

1 **RECORD OF THE PROCEEDINGS**

2 **OKANOGAN COUNTY**

3 **AUGUST 16, 2022**

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9 **9:00 AM Briefing Among Commissioners**

10 **9:15 AM Public Comment Period**

11 **9:30 AM Update Central Services-Karen Beatty**

12 **10:00 AM Finance Committee Meeting -Treasurer Leah McCormack**

13 **10:30 AM Discussion Third party Work Verification Follow-up Auditor-Cari Hall**

14 **11:00 AM Public Hearing Road Vacation A portion of a Platted Rd within Stone’s Addition**

15 **Wannacut Lake**

16 **To Follow Update Public Works-Josh Thomson**

17 **11:45 AM Commissioners to set Wednesday’s Agenda**

18 **11:50 AM Approve Commissioners Proceedings- August 8 & 9, 2022**

19 **11:55 AM Approve Consent Agenda**

20

21 The Okanogan County Board of Commissioners met for a Public Hearing at 123 5th Avenue North,
22 Okanogan, Washington on August 16, 2022 with Chairman, Commissioner Andy Hover;; Member,
23 Commissioner Jim DeTro; and the Clerk of the Board, Laleña Johns, present.

24

25 Vice-Chairman, Commissioner Chris Branch absent due to personal business.

26

27 AV Capture and Zoom provided audio and video accessibility for public interaction.

28

29 Ruth Hall and Ms. Jackson, members of the public, attended via zoom.

30

31 **Briefing Among Commissioners**

32

33 **Approve Commissioners Proceedings- August 8 & 9, 2022**

34 Commissioner DeTro moved to approve the meeting minutes of August 8 & 9, 2022. Motion
35 was seconded, all were in favor, motion carried.

36

37 **Approve Consent Agenda**

38 Commissioner DeTro moved to approve the consent agenda items 1-4 as presented. Motion
39 was seconded, all were in favor, motion carried.

- 40 **1. CDBG CV-1 Grant A19 Request #19 – July 2022-\$11,477.50**
- 41 **2. Bid Award-2022 Oroville Shop Roof Replacement-Zaga Construction & Landscaping LLC**
- 42 **3. Resolution 116-2022 Authorizing 3rd Vehicle Licensing Position**
- 43 **4. Appointment Letter Methow Valley Irrigation District Deanna Melton**
- 44

45 **Public Comment Period**

46 Ruth Hall suggested when ARPA funds are finally dedicated she suggested a public notice
47 stating what the final allocations are because the public is talking about it and would like to
48 know. Commissioner Hover stated December 31, 2024 is the deadline for obligating the funds
49 and all obligations need to be spent by December 31, 2026. He explained the draft preliminary
50 list of what the commissioners think they will obligate the funds to. Economic Alliance is the

51 only entity the county has actually paid ARPA funds to. The other entity close to contract is
52 Fire District #6 for the Well project. The projects listed are not for sure because we are not sure
53 if the entities are able to fund their project the ARPA would help them accomplish.
54

55 **Motion - Voucher Approval - Commissioners**

56 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those
57 expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a
58 list, and made available to the Board. As of this date, the Board did vote, by unanimous vote, to
59 approve the regular vouchers in the amount of \$1,030,635.23 and Payroll vouchers in the amount
60 of \$724,501.82. Warrant numbers as cited on the attached blanket voucher list. Motion seconded
61 and carried.
62

63 **Motion Public Health Voucher**

64 Commissioner DeTro moved to approve the Public Health Vouchers including regular vouchers in
65 the amount of \$37,922.52 and payroll vouchers in the amount of \$51,104.62. Warrant numbers as
66 cited on the attached blanket voucher list. Motion was seconded, all were in favor, motion carried.
67

68 **Update Central Services-Karen Beatty**

69 Central Services Director Karen Beatty provided an update of the Central Services office.
70 She explained migration to Microsoft 365 working with software one weekly as they go through
71 our system to see the best way to migrate everyone. A group of fifteen are in the test group
72 and she has reached out to those involved. It should not affect their work flow and plan to be
73 done by mid-September. During the last generator tests, our UPS's failed to hold due to the
74 power outages so many hours were spent rebuilding our servers. Two modules were bad and
75 were replaced in the UPS's. We still have one more generator test to certify it. Coordination
76 with others will happen for that.
77

78 June 23 technical security audit was passed and we are good to go for another three years.
79

80 Working with the Jail on a Grant project for telehealth in the jail. She is helping to install a
81 teleconferencing monitor.
82

83 In a meeting regarding elections where a price strike will be paid for by a company and a
84 reduced price given for other technical modules. Right now, Sentinel One is our program
85 provider and we would need to switch in the middle of the three-year contract. She is looking
86 into the program to judge whether or not it would be worth it or not.
87

88 The county home page news updates flash, Happy to put things up there for announcements.
89 Commissioner Hover asked that an email be sent regarding the banner so they know its
90 available.
91

92 **Commissioners to set Wednesday's Agenda**

93 Commissioners will not need to meet Wednesday.
94

95 **Finance Committee Meeting -Treasurer Leah McCormack**

96 Deputy Treasurer Pam Johnson, Auditor Cari Hall, Finance Manager Lisa Schreckengost
97 Treasurer McCormack provided an agenda and information to be discussed.

98
99 Treasurer McCormack discussed the cash and investments for county funds as of July 2022.
100 These look normal compared to last year not including the Bond into Capital Improvement funds
101 and ARPA. Interest rates on investments got a bump up and so we are over in interest revenue
102 by about \$100,000. We have diversified time value and investments. Two bonds one 6 months
103 out and one 9 months out. We never know how the market will fluctuate. She discussed not
104 participating in the non-callable investments.

