

**OKANOGAN COUNTY COMMISSIONERS'**

**RESOLUTION 65 - 2022**

*A resolution providing signing authority to the Administrative Assistant in the Building Department*

**WHEREAS**, Kelly Lafferty was hired as the Administrative Assistant for the Building Department on March 21, 2022; and

**WHEREAS**, there are times that the Building Official is out of the office or unavailable to sign documents; and

**WHEREAS**, providing signing authority to Kelly Lafferty is necessary for the efficient day to day operation of the Building Department; and

**WHEREAS**, the Building Official would like to provide consistency with granting signatory authorization to certain individuals to satisfy auditing requirements.

**NOW THEREFORE BE IT RESOLVED** by the Board of Okanogan County Commissioners that Kelly Lafferty is hereby authorized to sign timesheets (including overtime) for the Building Department and those documents required to perform duties that do not bind the County legally or financially and would not otherwise require County Commissioners' signatures.

**BE IT FURTHER RESOLVED** that Kelly Lafferty is hereby authorized to sign and submit expenditure vouchers and employee expense claims that are processed through the Building Department subject to final approval by the Board of County Commissioners as set forth in the Revised Code of Washington.

**DATED** at Okanogan, Washington this 10<sup>th</sup> day of May, 2022.



**ATTEST:**

Laleña Johns, CMC  
Clerk of the Board

**BOARD OF COUNTY COMMISSIONERS  
OKANOGAN, WASHINGTON**

  
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Andy Hover, Chairman  
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Chris Branch, Member

**ABSENT**

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Jim DeTro, Member