## **OKANOGAN COUNTY COMMISSIONERS'**

## **RESOLUTION 180 – 2023**

A resolution authorizing a budget amendment within the Current Expense Contingency Reserve Fund and Current Expense Auditor's Elections Budget in the amount of \$23,850

WHEREAS, the Board of Okanogan County Commissioners (BOCC) approved the County's 2023 Current Expense budget including Public Works, Special and Miscellaneous fund budgets via resolution 192-2022; and

**WHEREAS**, a budget amendment is needed for the increased costs of postage, professional services and office supplies;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Okanogan County Commissioners that the following budget amendment within the Current Expense budget is hereby authorized as follows:

| Source(s) of funds    |                          |          |                     |
|-----------------------|--------------------------|----------|---------------------|
| TITLE:                | BARS CODE                | AMOUNT   | Impact to Budget an |
| Contingency Reserve   | 001.015.000.589.00.00.00 | 23,850   | Decrease            |
|                       | TOTAL IMPACT ON BUDGET   | \$23,850 |                     |
| Appropriate to:       |                          |          |                     |
| TITLE                 | BARS CODE                | AMOUNT   |                     |
| Postage               | 001.004.010.513.10.42.01 | 3,350    | Increase            |
| Office Supplies       | 001.004.010.513.10.31.00 | 500      | Increase            |
| Professional Services | 001.027.070.514.40.41.00 | 20,000   | Increase            |
|                       | TOTAL IMPACT ON BUDGET   | \$23,850 |                     |

**NOW, THEREFORE, BE IT FURTHER RESOLVED,** that the County Auditor and County Treasurer make the necessary budget supplementals, transfers or amendments stated in this resolution.

DATED and Resolved at Okanogan, Washington this <u>5</u> day of <u>lecembe</u> 2023.



BOARD OF COUNTY COMMISSIONERS OKANOGAN, WASHINGTON

Chris Branch, Chairman

Andy Hover, Member

Jon Neal, Member

## INTEROFFICE MEMORANDUM

TO: OKANOGAN COUNTY COMMISSIONERS

FROM: AUDITOR/ELECTIONS

SUBJECT:

BUDGET ADJUSTMENT

SUPPLEMENTAL APPROPRIATION

DATE: 11/28/2023

**REQUEST FOR BUDGET ADJUSTMENT/SUPPLEMENTAL APPROPRIATION** 

Please be advised that after a thorough examination of my current budget, it appears that **\$\_0**\_\_\_\_\_\_ is remaining of the budget line item/total appropriated budget for this year and is insufficient to pay necessary expenses of this department. I estimate that it will be necessary to have a Budget Adjustment/supplemental appropriation for the current year for the following reasons: Please estimate amount needed for remaining year. **\$\_23,850\_\_\_** 

Explain: To allocate additional budget for the increased costs of postage, professional services and office supplies

| Source(s) of funds    |                          |        |                     |
|-----------------------|--------------------------|--------|---------------------|
| TITLE:                | BARS CODE                | AMOUNT | Impact to Budget an |
| Contingency Reserve   | 001.015.000.589.00.00.00 | 23,850 | Decrease            |
|                       | TOTAL IMPACT ON BUDGET   | 23,850 |                     |
| Appropriate to:       |                          |        |                     |
| TITLE                 | BARS CODE                | AMOUNT |                     |
| Postage               | 001.004.010.513.10.42.01 | 3,350  | Increase            |
| Office Supplies       | 001.004.010.513.10.31.00 | 500    | Increase            |
| Professional Services | 001.027.070.514.40.41.00 | 20,000 | Increase            |
|                       | TOTAL IMPACT ON BUDGET   | 23,850 |                     |

Accordingly, I request a Budget Supplemental in the amount of <u>\$23,850</u>

## RCW 36.40.130

Expenditures made, liabilities incurred, or warrants issued in excess of any of the detailed budget appropriations or as revised by Budget Adjustment as in RCW <u>36.40.100</u> or <u>36.40.120</u> provided <u>shall not be a liability of the county, but the official making or incurring such expenditure or issuing</u> <u>such warrant shall be liable therefor personally and upon his or her official bond</u>. The county auditor shall issue no warrant and the county commissioners shall approve no claim for any expenditure in excess of the detailed budget appropriations or as revised under the provisions of RCW <u>36.40.100</u> through <u>36.40.130</u>, except upon an order of a court of competent jurisdiction, or for emergencies as hereinafter provided.

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