105
106 Auditor Hall went over the revenue and expense summary pages. Superior Court will need a
107 budget supplemental even though they've received 100% of their revenue. The Fairgrounds is
108 very overspent and we won't be able to meet payroll unless a budget supplemental is
109 processed. Spending continues even though a recent supplemental for the bleachers was
110 processed. She will reach out to the Fair Manager and Commissioner Hover will look at the
111 detail report. Non-Departmental will need a budget supplemental due to Munis actively billing
112 for the software purchase.

113
114 The 2023 Budget submittal list was provided. Ms. Schreckengost asked about fund 170 budget
115 as that one is not complete. Commissioner Hover will help with that one ASAP. The other
116 budget needed is Fair Fund 112. The preliminary budget is needed by the first Tuesday in
117 September.

118
119 The group asked what the spending estimates were for the bond money. Treasurer
120 McCormack discussed whether or not the bonded money sitting there can be invested. She
121 will let the BOCC know as soon as she knows. Commissioner Hover would rather not have to
122 watch interest rate fluctuations.

123
124 **Discussion Third party Work Verification Follow-up Auditor-Cari Hall**

125 Auditor Hall researched the previous county process to ensure DRS forms are provided each
126 year by Fair Vendors. Commissioner Hover said he would rather the full packet be filled out
127 each year by vendors who should have the form in their file and can easily provide it each time
128 without refiling a new one each year. Auditor Hall asked if the commissioners wish to change
129 the process to allow the packet in accordance with required DRS one time per vendor
130 timeframe rather than annually.

131
132 Ms. Peasley commented there is contention with the vendors on the county's requirement to
133 submit the forms each year. She is happy to regulate this so no hassle is created for our
134 vendors. Commissioner Hover asked if electronic files are kept on each vendor and available
135 to the Auditor. Ms. Peasley said these forms are scanned into her computer but not available.
136 Auditor Hall explained if the file was available to both departments the vendor forms could be
137 verified. Commissioner Hover and Commissioner DeTro had no problem with a different
138 process to ensure verification of the forms without collecting them annually. Ms. Peasley said
139 that works perfectly. Auditor Hall will ensure the files are available on the network.

140
141 **Public Hearing Road Vacation A portion of a Platted Rd within Stone's Addition to Wannacut Lake**
142 Commissioner Hover opened up the public hearing to staff. Ms. Stansbury read from her staff
143 report. (attached) She explained the applicant was Ken & Kristen Greenlaw regarding the

144 Stones Addition to Wannacut Lake Resort who wish to vacate a partition of unnamed road
145 abutting lots 1-6 of the Stones Addition, also referred to as Polygon 1. The filing fee of \$750
146 was paid. The public hearing notice was posted on both ends of the roads within the Stones
147 Addition and a public hearing notice was published two weeks in the county newspaper of
148 record. The county engineer completed his report on said vacation. No other comments have
149 been received during the comment period. If the vacation is approved the petitioner will be
150 required to pay \$1,237.90 due to the value of the land, per Okanogan County Code
151 12.90.040(c). Ms. Stansbury gave some history of the property.

152
153 The engineer reported on the vacation. It is a platted road the public does not have access to.
154 The purpose it was supposed to serve was not found. He has no concern with the vacation.
155 The road does not lead to the lake. The map was shown where the polygon's portions are
156 indicated. Everyone in the entire plat has signed the petition.

157
158 Commissioner Hover closed the hearing to staff and opened up to the public, No comments
159 were provided. The petitioner Ken Greenlaw reiterated the purpose of the vacation.
160 Commissioner Hover closed the hearing to the public and opened up to the Board.

161
162 **Motion Final Order of Vacation**
163 Commissioner DeTro moved to approve the order of vacation regarding a portion of a Platted
164 Road within Stone's Addition to Wannacut Lake of County Road rights of way. Motion was
165 seconded, all were in favor, motion carried.

166
167 **Update Public Works-Josh Thomson**
168 Kent Kovalenko, Solid Waste

169
170 Solid Waste Starting Cash Resolution
171 Mr. Kovalenko provided an update on the Apple Maggot report recently submitted by the
172 Department. He reported on the algae. Another break-in Saturday and cameras picked up
173 videos of the thieves. Start up cash policies were discussed; a resolution will be needed. For
174 Ellisforde, they will provide their own start up cash at that transfer station for a better secure
175 location since non-county employees handle the cash. The auditor will be informed of the loss
176 and how this will be handled moving forward.

177
178 Engineer Thomson provided his staff report. (attached)
179
180 Focused on county road chip seals working on Pateros, Okanogan, today and Omak tomorrow.
181
182 Recommendations on Planning, Rec Trails, OCOG support position was discussed. How will
183 liability be handled will be discussed at the next OCOG position.

184
185 *Salmon Creek Drainage Project*
186 Contractor to be there 4-5 weeks. Still waiting on corps of engineers on water quality
187 determination which should not delay the project. Commissioner DeTro said if they don't show
188 up within the required time, then move the project forward.

189

190 *Cameron Lake Road Project*
191 Still haven't heard from BIA on granting the right of way which is needed before moving that
192 project forward.
193
194 *Consent Agenda*
195 Budget amendment will be needed for the Oroville Shop Roof replacement project.
196
197 Leave usage was about half of what it should have been, so an adjustment to that line item will
198 be needed as well as to the benefits line.
199
200 The board adjourned at 11:30 a.m.
201