

CITY OF NORTH ADAMS, MASSACHUSETTS
Office of the City Clerk

Meeting of the North Adams City Council Tuesday, April 27 2021 7:30 PM

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the North Adams City Council will be conducted via remote, no in-person attendance of members of the public will be permitted, This meeting can be viewed live on the Northern Berkshire Community Television station and will be posted to their website as soon as possible.

I hereby notify that at twelve noon today, April 21, 2021, the following items of business have been filed with this office and will be acted upon at the Regular Meeting of the City Council in the City Council Chambers at City Hall, Tuesday evening April 27, 2021 at seven-thirty o'clock according to Section 8, Rules and Orders of the City Council.

Cathleen M. King
City Clerk

AGENDA

REGULAR MEETING OF THE CITY COUNCIL
April 27, 2021

Roll Call

Moment of silent remembrance

Approval of the minutes of April 13, 2021

Hearing of Visitors on Agenda

- 11,945** A communication submitted by Councilor Lamb regarding the recommendation to include a Grants and Communications Coordinator in the FY 22 Budget, which was voted to postpone at the meeting of March 9, 2021.
- 11,955** An order to amend the North Adams Zoning Map by expanding and extending northerly to Massachusetts Avenue the present B-2 zoning district, so as to rezone all of the Assessors Map 97, Lot 8 as zone district B-2.
- 11,956** A communication submitted by Mayor Bernard recommending Christa Sprague to the North Adams Human Services Commission.
- 11,957** Communication 28 from Mayor Bernard that the North Adams City Council adopt the grant awarded through the Safe Routes to School (SRTS) program of

the Massachusetts Department of Transportation (MassDOT) in the amount of \$6,000.00.

- 11,957-1** An order that the North Adams City Council adopt the grant awarded through the Safe Routes to School (SRTS) program of the Massachusetts Department of Transportation (MassDOT) in the amount of \$6,000.00.
- 11,958** Communication submitted by Councilor Wilkinson requesting an amendment to Section 12 of Chapter Z of the Revised Ordinances of the City of North Adams.
- 11958-1** An ordinance amending Section 12 of Chapter Z of the Revised Ordinances of the City of North Adams.
- 11,959** A communication submitted by Mayor Bernard requesting the approval of an awning for Scarafoni Associates, located at 85 Union Street, North Adams.
- 11,959-1** An order to approve an awning for Sacarafoni Associates, located at 85 Union Street, North Adams.

OPEN FORUM
MAYOR'S CONCERNS
COMMITTEE REPORTS AND MINUTES
LIAISON UPDATES AND COUNCILOR CONCERNS
CORRESPONDENCE
ADJOURNMENT

You are invited to a Zoom webinar.

When: Apr 27, 2021 07:30 PM Eastern Time (US and Canada)

Apr 27, 2021 07:30 PM

May 25, 2021 07:30 PM

Jun 22, 2021 07:30 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly:

https://us02web.zoom.us/webinar/tZwkcuCuqzwtGtLmVI8kDNPVswqHk5cqrrKw/ics?icsToken=98tyKuGgpz4jHNGStxmBRpw-HY_4Xe7wmGZajbdkxkSnpWyt3TDPAJfVTGrkqE8nC

Topic: City Council Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88959657706> Or

One tap mobile :

US: +19292056099,,88959657706# or +13017158592,,88959657706#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1



CITY OF NORTH ADAMS, MASSACHUSETTS

Office of the Mayor
Thomas W. Bernard

Communication #	Subject	Date
26	Appointment to the North Adams Human Services Commission	April 27, 2021

Honorable Members of the City Council
North Adams, Massachusetts

Dear Honorable Councilors:

I am pleased to recommend Christa Sprague for appointment to the North Adams Human Services Commission for a term to expire February 1, 2024. **This recommendation is presented for Council approval.**

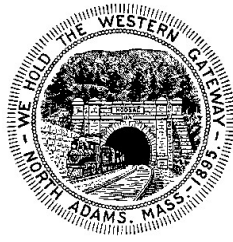
I believe Ms. Sprague will provide valuable insight and practical experience to the commission and its work.

I request Council confirmation of this appointment recommendation.

