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RECORD OF THE PROCEEDINGS

OKANOGAN COUNTY

APRIL 5, 2022

9:00 AM Commissioners' Staff Meeting
10:00 AM ~~CANCELED Update Clerk's Office-Charleen Groomes~~
10:30 AM Update -Communications/Dispatch-Mike Worden
11:00 AM Discussion Building Department New Hire Wages-Dan Higbee
1:30 PM Public Comment Period
2:00 PM ~~CANCELED Update Human Resources/Risk Management-Tanya Craig~~
To Follow Commissioners to set Wednesday's Agenda
To Follow Approve Commissioner Proceedings- March 21, 22, 23, 28, & 29 2022
To Follow Approve Consent Agenda

The Okanogan County Board of Commissioners met for a Public Hearing at 123 5th Avenue North, Okanogan, Washington on April 5, 2022 with Chairman, Commissioner Andy Hover; Vice-Chairman, Commissioner Chris Branch; Member, Commissioner Jim DeTro; and the Clerk of the Board, Laleña Johns, present.

AV Capture provided audio and video of the meeting held today, while ZOOM provided best audio accessibility and public interaction.

Ruth Hall member of the public taking notes.

Commissioners' Staff Meeting

Naomie Peasley, Lori Caswell, Pete Palmer and two other unknown people present

The Clerk of the Board provided a project update stating the Courthouse Exterior Renovation construction project bid opening is May 3. She also explained the 2021 PUD Privilege Tax payment deposit was expected on March 31 so she will draft the resolution to break-out the cities portion once the confirmation receipt is in hand.

Fairgrounds manager Naomie Peasley provided contracts for the month of March for activities that happened at the fairgrounds. She discussed a request to apply a reduced rental fee of \$75 for the Fair's superintendent meeting and queen's fund raisers. The Clerk suggested a resolution be approved for the arrangement. The Fair Advisory Committee may be considered a department. A contract was suggested by the commissioners to spell out the requirements of what the queen is allowed to spend and document the queen's budget allocation. The commissioners discussed the fair rental waiver.

Ms. Peasley asked how the board wished to waive the \$45,000 annual fair rental fee this year as it was not budgeted. A resolution will be needed to document. Fairgrounds revenue is currently at 74% received. The payment previously known as Paramutual is now paid by the Dept of Ag, there is not called Paramutual. It still requires the grounds be updated and provision of kids educational aspect. Part tax from horseracing and they added 4-H, it is now agriculture related based on points from the judge. This money is currently used to put on a good fair rather than being used for the upgrades, said Commissioner Hover, as Current Expense pays for the upgrades. Almost \$1 million has been spent on just the north end by the commissioners.

54 Premium book is on hold. Market sale controversy is affecting how quickly it is moving forward. It was
55 forwarded to commissioners for review. Commissioner Hover thought it might be good to go out for
56 bid for the auctioneer service for market sale. Fair Youth Foundation is a non-profit and they run the
57 stock sale and do the accounting portion of the auction. Commissioner Branch said he thought they
58 would continue to handle the market sale but sought to fully understand the nature and role of the
59 FYF and the relationship of the auctioneer. A letter of recommendation from the FAC to the
60 Commissioners would provide the why and the criteria expected. The auctioneer selection should go
61 through an RFQ process to stay within the bounds of the law. There was further discussion including
62 acknowledgement that the market sale was a service. It was decided to seek a FAC recommendation
63 and then direction from the county's chief civil deputy on this matter.
64

65 Additional Fairgrounds work being coordinated was discussed. Ms. Peasley said animal tag
66 distribution is unknown to her since there is little to no communication between herself and the FAC.
67

68 Commissioner Hover stated, in response to a rumor, the commissioners have not delegated authority
69 to the FAC or anyone else to look at the queen's books. The commissioners have the right to ask but
70 it should be in the agreement. There was no agreement between the county and Fair Youth
71 Foundation last year, said Commissioner Branch. There should be one between the foundation and
72 county and with each separate entity. (auctioneer and sale group). FAC would make recommendation
73 to the commissioners.
74

75 Ms. Peasley asked if she is to attend and be involved with the FAC meetings. Commissioner Branch
76 expects her to be at the meetings because the FAC discusses things that she should know about. He
77 noted that the BOCC arranged that she not attend the last meeting due to the current situation where
78 the FAC needed possibly air some issues .. She can catch up. There is still conflict and everyone
79 needs to be part of fixing that. People still need to trust each other. Ms. Peasley said she has lots of
80 documentation of the conflict. Commissioner Branch thought the commissioners should discuss
81 working through this by acknowledging that some things can be taken out of context. The
82 commissioners were in agreement that communication is needed regarding the premium book and
83 other fair and fairground's related things. Direction from the commissioners need to be consistent and
84 cooperative.
85

