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RECORD OF THE PROCEEDINGS

OKANOGAN COUNTY

APRIL 25, 2023

9:00 AM Review Meeting Minutes April 10-11, April 17-18, 2023
9:15 AM Public Comment Period
9:30 AM Commissioners to set Wednesday's Agenda by 1:30 PM
10:00 AM Discussion-Planner Char Schumacher
11:00 AM Update Public Works- Engineer Josh Thomson
1:30 PM Discussion/Contract Negotiations On-Call Engineering TD&H Steven Marsh
2:30 PM Discussion-Snohomish County-Contract Renewal-Coroner Dave Rodriguez
3:00 PM Approve Commissioner Proceedings April 10-11, April 17-18
3:15 PM Consent Agenda

The Okanogan County Board of Commissioners met for a regular meeting at 123 5th Avenue North, Okanogan, Washington on April 25, 2023 with; Vice-Chairman, Commissioner Andy Hover; Member, Commissioner Jon Neal; and the Clerk of the Board, Laleña Johns, present.

AV Capture and Zoom provided audio and video accessibility for public interaction.

Chairman, Commissioner Chris Branch attended via zoom.

Review Meeting Minutes April 10-11, April 17-18, 2023

Commissioners reviewed their meeting minutes.

Public Comment Period

Complaints were received about the Planning Commission agenda and there not being provided a public comment for those meetings. The issue was discussed. The email was forwarded. (attached) Char Schumacher stated the language was removed from the Planning Commission agenda header after commissioners brought the issue to their attention. Commissioner Hover suggested the Planning employees read the Open Public Meetings Act to understand that public comment be provided during open meetings.

Motion Commissioners Proceedings April 10, 2023

Commissioner Hover moved to approve the revised Commissioners Proceedings April 10, 2023. Motion was seconded all were in favor, motion carried.

Motion Commissioners Proceedings April 11, 2023

Commissioner Hover moved to approve the revised Commissioners' proceedings of April 11, 2023. Motion was seconded, all were in favor, motion carried.

Motion Proceedings April 17, 2023

Commissioner Hover moved to approve the revised Commissioner proceedings of April 17, 2023. Motion was seconded, all were in favor, motion carried.

Commissioners asked for additional revision to April 18, 2023 which the Clerk will make.

53 **Commissioners to set Wednesday's Agenda by 1:30 PM**

54 No meeting was needed on Wednesday.

55

56 **Discussion-Planner Char Schumacher**

57 Char Schumacher presented two agenda bills and asked for commissioners' approval of Warriner
58 Long Plat Alteration 2022-1 and Park Place Phase II Long Plat 2021-2. The mylars were
59 presented for signature and approvals.

60

61 **Motion**

62 Commissioner Neal moved to approve the Park Place Phase II Long Plat 2021-2 and authorized
63 the final plat mylar. Motion was seconded, all were in favor, motion carried. Commissioners signed
64 the mylar for the long plat.

65

66 **Motion**

67 Commissioner Neal moved to approve the Warriner Long Plat Alteration 2022-1 2 and authorized
68 the final plat mylar. Motion was seconded, Commissioner Branch opened up for discussion and
69 asked if it was located on East Lake, yes, Smithpoint of the Thorndikes shoreline properties and
70 will be connected to the East Lake sewer and receive city water. All were in favor, motion carried.
71 Commissioners signed the mylar for the long plat.

72

73 Commissioners discussed zone amendments in the code.

74

75 Commissioner Hover discussed an updated pricing for the purchase of modular covered race
76 horse stalls (Race Horse Barns) from Naomie Peasley. (attached) He went over the
77 recommendation from Ms. Peasley.

78

79 **Motion**

80 Commissioner Hover moved to accept the recommendation of fairgrounds manager and
81 authorized the purchase of the O'Connell-Noble Panels building (2-Buildings, 40-stalls 12x12
82 plywood, roofing included for the amount of \$159,750.28) including tax

83

84 The Clerk of the Board discussed some items. She asked for direction on which of the two
85 applicants' letters of interest for LTAC position #2 the board wanted to consider. She provided the
86 letters from Heather Marthaller of Oroville and Jennifer Farmer, General Manager of the
87 Peppertree Inn in Omak.