Respectfully submitted,

Thomas W. Bernard
Mayor

TWB/me



CITY OF NORTH ADAMS, MASSACHUSETTS

Office of the Mayor
Thomas W. Bernard

Communication #	Subject	Date
27	Request for awning at 85 Union Street	April 27, 2021

Honorable Members of the City Council
North Adams, Massachusetts

Dear Honorable Councilors:

David Carver, owner of Scarafoni Associates, requests permission from the City of North Adams to install an awning on the property located at 85 Union Street. I present this awning application to Council for your consideration and approval as required by city ordinance.

An order to this effect is attached.

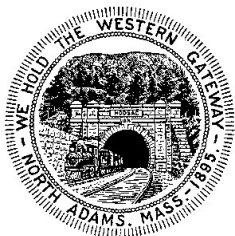
Respectfully submitted,

Thomas W. Bernard
Mayor

TWB/me

City of North Adams

In City Council



April 27, 2021

Ordered:

That the North Adams City Council approves the installation of an awning for Scarafoni Associates, located at 85 Union Street, North Adams.



CITY OF NORTH ADAMS, MASSACHUSETTS
APPLICATION FOR SIGN OR AWNING PERMIT

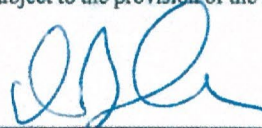
Honorable Members of the City Council
North Adams, Massachusetts

Honorable Councilors:

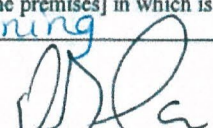
I, DAVID CARVER of SCARAFONI ASSOCIATES in the City of North Adams hereby request that the North Adams City Council issue to me a permit for the installation of a(n) AWNING (s) to be hung over the front of my place of business, known as 85 UNION ST and located at 85 UNION ST in the City of North Adams. I make this request as OWNER of said business.

I agree and understand that such permit shall be issued subject to the provision of the revised ordinances of 1964, Article II, Chapter 21, Sections 29-34, as amended.

Respectfully,


DAVID G. CARVER 
Applicant Date 4/1/21

I, David G. Carver, as [owner/person in control] of the premises in which is situated the business of the above-named applicant, assent to the installation of such requested Awning (s) as the personal property and complete responsibility of the named applicant.

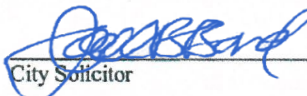
SAME AS ABOVE 
Owner/Person in control of the premises Date _____

If the device is electric, note electrician's permit # _____
Approved _____
Inspector of Wires Date _____

APPROVALS

Approval of Application

Commissioner of Public Services Date 4-20-21

Approval of bond or certificate of insurance : Each permit shall be accompanied by a bond of a surety company or liability insurance policy listing the City of North Adams as additionally insured, satisfactory to the city solicitor in the sum of \$100,000.00 for each injury and \$300,000.00 in the aggregate to indemnify the city against any and all claims for personal injury, including death or property damage in any way resulting from the placing, maintaining, construction, or removal of such sign, advertising device, clock marquee, permanent awning(s), or other like structures.


City Solicitor Date 4/20/21

APPROVED BY THE CITY COUNCIL Date _____

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/20/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MountainOne Insurance Agency, Inc. Main Street, Suite 100 North Adams, MA 01247	CONTACT Lisa C Bernard NAME: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"> PHONE (A/C, No, Ext): (413) 663-2322 7140 </td> <td style="width: 30%;"> FAX (A/C, No): (413) 664-4723 </td> </tr> <tr> <td colspan="2"> E-MAIL lisa.bernard@mountainone.com </td> </tr> <tr> <td colspan="2"> ADDRESS: </td> </tr> </table>	PHONE (A/C, No, Ext): (413) 663-2322 7140	FAX (A/C, No): (413) 664-4723	E-MAIL lisa.bernard@mountainone.com		ADDRESS:	
PHONE (A/C, No, Ext): (413) 663-2322 7140	FAX (A/C, No): (413) 664-4723						
E-MAIL lisa.bernard@mountainone.com							
ADDRESS:							
INSURED Union Street Station Condominium Main Street, Suite 202 North Adams, MA 01247	INSURER(S) AFFORDING COVERAGE	NAIC #					
	INSURER A : Preferred Mutual Insurance Co.	15024					
	INSURER B :						
	INSURER C :						
	INSURER D :						
	INSURER E :						
	INSURER F :						



