

**OKANOGAN COUNTY COMMISSIONERS'**

**RESOLUTION 50 -2022**

*A resolution approving step increase for Administrative Secretary/Permit Technician in the Building Department*

**WHEREAS**, Okanogan County Personnel Policies Manual section 3.3.1 states "Appointments at higher steps shall be considered by the Board of County Commissioners based upon availability, experience and qualifications of applicants for the position, and the relationship to other similar classifications, as well as the time available to continue to the recruitment process and budget considerations."; and

**WHEREAS**, the Building Department's current Administrative Secretary/Permit Technician is retiring and Resolution 38-2022 authorized a temporary additional Administrative Secretary/Permit Technician position for training purposes; and

**WHEREAS**, after careful consideration, the Building Official has offered the position to Kelly Lafferty; and

**WHEREAS**, Dan Higbee met with the Board of County Commissioners and explained the skills and abilities of the candidate far exceed the minimum requirements of the position and the candidate meets all of the preferred requirements.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Okanogan County Commissioners that Kelly Lafferty is hired for the position of Temporary Administrative Assistant/Permit Technician in the Building Department, Grade 16, Step 5.

**DATED** at Okanogan, Washington this 12 day of April, 2022.

**BOARD OF COUNTY COMMISSIONERS  
OKANOGAN, WASHINGTON**

  
\_\_\_\_\_  
Andy Hover, Chairman

  
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Chris Branch, Member

  
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Jim DeTro, Member



**ATTEST:**

  
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Laleña Johns,  
Clerk of the Board