

OKANOGAN COUNTY COMMISSONERS RESOLUTION

RESOLUTION 49 - 2024

A Resolution regarding the adoption of a revised Okanogan County Fairgrounds rental rate fee schedule.

WHEREAS, Okanogan County owns and operates the Okanogan County Fairgrounds, and

WHEREAS, the Board of Okanogan County Commissioners' (BOCC) finds that it serves the public interest to make the facility, in whole or in part, available for use by the public, and

WHEREAS, consistent with the State Constitution a public agency should generally receive some sort of compensation for the use of its facilities to avoid an improper gift of public funds. At a minimum, the fee or rental charge should at least cover the cost of operating the facility for the event (maintenance, utilities, staffing, etc.).

WHEREAS, the BOCC adopted resolution 70-2023 approving a facility rental rate and fee schedule that included language regarding fee waiver and a county department use fee, and

WHEREAS, staff met with BOCC and explained the need to adjust the fairgrounds fee schedule to provide clarification for track and arena use; and

WHEREAS, the BOCC directed staff to prepare a revised fee schedule to include the adjusted fees and charges for security presence during larger facility events to ensure safety of event attendees and ensure accountability that County rules and contracts are being followed; and

BE IT THEREFORE RESOLVED, the fee schedule adopted by resolution 70-2023 is hereby rescinded in its entirety, and

BE IT FURTHER RESOLVED, the Okanogan County Board of Commissioners hereby adopts a revised fee schedule found as Attachment A to this resolution for the use of the Fairgrounds Facility effective upon date of adoption; and

BE IT FURTHER RESOLVED, the fees adopted by this resolution may be duplicated in a different format or pamphlet that uses illustrations of rental facilities and details needed for events for public use.

Dated at Okanogan, Washington, this 26th day of March, 2024

**BOARD OF COUNTY COMMISSIONERS
OKANOGAN, WASHINGTON**


Jon Neal, Chair


Andy Hover, Member

Chris Branch, Member

ATTEST


Laleña Johns, Clerk of the Board



OKANOGAN COUNTY FAIRGROUNDS 2024

FAIRGROUNDS BUILDINGS

ENTIRE FAIRGROUNDS	Any day of the week	\$6000.00	Per Day
Agriplex, Annex & Kitchen	Friday, Saturday, or Sunday	\$2,500.00	Per Weekend
Agriplex, Annex & Kitchen	Weekday (M-Thurs)	\$500.00	Per Day
Annex with Kitchen (40'X150')	Friday, Saturday, or Sunday	\$500.00	Per Day
Annex with Kitchen (40'X150')	Weekday (M-Thurs)	\$150.00	Per Day
Agriplex Only (120'X200')	Friday, Saturday, Sunday	\$1200.00	Per Day
Agriplex Only (120'X200')	Weekday (M-Thurs)	\$250.00	Per Day

Ask about our Facility Fee waiver for non-profits or events that serve a community-wide importance.

Kitchen Only	Any day of the week	\$75.00	Per Day
Berg Pavilion (50'X150')	Any day of the week	\$400.00	Per Day
Central Building	Any day of the week	\$400.00	Per Day
Any Quonset Hut (40'X70')	Any day of the week	\$50.00	Per Day
Food Court Area	Any day of the Week	\$50.00	Per Day
North Grounds Race Area	Any day of the Week	\$50.00	Per Day
Rotary Area	Any day of the Week	\$50.00	Per Day
Government Rate (pre-approval required)	Any day of the week	\$75.00	Per Day

OTHER RENTALS

Stage	Per Event	\$125.00	Per day
Portable PA System	Per Event	\$100.00	Per day
Overhead Agriplex Sound	Per Event	\$100.00	Per day
Projector w/ Screen	Per Event	\$50.00	Per day
Heat in Agriplex	Seasonal-when needed	\$200.00	Per Event
Lights in Rodeo Arena	Each Use	\$50.00	Per Use
Arenas and Track (includes infield)	M-Thurs, Weekend use event rental rates	\$100.00	Per Day
Water Truck, Tractor	With Operator	\$250.00	Per Day
White Event Chairs	Per Event	\$1.50	Per Day
Metal Chairs	Per Event	\$1.00	Per Day
Round Tables	Per Event	\$6.00	Per Day
Rectangle Tables	Per Event	\$6.00	Per Day
Table Clothes (must be reserved 2 weeks before event)	Per Event	\$2.50	Each
Portable Air Condition Units	Per Event	\$100.00	Each
Winter Storage	Per Foot, Per Month	\$3.00	Oct1-April 1

ADVERTISING

Rodeo Arena Ad	Each Space	\$225.00	Per Year
Agriplex Ad	Each Space	\$1000.00	Per Year
Banner Ad on Entry Fence line	Each Space	\$250.00	Per Year
Track Banner Sponsor	Each Space	\$250.00	Per Year

Ask about Okanogan County Fair Sponsorship Packages as well.

