

OKANOGAN COUNTY COMMISSIONERS'

RESOLUTION 176 - 2022

A resolution to reclassify the Probation Manager Position.

WHEREAS, Section 3.1 of the Okanogan County Personnel Manual provides that a classification system inventorying the duties and responsibilities of each position shall group individual positions into classifications based upon the similarities in job duties and responsibilities; and

WHEREAS, Section 3.3.1 of the County Personnel Manual provides for the appointment at a higher classification on said pay chart upon the approval of the Board of County Commissioners; and

WHEREAS, the Okanogan County Prosecutor's Office has always provided a Deputy Juvenile Prosecutor to perform duties for truancy court proceedings; and

WHEREAS, on September 9, 2022 the Okanogan County Prosecutor's Office notified the Juvenile Court that the Deputy Juvenile Prosecutor could no longer fulfill the role and function of participating in truancy court proceedings due to a lack of resources; and

WHEREAS, the Juvenile Court Judges and Commissioners still require a representative to fulfill duties and oversee truancy court proceedings in order to ensure compliance with all laws and regulations, to coordinate with all school districts for facilitating truancy court hearings, to work with all school districts in the performance of Community Engagement Boards, and establish and maintain effective professional relationships with County and State officials and key community leaders and stakeholders; and

WHEREAS, in many counties across Washington the Juvenile Court fulfills the role and performs the duties required by the Court in the absence of the Prosecutor's Office; and

WHEREAS, the Juvenile Probation Manager, among other duties, is expected to oversee and coordinate probation services at the Juvenile Court to include truancy proceedings in order to ensure compliance with all laws and regulations, act as Deputy Court Administrator for both Superior and Juvenile Courts in the absence of the Administrator, and establish and maintain effective professional relationships with County and State officials and key community leaders and stakeholders; and

WHEREAS, because of the increased level of responsibility, authority, job duties, knowledge and skill required to perform the duties of the Juvenile Probation Manager, a reclassification is appropriate;

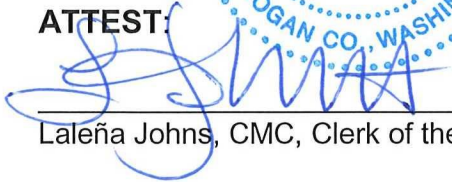
NOW, THEREFORE, BE IT RESOLVED by the Board of Okanogan County Commissioners that effective January 1, 2023, the Okanogan County Non- Bargaining Pay Classification Plan is hereby amended to reclassify the Juvenile Probation Manager position from a grade 31 to a grade 36.

BE IF FURTHER RESOLVED that effective January 1, 2023, Michael Beaver, Juvenile Probation Manager, is reclassified from a Grade 31, Step 5 to a Grade 36, Step 3.

DATED at Okanogan, Washington this 22nd day of ~~December~~ ^{November 23}, 2022.



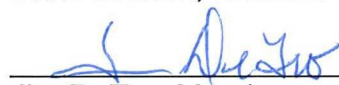
ATTEST:


Laleña Johns, CMC, Clerk of the Board

**BOARD OF COUNTY COMMISSIONERS
OKANOGAN, WASHINGTON**


Andy Hover, Chairman


Chris Branch, Member


Jim DeTro, Member