

OKANOGAN COUNTY COMMISSIONERS'

RESOLUTION 32 - 2024

A resolution authorizing a budget supplemental appropriation within the Parks & Rec Fund 125 in the amount of \$2,200 and within Equipment Reserve Fund 196 in the amount of \$60,000

WHEREAS, the Board of Okanogan County Commissioners (BOCC) approved the County's 2024 Current Expense budget including Public Works, Special, and Miscellaneous fund budgets via resolution 206-2023; and

WHEREAS, budget is needed for receipt and expenditure for the additional revenue from RCO grant and to cover costs related to administration work of the Methow Conservancy for the Mazama Bridge Acquisition; and

WHEREAS, budget is needed for the Sentinel One renewal for network security services; and

WHEREAS, a Public Hearing was first set on said budget supplemental appropriation on February 27, 2024 at 1:30 p.m. to hear public testimony for or against the supplemental and a notice of said hearing was published in the official legal newspaper of Okanogan County, as required by law; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Okanogan County Commissioners that the following BARS lines shall be supplemented and appropriated as conveyed below:

Source(s) of funds			
TITLE:	BARS CODE	AMOUNT	Impact to
RCO Revenue	125.200.000.334.02.70.00	2,200	INCREASE
Committed EFB-Sentinel One	196.000.000.508.41.00.01	60,000	DECREASE
	TOTAL IMPACT	\$62,200	
Appropriate to:			
TITLE	BARS CODE	AMOUNT	
Professional Services	125.200.000.576.90.41.00	2,200	INCREASE
Network Security Services	196.000.000.518.80.40.00	60,000	INCREASE
	TOTAL IMPACT	\$62,200	

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County Auditor and County Treasurer make the necessary budget supplementals/transfers as stated in this resolution.

DATED and Resolved at Okanogan, Washington this 27th day of February, 2024.



ATTEST:

Lalena Johns, CMC
Clerk of the Board

**BOARD OF COUNTY COMMISSIONERS
OKANOGAN, WASHINGTON**

Jon Neal, Chairman

Andy Hover, Member

Chris Branch, Member

INTEROFFICE MEMORANDUM

TO: OKANOGAN COUNTY COMMISSIONERS

FROM: 196 EQUIPMENT RESERVE

SUBJECT: ☐ BUDGET ADJUSTMENT

☒ SUPPLEMENTAL APPROPRIATION

DATE: 2/8/2024

Note: Please use page 2 if more space is needed for the BARS lines.

REQUEST FOR BUDGET ADJUSTMENT/SUPPLEMENTAL APPROPRIATION

Please be advised that after a thorough examination of my current budget, it appears that \$ 0 is remaining of the budget line item/total appropriated budget for this year and is insufficient to pay necessary expenses of this department. I estimate that it will be necessary to have a Budget Adjustment/supplemental appropriation for the current year for the following reasons: Please estimate amount needed for remaining year. \$ 60,000

Explain: To allocate additional budget for Sentinel One renewal

Accordingly, I request a Budget Supplemental in the amount of \$ 60,000

Source(s) of funds			
TITLE:	BARS CODE	AMOUNT	Impact to Budget an
Committed EFB – SentinelOne	196.000.000.508.41.00.01	60,000	Decrease
	TOTAL IMPACT ON BUDGET	60,000	
Appropriate to:			
TITLE	BARS CODE	AMOUNT	
Network Security Services	196.000.000.518.80.40.00	60,000	Increase
	TOTAL IMPACT ON BUDGET	60,000	

RCW 36.40.130

Expenditures made, liabilities incurred, or warrants issued in excess of any of the detailed budget appropriations or as revised by Budget Adjustment as in RCW 36.40.100 or 36.40.120 provided **shall not be a liability of the county, but the official making or incurring such expenditure or issuing such warrant shall be liable therefor personally and upon his or her official bond.** The county auditor shall issue no warrant and the county commissioners shall approve no claim for any expenditure in excess of the detailed budget appropriations or as revised under the provisions of RCW 36.40.100 through 36.40.130, except upon an order of a court of competent jurisdiction, or for emergencies as hereinafter provided.

