

OKANOGAN COUNTY COMMISSIONERS'

RESOLUTION 23 - 2021

A resolution rescinding Resolution 6-2020 and amending Resolution 18-2015 to follow the state's Office of Financial Management individual business travel rates

WHEREAS, Resolution 6-2020 set the personally owned vehicle mileage reimbursement rate at \$0.575 per mile for business use; and

WHEREAS, Resolution 18-2015 adopted amendments to the County Personnel Travel Policy and Claim for Expenses including incidental rates for business travel; and

WHEREAS, in January of each year, the Office of Financial Management (OFM) sets the incidental expense rate breakdown for Washington State for individual meal allowances, privately owned vehicle mileage reimbursement rate, and the maximum lodging rates for counties, and

WHEREAS, the Board of County Commissioners now wish to set its incidental travel rates for business purposes to be consistent with the OFM annual travel rates; and

WHEREAS, each January the County Auditor will update county's General Claim Form to be in conformity with the OFM incidental travel rates for individual meal allowances, privately owned vehicle mileage reimbursement rate, and the Maximum Lodging Rate and provide the updated form to departments for use in the ensuing year; and

NOW, THEREFORE, BE IT RESOLVED, Resolution 15-2018 which adopted the county's travel policy and forms is hereby amended in section 9.5.2 **Meals**, to be consistent with the meal per diem rates for Counties adopted by OFM and amends section 9.5.3 **Lodging** to be consistent with Maximum Lodging Rates for counties adopted by OFM; and

BE IF FURTHER RESOLVED, Resolution 6-2020, is hereby rescinded entirely; and

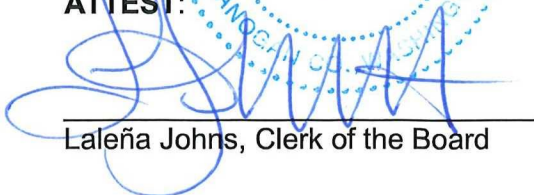
BE IF FURTHER RESOLVED, the personally owned vehicle mileage rate adopted annually by OFM for privately owned vehicles is to be used for business purposes henceforth; and

BE IF FURTHER RESOLVED, Every January, the County Auditor will update the General Claim for Expenses form to be consistent with the OFM incidental travel rates adopted by the OFM in January each year, which will be distributed to each department and used for travel reimbursements in ensuing year.

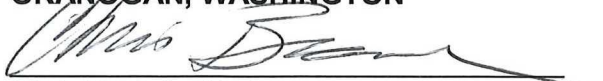
DATED at Okanogan, Washington this 2nd day of March, 2021.



ATTEST:


Laleña Johns, Clerk of the Board

**BOARD OF COUNTY COMMISSIONERS
OKANOGAN, WASHINGTON**


Chris Branch, Chairman


Andy Hover, Member


Jim DeTro, Member