EQUINE EVENT RENTALS

Arena, small arena, track, horse stalls/barn, dry camping, subletting to vendors, 1 dumpster, 10 garbage cans, bleachers, announcer booth, stock pens, PA System, north end bathrooms and showers, lights (RV hook-ups not included)	3 days	\$750.00	Friday thru Sunday
	2 days	\$500.00	2 days
	1 day	\$300.00	1 day

ARENA AND TRACK USAGE

Personal Arena/Track Usage: These are not intended for club gatherings or clinics of any sort. Family means mom, dad, & children. Rider waivers must be signed prior to entering facilities. Waiver forms are at the Fairgrounds Main Office. Jockey or Race Horse Owners must buy monthly Adult Rate Passes. Arena and track will be groomed twice a week. Tuesday and Friday This doesn't include Stalls And Camping	Daily Adult \$10.00 Daily Youth/Senior \$7.50 Daily Family \$20.00	Season is (April 1st until October 31st. Does not include Fair Week)
	Monthly Adult \$100.00 Monthly Youth/Senior \$75.00 Monthly Family \$125.00	Monthly passes are from 1 st of month to last day of month.
	Any request for additional grooming \$40.00	Per pass
	For stalls go to (stalls and Boarding Section) For Camping on the grounds (RV Park Section)	For Rates For Rates

STALLS

Horse Stalls Rules: owner must clean stall, care for horses, and pay for any damages that may occur. No weekly or monthly Boarding	Per Day Or Overnight	\$ 5.00	Per Stall
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RV PARK- 14 DAY MAX STAY

Full Hook Up	Per Site	\$30.00	Per Day
Water & Electric Only (no sewer)	Per Site	\$25.00	Per Day
Tent & Dry Camping	<i>NON-HOOKUP AREAS ONLY</i>	\$15.00	Per Day
Fire Fighter Special: Proof of employment with Fire Crew Required	Per Site	\$300.00	Per Month (May-Sept 1 Only)
Qualify Long Term Stay (See definition below)	Per Site	\$350.00	Per Month (May-Sept 1 Only) (Does Not Include Fair Week)

Half Day rental: Over five hours will be rated as a full day.

Qualify Long Term Stay: Traveling Nurse or Doctor, Emergency Displacement. (Per approved by Management and BOCC).

Refundable Damage Deposit: A damage/cleaning deposit is required for Agriplex use in the amount of \$500, and \$250 for all other rentals. The deposit is refundable if the facilities used are left in an acceptable condition as determined by fairgrounds staff.

Fairgrounds Use for Schools: Any Washington State accredited school within Okanogan County who wish to use the Okanogan County Fairgrounds for a school related function will receive a 50% reduction on the above fee schedule.

Departmental Fee Reductions: The Board of Okanogan County Commissioners authorizes the use of the Fairgrounds smaller buildings such as the Annex/Kitchen and Jones Hall buildings by County Departments for County Business related functions at a cost of \$75 per day as long as the facility is not already reserved.

FEE WAIVER: Per the Washington State Constitution- gift of public funds doctrine Article 8, Section 7 and Section 5, the BOCC may waive the fee for use of the facilities upon a request by any private non-profit or public organization that seeks to use the facility, in whole or in part, for an event that directly serves the poor and infirm. The request must include a detailed explanation as to how the organization delivers service to a qualifying group of people. (The BOCC defines the terms infirm and poor as: 1) **infirm:** not physically or mentally strong, especially through age or illness, 2) **poor:** lacking sufficient money to live at a standard considered comfortable or normal in a society.)

The BOCC may waive the fee for an event of community-wide importance, which can include but not be limited to funerals, community informational meetings, (other than political gatherings), and memorials. The BOCC shall not waive any fee for any event where the organizers are charging a fee for entry or any service, accepting donations to cover or partially cover expenses, or accepting sponsors to cover or partially cover expenses.

CHANGE OF VENUE: In the event that the County deems it necessary to move an event to a building with a higher cost, the renter would not be required to pay the larger amount.

SECURITY: The County will provide Security for weddings, quinceañeras, other social gatherings serving alcohol and lasting beyond 10pm or other events determined to warrant security by the County. This cost will be added to rental fee based on below Security fee schedule. If alcohol is present, Security must be present ½ hour prior to any alcohol consumption and must remain until 1 hour after event completion. Time security needs to be present will be determined by Fairgrounds Manager based on the scheduled event time.

No. of guests	No. of guards	No. of hours (hrs)	cost	No. of hours (hrs)	cost	No. of hours (hrs)	cost	No. of hours (hrs)	cost	No. of hours (hrs)	cost
Up to 200 (\$60/hr)	2	5 hrs	\$300	6 hrs	\$360	7 hrs	\$420	8 hrs	\$480	9 hrs	\$540
201-300 (\$90/hr)	3	5 hrs	\$450	6 hrs	\$540	7 hrs	\$630	8 hrs	\$720	9 hrs	\$810
301 - 400 (\$120/hr)	4	5 hrs	\$600	6 hrs	\$720	7 hrs	\$840	8 hrs	\$960	9 hrs	\$1080
401 - 500 (\$150/hr)	5	5 hrs	\$750	6 hrs	\$900	7 hrs	\$1050	8 hrs	\$1200	9 hrs	\$1350