86 Planning Director Pete Palmer updated the board. She said some college students are interested in
87 internships to review planning regulations and comprehensive plans. The students previously worked
88 with a group in the Methow and drafted an action plan for them. She thought it was a good idea to
89 have different eyes on the plan and to see what we can learn from the students. How does the board
90 feel about her working with the college and students on this matter for internships? Commissioner
91 Hover was cautious because they are coming from GMA counties. Commissioners asked for more
92 information about suggested internships of the students. It would be interesting on their take on how
93 to become more resilient in water sheds. Commissioner Branch said if some of the students live here
94 he feels it would be worth it. Goals and implementation of the rules and the tools used to achieve the
95 goals are different. He feels there is value in the review. He pointed out that when considered alone
96 the Goals of the Growth Management Act most people would agree that they are good planning goals.
97 It's the implementation and enforcement of the Act that causes concern. He shared that when
98 working with the Planning Association of Washington and the American Planning Association he, on
99 more than one occasion, reviewed stacks of plans from around the state for joint planning awards.
100 He said they were judged by how well the used the Principles of planning and how creative people
101 were in implementing these plans. He said it helped with the overall understanding of the plan and
102 efforts.
103

104 Working with Maintenance staff to move racks out of the conference room along the walls. The
105 brackets were \$126 and shipping was \$377, it is all on its way. Second pick up of 130 boxes for

106 archiving will keep going to inventory and place in new storage room so EM room will be cleaned out
107 to use as professional conference and meeting room.

108
109 Planning Department is fully staffed now. Was there a decision about putting the recreation trails to
110 Public Works? Discussed with Engineer Thomson funding a position through PW and OCOG, but he
111 will discuss next week upon his return.

112
113 Meeting with WSLCB on Thursday. How do they give out licenses if the county has specific zoning
114 for the location, said Commissioner Branch. If the commissioners wish to comment on the WSLCB
115 notice it is the same as they do on the liquor notices. The letters Planning is now drafting and
116 commissioners are authorizing take language from the notice regarding the county's objection.
117 Commissioner Branch noted that the state doesn't necessarily deny based on our zoning regs. They
118 issue based on the state law and leave the rest to us.

119
120 Director Palmer also reported that she signed up to attend the Chelan Planning Association annual
121 conference and another conference on Basics of Water Law in Ellensburg to discuss legalities of
122 water. She provided a written schedule through the end of April to the Commissioners.

123
124 **CANCELED Update Clerk's Office-Charleen Groomes**

125
126 **Update -Communications/Dispatch-Mike Worden**
127 Communications Chief Mike Worden

128
129 Mr. Worden provided an update of the upgrades of the E911 system upgrades that are now complete.
130 Now we are a host with host configuration including several counties. He explained how nice the
131 upgrade works and how it functions across those counties.

132
133 One thing is the HVAC unit serving the dispatch center. Waiting on parts to fix, but with the setting on
134 cold all the time is chilly. He'd rather be locked in a cooling mode then a heat mode going into warmer
135 months.

136
137 Struggling to get people through testing to fill open positions. Had a meeting with Fire Chiefs on
138 network improvement project. The fire service has concerns that were discussed. They did raise
139 issues we were not previously aware of. Keep working on the issues and provide solutions that will
140 benefit their organization. Trust is a big issue, but that seems to be better with communication.
141 Assistance for Fire Fighters Grant specifically associated with fire will be discussed with the fire
142 districts and part of the global pie. Commissioner Hover would like to explore a grant writer/manager
143 to help the districts with the needed grants as that would be helpful since managing the grant is
144 difficult for the volunteers.

145
146 Authorization of ARPA for a mobile command unit? Details have not yet been worked out. Can he go
147 buy it? Commissioners requested a draft resolution by Mr. Worden to articulate engagement with the
148 entity for the equipment who stratify the requirements. A news release was recommended to let the
149 public understand what a mobile command unit is for us. Also, a resolution to lay out use of ARPA
150 funds for the purchase was requested. A budget transfer will be discussed with Auditor Hall. Mr.
151 Worden will start the negotiations for the mobile command unit purchase terms. Also discussed use
152 of another term beside mobile command unit to ensure public understanding that this was a trailer
153 carrying mobile communications equipment.

