

OKANOGAN COUNTY COMMISSIONERS'

RESOLUTION 160 - 2022

*A resolution authorizing a budget supplemental appropriation within Contingency and Vehicle Reserves for Assessor Vehicle and Investment Interest and Capital Expenditure for Munis*

**WHEREAS**, the Board of Okanogan County Commissioners (BOCC) approved the County's 2022 Current Expense budget including Public Works, Special, and Miscellaneous fund budgets via resolution 157-2021; and

**WHEREAS**, the Assessor was authorized to purchase a departmental vehicle but because of increased cost a budget supplemental is needed; and

**WHEREAS**, the County authorized the purchase of a replacement accounting system for the County that was not previously budgeted for; and

**WHEREAS**, a budget supplemental will allocate budget for these above expenses; and

**WHEREAS**, a Public Hearing was first set on said budget supplemental appropriation on October 31, 2022, at 1:30 p.m. to hear public testimony for or against the supplemental; and

**WHEREAS**, a notice of said hearing was published in the official legal newspaper of Okanogan County, as required by law;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Okanogan County Commissioners that the following BARS lines shall be supplemented and appropriated as conveyed below:

Source(s) of funds			
TITLE:	BARS CODE	AMOUNT	Impact to
Transfer Out-Vehicle	001.015.000.597.00.00.04	5,600	INCREASE
Contingency Reserved	001.015.000.589.00.00.00	5,600	DECREASE
Investment Interest	001.000.000.361.11.01.00	250,000	INCREASE
	<b>TOTAL IMPACT ON</b>	<b>\$255,600</b>	
Appropriate to:			
TITLE	BARS CODE	AMOUNT	Impact to
Assessor Transfer In	197.000.000.397.00.00.03	5,600	INCREASE
Assessor Vehicles	197.000.000.594.14.64.04	5,600	INCREASE
Capital Expenditure-MUNIS	001.015.000.594.14.61.00	250,000	INCREASE
	<b>TOTAL IMPACT ON</b>	<b>\$255,600</b>	

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the County Auditor and County Treasurer make the necessary budget supplementals/transfers as stated in this resolution.

**DATED** and Resolved at Okanogan, Washington this 31<sup>st</sup> day of October, 2022.

BOARD OF COUNTY COMMISSIONERS  
OKANOGAN, WASHINGTON

**ABSENT**

Andy Hover, Chairman

Chris Branch, Member

Jim DeTro, Member

ATTEST:

Laleña Johns, CMC  
Clerk of the Board



DH Monday Oct 31 @ 1:30

## INTEROFFICE MEMORANDUM

TO: OKANOGAN COUNTY COMMISSIONERS  
FROM: #197 VEHICLE RESERVE/#397 ASSESSOR/#015

CHECK ONE

SUBJECT: ☐ BUDGET ADJUSTMENT  
☒ SUPPLEMENTAL APPROPRIATION

DATE: 10/12/2022

Note: Please use page 2 if more space is needed for the BARS lines.

### REQUEST FOR BUDGET ADJUSTMENT/SUPPLEMENTAL APPROPRIATION

Please be advised that after a thorough examination of my current budget, it appears that \$ 35500 is remaining of the budget line item/total appropriated budget for this year and is insufficient to pay necessary expenses of this department. I estimate that it will be necessary to have a Budget Adjustment/supplemental appropriation for the current year for the following reasons: Please estimate amount needed for remaining year. \$ 40600.

Explain: To re-allocate budget to cover the additional costs for the approved Assessor's vehicle purchase.

Accordingly, I request a Budget Adjustment in the amount of \$ \_\_\_\_\_.  
Accordingly, I request a supplemental appropriation in the amount of \$ 5600

Source(s) of funds			
TITLE:	BARS CODE	AMOUNT	Impact to Budget
TRANSFER OUT – VEHICLE	001.015.000.597.00.00.04	5,600	INCREASE
CONTINGENCY RESERVE	001.015.000.589.00.00.00	5,600	DECREASE
	<b>TOTAL IMPACT TO BUDGET</b>	<b>5,600</b>	
<b>Appropriate to:</b>			
TITLE	BARS CODE	AMOUNT	
ASSESSOR TRANSFER IN	197.000.000.397.00.00.03	5,600	INCREASE
ASSESSOR VEHICLES	197.000.000.594.14.64.04	5,600	INCREASE
	<b>TOTAL IMPACT TO BUDGET</b>	<b>5,600</b>	

#### RCW 36.40.130

Expenditures made, liabilities incurred, or warrants issued in excess of any of the detailed budget appropriations or as revised by Budget Adjustment as in RCW 36.40.100 or 36.40.120 provided **shall not be a liability of the county, but the official making or incurring such expenditure or issuing such warrant shall be liable therefor personally and upon his or her official bond.** The county auditor shall issue no warrant and the county commissioners shall approve no claim for any expenditure in excess of the detailed budget appropriations or as revised under the provisions of RCW 36.40.100 through 36.40.130, except upon an order of a court of competent jurisdiction, or for emergencies as hereinafter provided.

Department Head Initials: MLW

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## INTEROFFICE MEMORANDUM

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TO: OKANOGAN COUNTY COMMISSIONERS

FROM: 001.015 NON DEPARTMENTAL

CHECK ONE

SUBJECT: ☐ BUDGET ADJUSTMENT

☒ SUPPLEMENTAL APPROPRIATION

DATE: 10/12/2022

Note: Please use page 2 if  
more space is needed for the  
BARS lines.

### REQUEST FOR BUDGET ADJUSTMENT/SUPPLEMENTAL APPROPRIATION

Please be advised that after a thorough examination of my current budget, it appears that \$ 0 is remaining of the budget line item/total appropriated budget for this year and is insufficient to pay necessary expenses of this department. I estimate that it will be necessary to have a Budget Adjustment/supplemental appropriation for the current year for the following reasons: Please estimate amount needed for remaining year. \$ 250,000.

Explain: To allocate budget for approved purchase of the new accounting system MUNIS.

Accordingly, I request a Budget Adjustment in the amount of \$ \_\_\_\_\_.

Accordingly, I request a supplemental appropriation in the amount of \$ 250,000.

Source(s) of funds			
TITLE:	BARS CODE	AMOUNT	Impact to Budget
INVESTMENT INTEREST	001.000.000.361.11.01.00	250,000	INCREASE
	TOTAL IMPACT ON BUDGET	250,000	
Appropriate to:			
TITLE	BARS CODE	AMOUNT	
Capital Expenditure – MUNIS	001.015.000.594.14.61.00	250,000	INCREASE
	TOTAL IMPACT ON BUDGET	250,000	

#### RCW 36.40.130

Expenditures made, liabilities incurred, or warrants issued in excess of any of the detailed budget appropriations or as revised by Budget Adjustment as in RCW 36.40.100 or 36.40.120 provided **shall not be a liability of the county, but the official making or incurring such expenditure or issuing such warrant shall be liable therefor personally and upon his or her official bond.** The county auditor shall issue no warrant and the county commissioners shall approve no claim for any expenditure in excess of the detailed budget appropriations or as revised under the provisions of RCW 36.40.100 through 36.40.130, except upon an order of a court of competent jurisdiction, or for emergencies as hereinafter provided.

Department Head Initials: MLW