88

89 She presented two bids in response to her informal telephone request for bids for county surplus
90 auction. The bids were from GovDeals and Campbell Auctions. (attached) Commissioners
91 discussed the bids. The Clerk stated GovDeals was on the DES state contract which allows
92 certain consideration without a formal process.

93

94 **Motion Auctioneer County Surplus Auction**

95 Commissioner Hover moved to select GovDeals to perform Okanogan County's online surplus
96 auction for 2023. Motion was seconded, The Clerk of the Board asked where the items would be
97 cataloged, the board said all the items will be relocated to Fairgrounds all were in favor, motion
98 carried.

99

100 **Motion Surplus Auction Items**

101 Commissioner Hover moved to have all surplus vehicles and items moved to the fairgrounds
102 south field by the 6th of May. The Clerk of the Board is to ask departments to move their vehicles

103 to the location. Motion was seconded, all were in favor, motion carried. The Clerk of the Board
104 will email the departments and cc the commissioners.

105
106 The Clerk of the Board will ask GovDeals for printable media information that lists our sale items
107 so those can be handed out to locals interested in our items or who show up at the fairgrounds
108 May 13, which was the date advertised for the sale.

109
110 **Update Public Works- Engineer Josh Thomson**

111 Kent Kovalenko

112
113 *Solid Waste Update*

114 Mr. Kovalenko stated Bridgeport drain system is working well. He gave the Twisp drain project
115 status. Twisp transfer station 2, 3 & 4 bays are due to open. Green waste event will begin next
116 week. Spoke to Gavin, plate is too full so will touch base in 4-6 months down the road. The
117 Greystone Construction contract waiver for use of Okanogan County photographs as it was not
118 clear what those photos were going to be used for. The waiver was not signed by the Chairman
119 who did not wish to waiver photos. Mr. Kovalenko said the photos would be used for the Greystone
120 Construction advertising. The board did not have issue as long as the photos were not of people.

121
122 **Motion Greystone Construction Waiver**

123 Commissioner Hover moved to authorize Kent Kovalenko to sign the waiver of Greystone
124 Construction's waiver for media pictures to be taken of Okanogan County project. Motion was
125 seconded, all were in favor, motion carried.

126
127 Commissioners discussed air quality statistics and smoke from burning. There is a meeting on
128 the Okanogan county airshed on this subject on May 10, but time not finalized. (attached)
129 Commissioner Hover commented on what information should be available before they decide He
130 noted he would not attend that meeting due to a UCSRB meeting. He provided his comment if he
131 was to attend.

132
133 *Maintenance & Road Conditions*

134 Pretty normal spring with no runoff concerns.

135
136 *Owhi Lake Rd*

137 There is a concern on this road and our culvert didn't work well when release. Three pumps are
138 pumping out the road and now there is a bit of back water and the culvert isn't working well. It
139 does have conditions issues rust and holes. The tribe worked on a study to upgrade their dam
140 and they wanted to do the culvert, but that was 9-years ago. The water has gone down and is
141 looking better, but will keep working on it.

142
143 *Construction Projects*

144 Guardrail project is done, starting other projects which are moving ahead.

145
146 *CRAB Contracts*

147 Contracts include funding for Oroville culverts, Chesaw drainage project and next phase old 97
148 which will come up next week.

149
150 *Planning/Trails Job Description*

151 Discussed the modified job description. The commissioners thought it looked good.

152
153 Commissioners recessed for lunch at 11:40 a.m.

154 **Discussion/Contract Negotiations On-Call Engineering TD&H Steven Marsh**
155 Esther Milner

156
157 The contract changes that have been suggested for On-Call Engineering Services were
158 discussed between the BOCC, Mr. Marsh and Esther Milner. Confirmation of the changes were
159 made amongst the parties. Commissioner Hover stated the BOCC approves all invoices on
160 Monday's and Tuesdays. Payment language and timing of payments was reviewed. Mr. Marsh
161 stated his firm does seem to bill late. Termination expense language was discussed. Warranty
162 guarantee was something Mr. Marsh said his firm's insurance company required. The personal
163 Guarantee was struck through. The rest of the changes in the document were

164
165 Commissioner Hover explained we have some projects like the Jail Cooling Tower that will need
166 engineering. The old cooling tower system was changed to a Geo Thermal system not long ago
167 but the heat exchangers do not work properly. We are going to need something designed that
168 works.