UNIOSTR-02

LBERNARD

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

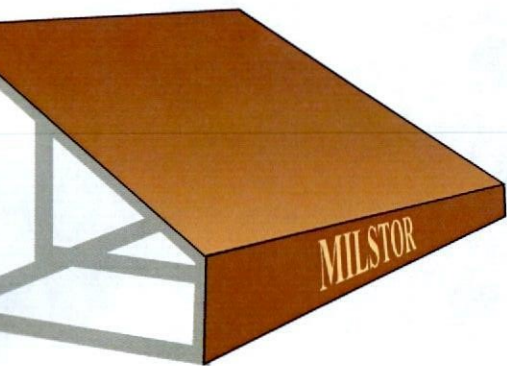
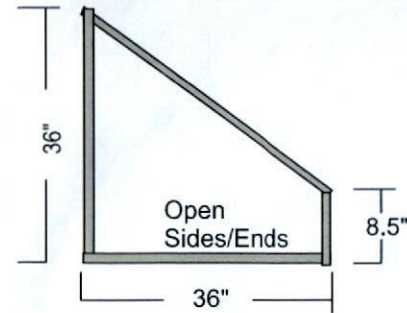
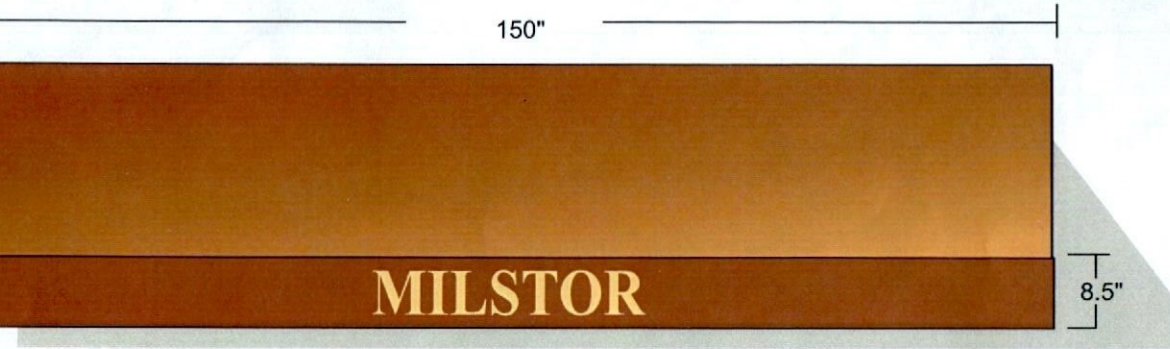
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		BOP0100720356	9/2/2020	9/2/2021	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	50,000
								10,000
	AGGREGATE LIMIT APPLIES PER: ICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						MED EXP (Any one person)	\$
	IER:						PERSONAL & ADV INJURY	\$ 1,000,000

<input type="checkbox"/> GE <input checked="" type="checkbox"/> X							GENERAL AGGREGATE	\$	2,000,000
							PRODUCTS - COMP/OP AGG	\$	2,000,000
								\$	
AUTOMOBILE LIABILITY							COMBINED SINGLE LIMIT (Ea accident)	\$	
<input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY							BODILY INJURY (Per person)	\$	
							BODILY INJURY (Per accident)	\$	
							PROPERTY DAMAGE (Per accident)	\$	
								\$	
UMBRELLA LIAB EXCESS LIAB							EACH OCCURRENCE	\$	
							AGGREGATE	\$	
<input type="checkbox"/> OCCUR CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$								\$	
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below							<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER		
							E.L. EACH ACCIDENT	\$	
							E.L. DISEASE - EA EMPLOYEE	\$	
							E.L. DISEASE - POLICY LIMIT	\$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 The City of North Adams is an Additional Insured with respect to General Liability where required by written contract or agreement.

