

**OKANOGAN COUNTY COMMISSIONERS'**

**RESOLUTION 98 - 2023**

*A resolution to create a Noxious Weed Department Uniforms BARS Code in the Noxious Weed Department Budget*

**WHEREAS**, The Noxious Weed Control Board has established and approved of a Noxious Weed Department Uniform Policy to ensure that Noxious Weed Office Employees present a professional appearance and to make those employees easily identifiable to the public while working outside of the Noxious Weed Office; and

**WHEREAS**, The Noxious Weed Control Board has provided the Board of Okanogan County Commissioners a copy of the Noxious Weed Department Uniform Policy as attachment A fastened hereto; and

**WHEREAS**, At the June 28, 2023 Noxious Weed Control Board Meeting the Weed Board members approved the purchasing of Noxious Weed Department Uniforms in the amount of up to \$1,500 per year; and


**WHEREAS**, the Board of County Commissioners believes Noxious Weed Department workers should present a professional appearance and should be easily identifiable to the public; and

**NOW THEREFORE BE IT RESOLVED**, BARS Codes shall be created or assigned within the Noxious Weed Department Budget to allow for the purchasing of Noxious Weed Department Uniforms as set forth within the Noxious Weed Department's Uniform Policy *as Attachment "A"*.

**DATED** at Okanogan, Washington this 1<sup>st</sup> day of August, 2023.



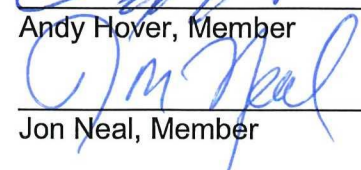
**ATTEST:**

  
Laleña Johns, CMC  
Clerk of the Board

**BOARD OF COUNTY COMMISSIONERS  
OKANOGAN, WASHINGTON**

  
Chris Branch, Chairman

  
Andy Hover, Member

  
Jon Neal, Member

## **Attachment A**

# **Noxious Weed Department Uniform Policy**

### **PURPOSE AND SCOPE**

The Uniform Policy of the Okanogan County Noxious Weed Control Board is established to ensure that Noxious Weed Office Employees present a professional appearance and will be easily identifiable to the public.

### **DEFINITIONS**

**Serviceable Condition** – Neat, clean, and without rips, tears, or holes

### **WEARING AND CONDITION OF UNIFORM AND EQUIPMENT**

Noxious Weed Office Employees must wear a uniform while working outside of the Noxious Weed Office to present a professional appearance and to ensure they are easily identifiable to the public.

- (a) The Noxious Weed Uniform shall include a large Noxious Weed Control Board emblem on the back, a small Noxious Weed Control Board emblem over the left breast area with the Employee's name above the emblem.
- (b) The Noxious Weed Uniform shall consist of one (or more) of the following items:
  - 1. T Shirt (with required information)
  - 2. Long Sleeve Shirt (with required information)
  - 3. Sweatshirt (with required information)
- (c) Uniform shall be worn in conjunction with full length Jeans or Slacks that are in Serviceable Condition, and footwear that is appropriate for the work to be performed (all of these items shall be conservative attire, suitable for working and dealing with the public).
- (d) Uniform shall be maintained in a serviceable condition. It is the Employee's responsibility to notify their supervisor if a uniform item becomes unserviceable or is damaged or lost and requires replacement.
- (e) Uniforms are only to be worn while at work, while in transit to or from work or training, or at other official functions or events.
- (f) Variations from this order are allowed at the discretion of the Manager or his/her Designee.

### **OFFICE-ISSUED IDENTIFICATION**

Okanogan County issues each Employee an official office identification card bearing the Employee's name, identifying information and photo likeness. All Employees shall be in possession of their office identification card at all times while at work, and shall display their county-issued identification card in a courteous manner to any person upon request.

### **IN-OFFICE ATTIRE**

When working inside the Noxious Weed Office, Noxious Weed Office Employees may wear personal clothing with the following requirements:

- (a) All Employees shall wear clothing that fits properly, is clean, and not damaged or excessively worn.
- (b) The following items shall not be worn at work:
  - 1. Swimsuits, tube tops, or halter-tops.
  - 2. Spandex type pants or see-through clothing.
  - 3. Distasteful printed slogans, buttons, or pins.
- (c) Variations from this order are allowed at the discretion of the Manager or his/her Designee when the Employee's assignment or current task is not conducive to the wearing of such clothing.

- (d) No item of personal attire may be worn at work that would adversely affect the reputation of the Okanogan County Noxious Weed Office or the morale of other Employees.

**POLICY**

The Okanogan County Noxious Weed Control Board shall provide uniforms for all employees who are required to wear them in the manner, quantity, and frequency as approved by the Okanogan County Noxious Weed Control Board. All uniforms and equipment issued to Noxious Weed Office Employees shall be returned to the Noxious Weed Office Manager upon termination or resignation.