169
170 **Motion On-Call Engineering Contract TD&H**

171 Commissioner Hover moved to authorize the chairman to sign the contract between TD&H.
172 Motion was seconded, all were in favor, motion carried.

173
174 **Motion Resolution 49-2023 Transfer of Vehicle Between Departments**

175 Commissioner Hover moved to approve resolution 49-2023 authorizing transfer of 2010 Chevy
176 Tahoe from the Sheriff office to the Clerk's Office. Motion was seconded, all were in favor, motion
177 carried.

178
179 **Motion Resolution 52-2023 Lumbering Employees Trust**

180 Commissioner Hover moved to approve resolution 52-2023 regarding use of the Lumbering Trust
181 Funds for the purchase of fairgrounds horse barns. Motion was seconded, all were in favor, motion
182 carried.

183
184 **Motion Resolution 53-2023 Signing Authority Stephan Wolak**

185 Commissioner Hover moved to approve resolution 53-2023 authorizing Stefan Wolak signing
186 authority for certain documents the Sheriff's office. Motion was seconded, all were in favor, motion
187 carried.

188
189 **Motion - Voucher Approval - Commissioners**

190 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those
191 expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a
192 list, and made available to the Board. As of this date, the Board did vote, by unanimous vote, to
193 approve the regular vouchers in the amount of \$1,290,575.07. Warrant numbers as cited on the
194 attached blanket voucher list. Motion seconded and carried.

195
196 **Discussion-Snohomish County-Contract Renewal-Coroner Dave Rodriguez**

197 Coroner Rodriguez provided a draft agreement between Okanogan County and Snohomish
198 County for autopsy services. He explained the rates are going to be slightly more due to billing by
199 autopsy. It is also now a three-year contract.

200
201 County is reimbursed 40% of autopsy costs and data is submitted for the reimbursement. The
202 contract requires collection of the data needed for the reimbursement.

203
204

205 **Motion Autopsy Services Contract Snohomish County**
206 Commissioner Hover moved to approve the three-year Autopsy Services Interlocal Contract
207 between Snohomish County and Okanogan County. Motion was seconded, all were in favor,
208 motion carried.

209
210 Coroner Rodriguez discussed a piece of specialized equipment that he ran through the Sole
211 Source Justification process with Esther Milner that he is going to present through the Public
212 Health for their knowledge. The equipment will really help him with needed results.

213
214 **Approve Commissioner Proceedings April 18, 2023**

215 Commissioner Hover moved to approve Commissioners proceedings of April 18, 2023. Motion
216 was seconded, all were in favor, motion carried.

217
218 **Consent Agenda**

219 Commissioner Hover moved to approve the consent agenda items 1-6. Motion was seconded.
220 Commissioner Hover signed for the chair. Motion seconded, all were in favor, motion carried.

- 221 1. Bid Award for the Central Landfill Asphalt Pad Project- Central WA Asphalt Inc.
- 222 2. Letter Lodging Tax Advisory Committee-Terry LaBrue
- 223 3. Contracts Renewal-Lemanasky Mtn Communications Site Facility Lease #52-C69395-DNR,WA
- 224 4. Contract-2023 Lodging Tax Capital Improvements-Oroville Initiative
- 225 5. Contracts-Okanogan County Fairgrounds Facility Use 2023
- 226 Hort Association;Bass Club;Isela Zepeda;Nutrien;RMEF Annual Auction;CTJRA;Rotary Club
- 227 Business Week;Athletic Booster Club;Conconully Dam BOR;Quince Daniel Lucas;Wedding Jeffrey
- 228 Sanchez Mancilla
- 229 6. Special Occasion Liquor License-Fairgrounds- 10/25/2023 Elks Sponsoring Marilyn Taylor

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231
232
233 The board adjourned at 2:41 p.m.
234