

**OKANOGAN COUNTY COMMISSIONERS'**

**RESOLUTION 31-2022**

*A resolution providing signing authority to the Deputy Clerk of the Board*

**WHEREAS**, Crystal Hawley was hired as the Deputy Clerk of the Board for the County Commissioners on November 9, 2020; and

**WHEREAS**, there are times that the Clerk of the Board is out of the office or unavailable to sign documents; and

**WHEREAS**, providing signing authority to Crystal Hawley is necessary for the efficient day to day operation of the Commissioners' Office; and

**WHEREAS**, the Board of County Commissioners would like to provide consistency with granting signatory authorization to certain individuals to satisfy auditing requirements.

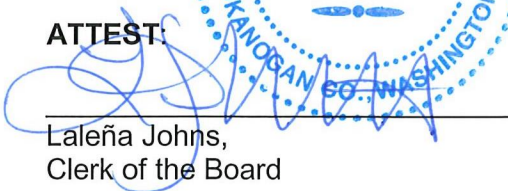
**NOW THEREFORE BE IT RESOLVED** by the Board of Okanogan County Commissioners that Crystal Hawley is hereby authorized to sign timesheets (including overtime) for the Commissioners' Clerks and Maintenance staff and those documents and duties required to be performed by the Clerk of the Board that do not bind the County legally or financially and would not otherwise require County Commissioners' signatures.

**BE IT FURTHER RESOLVED** that Crystal Hawley is hereby authorized to sign and submit expenditure vouchers and employee expense claims that are processed through the Commissioners' Office subject to final approval by the Board of County Commissioners as set forth in the Revised Code of Washington.

**DATED** at Okanogan, Washington this 28 day of February, 2022.




**ATTEST:**

  
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Laleña Johns,  
Clerk of the Board

**BOARD OF COUNTY COMMISSIONERS  
OKANOGAN, WASHINGTON**

  
\_\_\_\_\_  
Andy Hoyer, Chairman

  
\_\_\_\_\_  
Chris Branch, Member

  
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Jim DeTro, Member