154
155 Discussed upgrades of the communications systems and the standards to be achieved and avoiding
156 a proprietary system.

157
158

159 **Discussion Building Department New Hire Wages-Dan Higbee**
160 The Building Department Admin position was offered to someone laterally and he would like to bring
161 them in at step 5. She has already been working for the county for six years and there is enough
162 funding in the budget. A resolution is needed to memorialize.

163
164 **Motion to Direct Building to Work with HR on Resolution**
165 Commissioner Branch moved to direct Dan Higbee to work with HR on a resolution to start the new
166 Admin employee at step five. Motion was seconded, all were in favor, motion carried.

167
168 Commissioners discussed moving public comment time from 1:30 p.m. to 1:35 p.m. so the board can
169 decide whether to meet on Wednesday or not.

170
171 Ruth Hall, member of the public taking notes.

172
173 **Public Comment Period**
174 No public wished to provide comment.

175
176 Commissioners reviewed an amendment to Ordinance 2022-1 that would correct the attachment
177 delineating commissioners district and precinct boundaries.

178
179 Commissioners discussed clarifications to their previous discussion regarding auctioneer services for
180 fair auction and the services to be provided.

181
182 **Motion Ordinance 2022-4 Commissioners Districts & Precincts Attachment A**
183 Commissioner DeTro moved to approve ordinance 2022-4 adopting corrected commissioner district
184 and precinct boundaries consistent with their previously adopted map. Motion was seconded, all were
185 in favor, motion carried.

186
187 **Motion - Voucher Approval - Commissioners**
188 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those
189 expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a list,
190 and made available to the Board. As of this date, the Board did vote, by unanimous vote, to approve
191 the regular vouchers in the amount of \$136,356.39 and Payroll vouchers in the amount of
192 \$1,059,764.82. Warrant numbers as cited on the attached blanket voucher list. Motion seconded and
193 carried.

194
195 **Motion Public Health Voucher**
196 Commissioner Branch moved to approve the Public Health Vouchers including regular vouchers in
197 the amount of \$7,787.22 and payroll vouchers in the amount of \$53,917.74. Warrant numbers as
198 cited on the attached blanket voucher list. Motion was seconded, all were in favor, motion carried.

199
200
201 **CANCELLED Update Human Resources/Risk Management-Tanya Craig**

202
203 **Commissioners to set Wednesday's Agenda**
204 No commissioners meeting was set for Wednesday, April 6.

205
206 **Approve Commissioner Proceedings- March 21, 22, 23, 28, & 29 2022**
207 Commissioner DeTro moved to approve the corrected draft of the meeting minutes of March 21, 22,
208 23, 28, & 29 2022. Motion was seconded, all were in favor, motion carried.

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212 **Approve Consent Agenda**

213 Commissioner DeTro moved to approve the consent agenda except item 4, which was approved April
214 4. Motion was seconded, all were in favor, motion carried.

- 215 1. **Purchase Approval-Traffic Striping Materials-Alpine Products, Inc**
- 216 2. **Resolution 43-2022- Authorizing Network Analyst – Central Services**
- 217 3. **Resolution 44-2022 Directing PW Engineer to Report on Multiple Speed Limit Reductions**
- 218 4. ~~Consultant Agreement- Medication for Opioid Use Disorder and Project Management-~~
- 219 ~~Kathleen Manseau~~

220

221 **Motion Osoyoos Lake Management District**

222 Commissioner Branch moved to adjourn as the BOCC and reconvene as the Osoyoos Lake
223 Management District. Motion was seconded, all were in favor, motion carried.

224

225 Commissioner Branch moved to approve the 2022 assessment roles certification of the district as
226 prepared on the certification in the amount of \$535.50. Motion was seconded, all were favor, motion
227 carried.

228

229 Commissioner Branch moved to adjourn as the Osoyoos Lake Management District and reconvene
230 as the BOCC. Motion was seconded

231

232 **Motion Methow Valley EMS District**

233 Commissioner Branch moved to adjourn as the BOCC and reconvene as the Methow Valley EMS
234 District. Motion was seconded all were in favor, motion carried.

235

236 Commissioner Branch moved to approve the Voucher certification and authorize the Methow Valley
237 EMS District vouchers to be paid in the amount of \$60,815.16. Motion was seconded, all were in
238 favor, motion carried.

239

240 Commissioner Branch moved to adjourn as the Methow Valley EMS District and Reconvene as the
241 BOCC. Motion was seconded all were in favor, motion carried.

242

243 The board adjourned at 3:15 p.m.

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