, all were in favor, motion carried.

275
276 **Motion Resolution 141-2018 Signing Authority Chief Special Operations Deputy**
277 Commissioner Hover moved to approve resolution 141-2018 granting signing authority to
278 Chief Special Operations Deputy, Mike Worden. Motion was seconded, all were in favor,
279 motion carried.

280
281 **Motion Resolution 142-2018 Signing Authority Fairgrounds Events Coordinator**
282 Commissioner Hover moved to approve resolution 142-2018 granting signing authority to
283 Fairgrounds Events Coordinator, Stella Columbia, and requiring the lease agreements to be
284 submitted for the BOCC acknowledgement and record. Motion was seconded, all were in
285 favor, motion carried.

286
287 **Motion Resolution 143-2018 Signing Authority Undersheriff**
288 Commissioner Hover moved to approve resolution 143-2018 granting signing authority to the
289 Undersheriff, Aaron Culp. Motion was seconded, all were in favor, motion carried.

290
291 **Motion Resolution 144-2018 Signing Authority Chief Criminal Deputy**
292 Commissioner Hover moved to approve resolution 144-2018 granting signing authority to
293 Chief Criminal Deputy, Laura Wright. Motion was seconded, all were in favor, motion carried.

294

295 **Motion Resolution 145-2018 Signing Authority Chief Corrections Deputy**
296 Commissioner Hover moved to approve resolution 145-2018 granting signing authority to
297 Chief Corrections Deputy, Tammi Denney. Motion was seconded, all were in favor, motion
298 carried.
299
300 Review Meeting Minutes
301
302 Commissioners' Staff Meeting
303
304 The board adjourned at 5:00 p.m.
305