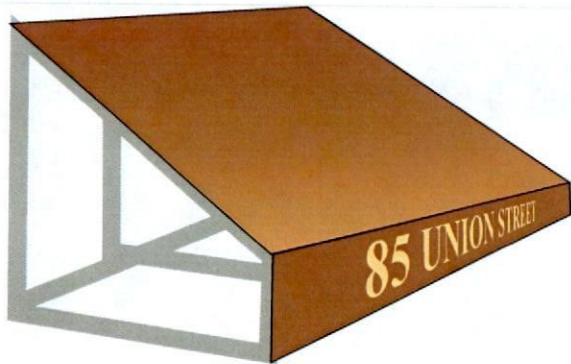
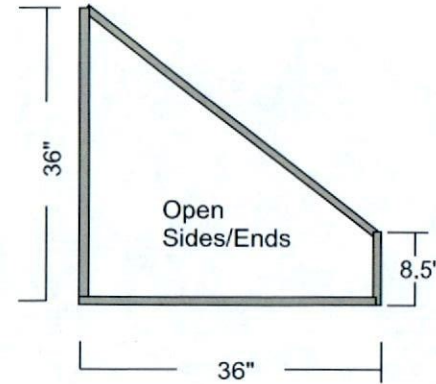
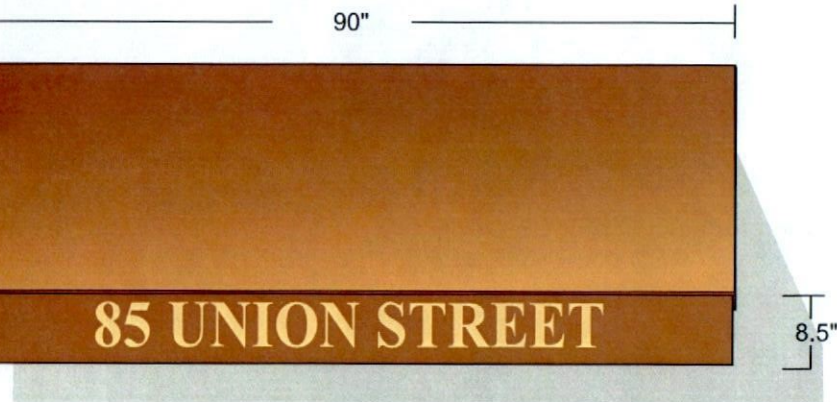
CERTIFICATE HOLDER City of North Adams 10 Main Street North Adams, MA 01247		CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Lisa C Bernard</i>	
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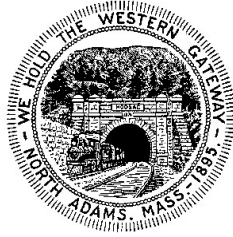
sh and install 1 custom exterior awning
 eight, 36" projection, 150" length
 ends/sides with front framed 8.5" valance - Hood Style Awning
 by Weathertyte awning fabric, galvanized steel or aluminum frame.
 Cotta color as manufactured by Cooley
 copy applied first surface



Parafoni, 85 Union St., No. Adams 2/22/21



- Furnish and install 1 custom exterior awning
- Open ends/sides with front framed 8.5" valance - Hood Style Awning
- Cooley Weathertyte awning fabric, galvanized steel or aluminum frame.
- Terra Cotta color as manufactured by Cooley
- Vinyl copy applied first surface



CITY OF NORTH ADAMS, MASSACHUSETTS

Office of the Mayor
Thomas W. Bernard

Communication #	Subject	Date
28	Acceptance of Safe Routes to School grant award	April 27, 2021

Honorable Members of the City Council
North Adams, Massachusetts

Dear Honorable Councilors:

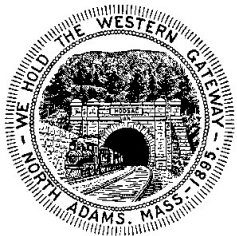
Submitted for your consideration is an Order to accept a grant award to the City of North Adams in the amount of \$6,000 through the Safe Routes to School (SRTS) program of the Massachusetts Department of Transportation (MassDOT). Through this program the city will relocate and install new signage, including solar powered, radar detecting school zone signs intended to enhance the walkability, accessibility, and overall transportation safety around Colegrove Park Elementary School.

I request that the Council adopt this Order as presented.

Respectfully submitted,

Thomas W. Bernard
Mayor

TWB/me



City of North Adams
In City Council

April 27, 2021

Ordered:

Whereas, the City of North Adams has been awarded a grant through the Safe Routes to School (SRTS) program of the Massachusetts Department of Transportation (MassDOT) in the amount of six thousand dollars (\$6,000.00); and

Whereas, pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 53 A, the North Adams City Council must accept the grant;

Now, therefore, it is ordered, that the North Adams City Council accepts the grant described above.



