

**OKANOGAN COUNTY, STATE OF WASHINGTON**

**ORDIANANCE 2007 - 7**

**AN ORDINANCE REPEALING OCC 2.84 AS ESTABLISHED BY RESOLUTION  
114-96 AND ESTABLISHING THE OKANOGAN COUNTY COURTHOUSE  
SECURITY COMMITTEE**

**WHEREAS**, The Board of Okanogan County Commissioners find that increasing violence in the United States, State of Washington and Okanogan County causes great concern for the immediate health, safety and welfare of officials, personnel and visitors to county facilities; and

**WHEREAS**, the Board of Commissioners believe Okanogan County would benefit from a courthouse security committee which would seek to develop and maintain security standards in order to provide adequate security to officials, courthouse personnel and visitors conducting business in the courthouse and other county facilities, without unduly diminishing access to courthouse operations; and

**WHEREAS**, the Board of Commissioners created a security committee pursuant to Resolution 114-96; and

**WHEREAS**, the Board of Commissioners desire to rescind the existing Okanogan County Courthouse Security Committee as appointed in Resolution 114-96 and establish a new membership to review issues and recommend policies and procedures surrounding courthouse security; and

**NOW, THEREFORE, BE IT ORDAINED AND DECLARED** by the Okanogan County Board of Commissioners that OCC 2.84 enacted by Resolution 114-96 be repealed in its entirety and replaced by the following:

**2.84.010 Established – Membership.**

A. There is hereby established an Okanogan County courthouse security committee (committee). Said committee shall consist of the following members:

1. County Commissioner Representative;
2. Okanogan County Sheriff;
3. Superior Court Judge;
4. District Court Judge;
5. Court Administrators;
6. Court Bailiff
7. Court Security Coordinator(s) (appointed by each court level)
8. Okanogan County Prosecutor;
9. Administrative Coordinator;
10. County Clerk;

11. County Corrections Representative
12. Maintenance Department Representative
13. Non-Court tenant representative

B. Any of the aforementioned committee members may designate in writing that an alternate representative attend committee meetings in their place.

**2.84.020 Purpose.**

The committee will research, coordinate, plan, and respond to requested directions from the board of commissioners as an advisory committee to the board of commissioners regarding courthouse security concerns within Okanogan County.

**2.84.030 Organization.**

The administrative structure of the committee shall be as follows:

- A. All meetings of the committee shall be covered by the latest edition of Robert's Rules of Order;
- B.
- C. A quorum shall consist of five (5) members present.
- D. The Sheriff shall chair the first meeting of the committee. The committee shall organize and elect a chair at the first meeting scheduled after selection of the complete committee and after the board of commissioners have been advised of the selections. The chair shall call for periodic meetings of the Okanogan County courthouse security committee in order to develop a plan, in accordance with the standards promulgated by the 1995 Courthouse Security Task Force convened by Chief Justice Durham, and as set forth herein, or as amended to be submitted to the board of commissioners;

**2.84.040 Policy Recommendations.**

The committee will develop policy recommendations to the board of commissioners based on defined security needs to ensure the safety of officials, courthouse personnel and visitors conducting business in the courthouse.

**2.84.050 Duties.**

The committee will develop a plan with appropriate standards, to recommend to the board of commissioners to provide a safe and secure courthouse environment for the public, employees and officials, including without limitation the following areas:

- A. Security policy and procedures manual;
- B. Persons subject to screening;
- C. Courthouse security officers;
- D. Weapons in courthouse facilities;
- E. Movement of prisoners;
- F. Duress alarms for judges and court, and court-related personnel;
- G. Closed-circuit video surveillance;
- H. Restricted access to court offices and other related offices;

- I. After-hours security;
- J. Structural design of courthouse; and
- K. Incident reporting;
- L. Other identified Security Issues.

DATED at Okanogan, Washington this 26 day of November 2007.

**BOARD OF COUNTY COMMISSIONERS  
OKANOGAN, WASHINGTON**



ATTEST:

B. J. Crowell  
Brenda J. Crowell, Clerk of the Board

Andrew Lampe  
Andrew Lampe, Chairman

Don (Bud) Hover  
Don (Bud) Hover, Member

Mary Lou Peterson  
Mary Lou Peterson, Member