

**CITY OF NORTH ADAMS  
INVITATION TO BID  
BID # NA-2021-002**

Sealed General Bids for Harriman and West Airport; FAA AIP No. 3-25-0036-03X-2021, **Bid # NA-2021-002, Remove Taxiway A2**, as prepared by the City's design firm Stantec Consulting Services, Inc. of Albany, NY, will be received by the City of North Adams at the Office of Community Development (OCD), Room # 107, City Hall, 10 Main Street, North Adams, Massachusetts 01247, until **2:00 pm local time on Tuesday, April 27, 2021** immediately after which all bids will be taken to the OCD Conference Room # 110 where they will be opened and read publicly.

**NOTE:** *City Hall is currently closed to public access due to COVID-19. As a result, all bids MUST be submitted by USPS, FedEx or UPS. If you plan on responding to this bid, please give yourself plenty of time to compensate for complying with this new protocol. It is the bidder's responsibility to allow for shipping durations and to track packages.*

*If bidder's plan to attend the public bid opening in person an appointment must be scheduled in advance to allow access into City Hall. Interested participants shall contact [AEllison@northadams-ma.gov](mailto:AEllison@northadams-ma.gov) by COB on Friday, April 23, 2021 to schedule an appointment.*

*Non-mandatory pre-bid site visits will be held at the Harriman and West Airport, 836 State Road, North Adams, MA, 01247 on Wednesday, April 14, 2021 during the following time slots, 9:00 A.M., 9:30 A.M. or 10:00 A.M. In an effort to limit human transmission of the COVID-19 virus and to allow for proper social distancing requirements, site visits will be limited to groups of three (3) people or less including an airport escort. Interested participants shall contact [AEllison@northadams-ma.gov](mailto:AEllison@northadams-ma.gov) by COB on Monday, April 12, 2021 to schedule a time.*

Work includes:

- Removal of 1,000 square yards of asphalt pavement
- 500 cubic yards of unclassified excavation (hailed off-site)
- Removal of existing TW A2 airfield lights/signs/cables/duct banks
- Removal of Pavement Markings
- Placement of 375 cubic yards of topsoil and seed
- Installation of a single stake mounted RW edge light

Bid documents will be made available beginning Wednesday, April 7, 2021.

Hard copy/paper bid documents will not be issued or mailed to bidders for this project. Prospective bidders are instructed to send an email to [airport.bids@stantec.com](mailto:airport.bids@stantec.com) requesting to be added to the bidders list. The email must contain the following information: Project name in subject line, name of firm, address of firm, point of contact name, point of contact email address and telephone number. Bidders who have provided the required contact information will then receive a return email from Stantec providing instructions/password to access a dedicated Stantec FTP site. PDF files containing the bid documents including project drawings, specifications, and bid proposal forms, plan holders list, and any addenda will be posted at the FTP site for download by the bidders. Plans and specifications will be available for download on the FTP site after 12:00 pm, Wednesday, April 7, 2021. There is no charge for accessing the FTP site or downloading the bid documents. All questions or requests for clarification regarding the bid documents or the project are to be submitted by email to [airport.bids@stantec.com](mailto:airport.bids@stantec.com). Questions are due by 4:00 pm; Tuesday, April 20, 2021. Answers to significant questions or clarifications

will be provided to all bidders through addenda posted on the FTP site by 2:00 pm; Thursday, April 22, 2021. It is the bidders' responsibility to check the FTP site frequently for addenda.

Bidding procedures and the selection of a General Contractor shall be in conformity with Massachusetts General Laws (MGL), Chapter 30, Section 39M, as amended to date.

The estimated contract cost is \$100,000.00.

All work under this Contract must be completed within twenty (20) consecutive calendar days of the date specified in the "Notice to Proceed".

A proposal guaranty shall be submitted with each Bid consisting of a bid deposit for five (5) percent of the value of the bid in the form of a bid bond, or cash, or a certified check, or a treasurer's or a cashier's check issued by a responsible bank or trust company, payable to the City of North Adams in the name of which the Contract for the work is to be executed. The bid deposit shall be (a) in a form satisfactory to the City of North Adams, (b) with a surety company qualified to do business in the Commonwealth and satisfactory to the City of North Adams, and (c) conditioned upon the faithful performance by the principal of the agreements contained in the bid.

The successful Bidder will be required to furnish a performance bond and a labor and materials payment bond, each in an amount equal to 100% of the Contract price. The surety shall be a surety company or securities satisfactory to the City of North Adams. Attention is called to the minimum rate of wages to be paid on the work as determined under the provisions of Chapter 149, Massachusetts General Laws, Section 26 to 27G, inclusive, as amended. The Contractor will be required to pay minimum wages in accordance with the schedules, which wage rates have been predetermined by the U. S. Secretary of Labor and/or the Commissioner of Labor and Industries of Massachusetts, whichever is greater.

The successful Bidder will be required to purchase and maintain Bodily Injury Liability Insurance and Property Damage Liability Insurance for a combined single limit of \$ 1,000,000.00. Said policy shall be on an occurrence basis and the City of North Adams shall be included as an Additional Insured.

This contract is subject to Disadvantaged Business Enterprise (DBE) participation provisions requiring that not less than 4.18% of the Contract be performed by a disadvantaged owned and controlled business enterprise contractor(s). With respect to this provision, bidders are urged to familiarize themselves thoroughly with the Bidding Documents. Strict compliance with the pertinent procedures will be required for a bidder to be deemed responsive and eligible.

This Contract is also subject to Affirmative Action requirements of the City of North Adams contained in the General Requirements and Covenants, and to the Secretary of Labor's Requirement for Affirmative Action to Ensure Equal Opportunity and the Standard Federal Equal Opportunity Construction Contract Specifications (Executive Order 11246).

The General Contractor is required to submit a Certification of Non-Segregated Facilities prior to award of the Contract, and to notify prospective subcontractors of the requirement for such certification where the subcontract exceeds \$10,000.

Complete information and authorization to view the site may be obtained from the City Administrator's Office at the City of North Adams. The right is reserved to waive any informality in or reject any or all proposals.

**ANGIE ELLISON**  
**CHIEF ADMINISTRATOR OFFICER**