

OKANOGAN COUNTY COMMISSIONERS

RESOLUTION 53 - 2021

A resolution approving out of class pay for Department of Licensing employee while working in a higher classification

WHEREAS, Section 3.3.4 of the Okanogan County Personnel Manual provides a process whereby when an employee is assigned to work in a higher classification for a period of forty (40) consecutive hours or more, such employee may be paid an additional 5% added to the employee's regular wage for the actual period the employee is given the added responsibilities; and

WHEREAS, a Department of Licensing employee has been performing the duties assigned to an employee in a higher classification position for Lead Department of Licensing deputy; and

WHEREAS, Kayla Higbee has been assigned and performing the work in a higher classification for a period of forty (40) consecutive hours or more.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Okanogan County Commissioners that for the period of November 6, 2020 to March 20, 2021 , Kayla Higbee shall be compensated an additional 5% of her regular wage on a temporary basis for out of class work in accordance with Section 3.3.4 of Okanogan County's Personnel Manual.

ATED at Okanogan, Washington this 4th day of May, 2021.

**BOARD OF COUNTY COMMISSIONERS
OKANOGAN, WASHINGTON**



Chris Branch, Chairman


Andy Hover, Member

ABSENT
Jim DeTro, Member

ATTEST:




Laleña Johns, Clerk of the Board