Department Head Initials:

PH Tuesday Feb 27 @ 1:30 pm

INTEROFFICE MEMORANDUM

TO: OKANOGAN COUNTY COMMISSIONERS

FROM: LANIE JOHNS

CHECK ONE

SUBJECT: ☐ BUDGET ADJUSTMENT

☒ SUPPLEMENTAL APPROPRIATION

DATE:

CC:

Note: Please use page 2 if more space is needed for the BARS lines.

REQUEST FOR BUDGET ADJUSTMENT/SUPPLEMENTAL APPROPRIATION

Please be advised that after a thorough examination of my current budget, it appears that \$_____ is remaining of the budget line item/total appropriated budget for this year and is insufficient to pay necessary expenses of this department. I estimate that it will be necessary to have a Budget Adjustment/supplemental appropriation for the current year for the following reasons: Please estimate amount needed for remaining year. \$_____.

Explain: Additional Reimbursement Revenue from RCO and Costs relating to the administration work of the Methow Conservancy for the Mazama Bridge Acquisition were received in 2024. Budget is needed to process the receipt and expenditure of funds.

Accordingly, I request a Budget Adjustment in the amount of \$_____.

Accordingly, I request a supplemental appropriation in the amount of \$_____.

Source(s) of funds			
TITLE:	BARS CODE	AMOUNT	
RCO Revenue	125.200.000.334.02.70.00	2,220	Increase
	TOTAL	\$2200	
Appropriate to:			
TITLE	BARS CODE	AMOUNT	
Professional Services	125.200.000.576.90.41.00	2200	Increase
	TOTAL	\$2200	

RCW 36.40.130

Expenditures made, liabilities incurred, or warrants issued in excess of any of the detailed budget appropriations or as revised by Budget Adjustment as in RCW 36.40.100 or 36.40.120 provided **shall not be a liability of the county, but the official making or incurring such expenditure or issuing such warrant shall be liable therefor personally and upon his or her official bond.** The county auditor shall issue no warrant and the county commissioners shall approve no claim for any expenditure in excess of the detailed budget appropriations or as revised under the provisions of RCW 36.40.100 through 36.40.130, except upon an order of a court of competent jurisdiction, or for emergencies as hereinafter provided.

Department Head Initials:

Lalena Johns

From: Cari Hall
Sent: Thursday, February 8, 2024 7:30 AM
To: Jon Neal; Chris Branch; Andy Hover
Cc: Lalena Johns; Pam Johnson; Lisa Schreckengost; Karen Beatty
Subject: Budget Supplemental
Attachments: 2.8.2024 196 Equip Reserve budget supplemental.docx

Good Morning Commissioners.

Attached, please find a budget supplemental for #196 Equipment Reserve for the renewal costs of Sentinel One software for your review and approval.

The funds have been committed by the BOCC in the beginning and ending fund balance for the last two years in order to save the money for the renewal this year.

Because these have been committed, please also make a motion to pay the fee from the committed funds as well as approving the budget supplemental as we need documentation of legislative authority releasing the committed funds to be spent.

I know it seems redundant but this way there can be no question that the board approved spending the committed funds.

308.41.00 Committed Cash and Investments - Beginning

(Cash Basis Only) Indicates the portion of cash and investments' balance that represents resources whose use is constrained by specific limitations that the government imposes upon itself at the highest level of decision making (norm the governing body: e.g., board of commissioners, board of directors, etc.) the most binding formal action (e.g., resolution, ordinance, etc.) and that remains binding unless removed in the same manner. A motion, plan or stated management intent regarding how resources will be used does not meet the criteria for class balances as committed because the commitment has to occur at the highest level of authority through the most binding formal action.

Thank You,

Cari Hall
Okanogan County Auditor
PO Box 1010
Okanogan WA 98840
(509)422-7352