Charles D. Baker, Governor
Karyn E. Polito, Lieutenant Governor
Stephanie Pollack, MassDOT Secretary & CEO



November 16, 2020

Emily Schiavoni
Community Outreach Coordinator
North Adams Public Schools
Via email: eschiavoni@napsk12.org

Dear Ms. Schiavoni:

Thank you for submitting a project application to MassDOT's Signs and Lines Program. As part of the last solicitation, MassDOT received a number of competitive applications but could only fund five projects. Given the quality of the applications, it was determined that the previously submitted applications would be re-assessed for funding consideration.

Based on this review, MassDOT is pleased to inform you that your application has been selected. A member of the Safe Routes to School (SRTS) team will contact you via email in the coming weeks regarding next steps.

We are excited to work with you as this project advances.

Sincerely,

David J. Mohler
Executive Director
Office of Transportation Planning

SAFE ROUTES TO SCHOOL PROGRAM - SIGNS AND LINES PROJECT

MEMORANDUM OF UNDERSTANDING

This **Memorandum of Understanding** (“**MOU**”) is entered into and made effective this first day of December, 2020 (“**Effective Date**”), by and between the Massachusetts Department of Transportation (“**MassDOT**”) and the City of North Adams (“**Municipality**”). MassDOT and the Municipality are collectively referred to herein as the “Parties.”

WHEREAS, MassDOT administers the statewide Safe Routes to School Program (“**SRTS**”), which is a program that works to increase safe biking and walking for elementary and middle school students by using a collaborative, community focused approach toward health and transportation;

WHEREAS, as part of its SRTS, MassDOT created a “Signs and Lines Project” (“**SLP**”) to identify infrastructure challenges for students walking and biking to and from the Colegrove Park Elementary School (the “**School**”) in the Municipality;

WHEREAS, the goal of the SLP is to design and implement low-cost improvements, including signage and pavement markings, to improve safety and accessibility along key walking and biking routes to the School;

WHEREAS, the Parties intend to work collaboratively in the design and construction of said low-cost improvements; and

WHEREAS, the Parties wish to execute this MOU to set forth the guidelines, roles and responsibilities of the Parties with respect to the execution of said SLP goals.

NOW, THEREFORE, to set forth the expectations for participation in the SLP, the Parties mutually agree to the following.

RESPONSIBILITIES OF THE PARTIES

1. MassDOT or its contractors shall conduct a needs-based assessment to identify certain infrastructure barriers near the School. Municipality and School staff will be invited to attend the assessment. The Municipality’s participation in said assessment shall be required.
2. MassDOT’s contractor shall produce a technical memorandum summarizing the issues identified during the needs-based assessment referenced in paragraph 1 herein, and shall offer potential design solutions, which shall be submitted to the Municipality for review. The Municipality shall provide written comments, if any, to the technical memorandum within seven (7) days of the Municipality’s receipt of the memorandum, unless the Parties mutually agree to another date.

3. MassDOT or its contractor shall promptly review the Municipality's comments and shall develop plans which may include sign installation by location, pavement marking details, pavement marking locations, and schedules for each ("**Plan Set**"). MassDOT or its contractor shall submit the Plan Set to the Municipality for review. The Municipality shall provide written comments, if any, to MassDOT within seven (7) days of its receipt of the Plan Set, unless the Parties mutually agree on another date. If the Municipality requests any change(s) to the Plan Set, the Parties shall meet and confer in order to discuss whether the change(s) is appropriate, and shall make a good effort to reach a mutual agreement concerning the requested change(s). If the Parties are unable to reach a mutual agreement, however, the incorporation of any proposed change(s) shall be at MassDOT's sole discretion.
4. Upon the development of a mutually agreed upon Plan Set, if required, MassDOT or its contractors shall develop a bid package that includes the approved Plan Set. The Municipality agrees to issue said bid package in accordance with its procurement process and applicable Massachusetts laws, which may include G.L. c. 30, § 39M, G.L. c. 30B, and G.L. c. 149.

