

OKANOGAN COUNTY COMMISSIONERS'

RESOLUTION 45 - 2022

A resolution documenting a Medication Assisted Treatment Program consultant Kathleen Manseau, DBA Altra Borealis, LLC as a sole source service provider.

WHEREAS, "Sole Source" means only one vendor possesses the ability to meet the requirement of the solicitation. Sole source services are limited to instances that provide necessary operational compatibility, meets technical performance needs, or upon a clearly unique and cost-effective feature requirement; and

WHEREAS, RCW 36.32.270 and RCW 39.04.280(1)(a) and (2)(a) allow Counties to waive competitive bidding requirements for purchases which are clearly and legitimately limited to a single source; and

WHEREAS, the Okanogan County Jail is required to provide Medication Assisted Treatment for Opioid Use Disorder under RCW 71.24 if the legislature provides funds; and

WHEREAS, Okanogan County Jail applied for and was approved grant funding to provide Medication Assisted Opioid Use Disorder services, which must be administered by trained personnel who will create an administrative program required to train employees, establish screening, medical and prescribing protocols and to establish procedures for long-term monitoring and management; and

WHEREAS, Kathleen Manseau, DBA Altra Borealis, LLC, designed, implemented, and managed the Rural Communities Opioid Response Program for opioid use disorder treatment in the community; and

WHEREAS, the attached Sole Source Justification Form, approved by the Chief Civil Deputy of Okanogan County, justifies the use of Altra Borealis, LLC as the sole source provider because other program providers within Okanogan County only offer clinical services and do not provide programming design assistance to outside entities; and

WHEREAS, it is the Sheriff's recommendation to designate Altra Borealis, LLC as the sole source provider of the required service since no other vendors exist who provide this type of consulting and management service specific to Opioid Use Disorder in this region;

BE IT THEREFORE RESOLVED, by the Okanogan County Board of Commissioners that competitive bidding and negotiation is waived for the following service provider:

Kathleen Manseau,
DBA Altra Borealis, LLC
PO Box 94
Twisp, WA 98856


DATED at Okanogan, Washington this 4th day of April 2022.

ATTEST:

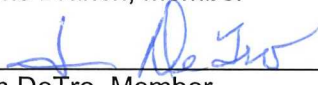



Laleña Johns, Clerk of the Board

**BOARD OF COUNTY COMMISSIONERS
OKANOGAN, WASHINGTON**


Andy Hoyer, Chairperson

ABSENT
Chris Branch, Member


Jim DeTro, Member



Okanogan County, Washington

SOLE SOURCE JUSTIFICATION FORM

"Sole source" means only one vendor possesses the ability to meet the requirement of the solicitation. Sole source purchases are normally not allowed. The use of sole source purchases shall be limited to instances where necessary for operational compatibility, technical performance needs, or upon a clearly unique and cost effective feature requirement.

1. Describe the item or service.

The Okanogan County jail is required to provide Medication Assisted Treatment for Opioid Use Disorder under RCW 71.24 if the legislature funds the necessary requirements. The 2021 Washington State Legislature authorized the Medication for Opioid Disorder (MOUD) in Jails Program grant to be administered by the Health Care Authority (HCA).

Okanogan County Jail applied for funding through RFA. 2021HCA42, and was selected and approved for a grant reimbursement of up to \$174,184 to be spent between now and June 30, 2022, and an additional \$ 285,846 for state FY23 (July 2022-June 2023). Grant funds are to be applied on a reimbursable basis for approved supplies and services.

In order to provide Medication for Opioid Use Disorder (MOUD), an administrative program is required to train personnel, establish screening, medical and prescribing protocols, and to establish procedures for long-term monitoring and management. The design of this program is specific to service providers with both substance use disorder treatments and program management.

The Okanogan County Jail has partnered with Kathleen Manseau, DBA Altra Borealis, LLC, in her work for Family Health Centers-Omak, in establishing a local program to manage the Federal grant program for rural communities in the fight against opioid use disorder. Ms. Manseau designed, implemented, and managed the Rural Communities Opioid Response Program (RCORP) to expend Federal grant award dollars for opioid use disorder treatment in the community.

Only Family Health Centers-Omak and New Start Clinic in Brewster offer Medication for Opioid Treatment programs within Okanogan County. Both offer medical provider services but they are clinical only and not at satellite locations. Neither offer programming design assistance to outside entities.

Because Ms. Manseau is an Opioid Treatment Program certified medical provider and has demonstrated experience with program design specific to the treatment of Opioid Use Disorder, and is the sole provider of this type of consulting and design work in the region, the Okanogan County Jail wishes to contract for services allowed for under the HCA grant award.

2. The item is a sole source because:

- ☐ sole provider of a licensed or patented good or service
- ☐ sole provider of items that are compatible with existing equipment, inventory, systems, programs or services.
- ☐ sole provider of factory-authorized warranty service
- ☒ sole provider of goods or services that will meet the specialized needs of the County or perform the intended function (detail below or in an attachment)
- ☐ the vendor/distributor is a holder of a used item that would represent Good value and is advantageous to the County (attach information on market price survey, availability, etc.)

3. What necessary features does this vendor provide which are not available from other vendors? Be specific.

Kathleen Manseau is the only Opioid Treatment Program certified medical provider in North Central Washington who has designed and managed a grant-funded Opioid Use Disorder response and treatment program. She previously worked with the Jail under the RCORP federal grant to provide NARCAN (Naloxone) and treatment information to inmates upon release from the jail.

4. What steps were taken to verify that these features are not available elsewhere?

- ☐ other brands/manufacturers were examined (list phone numbers and names, and explain why these were not suitable):
- ☐ other vendors were contacted (list phone numbers and names, and explain why these were not suitable):
- ☒ other (please explain):
No other vendors exist who provide this type of consulting and management specific to Opioid Use Disorder in this region.

Department: Sheriff's Office

Department Contact: Undersheriff Aaron Culp Phone: x7197

Requested Vendor: Kathleen Manseau, DBA Altra Borealis, LLC

Vendor's Address: PO Box 94, Twisp, WA 98856

Vender Contact: Kathleen Manseau Phone: 509-341-4032

Cost Estimate: \$174,184

My department's recommendation for sole source is based upon an objective review of the good/service being required and appears to be in the best interest of the County. I know of no conflict of interest on my part or personal involvement in any way with this request. No gratuities, favor, or compromising action have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials or firms been a deciding influence on my request to sole source this purchase when there are other known suppliers to exist.

Note: This form does not declare a Sole Source. It only documents a department's request that a sole source be declared.

 3/29/22
Signature of Department Head or Designee Date

THIS SECTION TO BE COMPLETED AND SIGNED BY PROSECUTING ATTORNEY'S OFFICE, CIVIL DIVISION

The situation as stated on this form (please check all that apply):

☒ does constitute a Sole Source Procurement.

☐ does not constitute a Sole Source Procurement.

☐ insufficient information for the Prosecutor's Office to form an opinion. (Please state in what way the information is insufficient.)

 3-29-22
Prosecuting Attorney, Civil Division Date