PROJECT ADMINISTRATION, COSTS, AND PAYMENT

5. **Project Administration**. The Municipality, at its sole expense, shall manage the timely completion of all of the improvements contained in the agreed upon Plan Set ("**Project**") and shall complete the Project prior to June 30, 2021.
6. **Project Costs and Payments**. MassDOT shall reimburse the Municipality for all eligible costs in connection with the Project up to six thousand dollars (\$6,000.00) ("**Maximum Reimbursement**"), subject to the following terms:
 - a. MassDOT will reimburse the Municipality for construction costs associated with the Project, subject to the invoice submission and approval procedures contained herein. Reimbursable costs ("**Eligible Construction Costs**") shall include the following as contained on the agreed upon Plan Set:
 - i. Installation of new signage,
 - ii. Installation of new pavement markings,
 - iii. Modification of existing pavement markings, and
 - iv. Other improvements, as determined by MassDOT.
 - b. The Municipality shall submit a single invoice for actual expenses no later than the 15th day of the month after the completion of the Project or by July 15, 2021, whichever comes first. ("**Invoice**"). Any and all Invoices submitted after July 15, 2021 shall be ineligible for reimbursement by MassDOT. The Invoice shall include a copy of the invoice from the Municipality's contractor or vendor with a

description of work performed and materials ordered, the date of the billing cycle, and the vendor number.

- c. Reimbursement will only be for work completed and/or items purchased. All Eligible Construction Costs associated with the Project must be distinctly identified on the contractor invoice, separate from work performed for other projects. The Invoice must be issued and submitted directly from the Municipality to MassDOT's designated contractor for the Safe Routes to School Program, in the manner prescribed by MassDOT. The Invoice shall be sent to:
 - i. Diane Hanson, MA Safe Routes to School C/O AECOM, 1 Federal St., 8th Floor, Boston, MA 02110
 - ii. Or via email: Diane.Hanson@aecom.com
 - iii. Invoice must contain the following information
 1. Bill to: AECOM-Safe Routes to School Project, 1 Federal Street, 8th Floor, Boston, MA 02110
 2. AECOM Project #: 60633415.2000
 3. AECOM P.O. # and Vendor # (to be assigned)
 - d. MassDOT will use its best efforts to ensure that its contractor reimburses the Municipality within ninety (90) days of receipt of an Invoice, although reimbursement within ninety (90) days is not guaranteed. All reimbursement for Eligible Construction Costs will be made through MassDOT's contractor and will be made solely based on invoices properly submitted in accordance to the requirements contained herein.
 - e. If MassDOT objects to charges identified on the Invoice, it shall notify the Municipality of its objection in writing within forty-five (45) days of receipt of said Invoice. Within thirty (30) days thereafter, the Municipality will provide MassDOT or its contractor with additional documentation and/or explanation as required, to support the accuracy of the charges. Any decisions or determinations regarding reimbursements pursuant to this MOU are at MassDOT's sole discretion and shall be final.
 - f. The Municipality agrees to use any and all funds provided by MassDOT and/or its contractor for this Project only.
7. **Maximum Reimbursement.** The Parties agree that MassDOT has no obligation to increase the Maximum Reimbursement contained in Paragraph 6 herein for any reason, including but not limited to, a change in the Project's budget.
8. **Obligations of the Municipality** In addition to any other requirements of this MOU, the Municipality, by accepting any or all MassDOT funding, shall ensure compliance with any and all applicable local, state and federal rules, regulations and laws with respect to the Project.

9. **Ownership and Maintenance.** Once completed, MassDOT shall have no obligations relating to the Project including but not limited to future operations, maintenance, or replacement. All improvements made as part of the Project shall be owned and maintained solely by the Municipality.

MISCELLANEOUS

10. **Notice.** Unless otherwise explicitly set forth in this MOU, all notices or other communications required or permitted to be given hereunder, shall be in writing and shall be delivered by email:

To MassDOT:

Diane Hanson, Program Director, Massachusetts Safe Routes to School

Diane.Hanson@acem.com

To the Municipality:

Angie Lopes Ellison, North Adams City Administrator

aellison@northadams-ma.gov

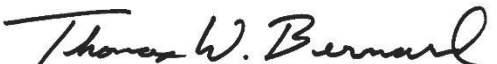
11. **Amendments.** This MOU may be amended only by written agreement of both Parties.
12. **Term.** This MOU and all of the obligations thereunder, shall expire 1 (one) year from the Effective Date of this MOU. The Parties may, by written agreement, agree to extend this MOU for 1 additional 1 year term.

IN WITNESS WHEREOF, as of December 1, 2020, the Parties hereto have caused this MOU to be duly executed as a sealed instrument as of the date first written above.

Dated:

David Mohler
Executive Director
MassDOT Office of Transportation Planning

Dated:


Thomas W. Bernard
Mayor
City of North Adams, Massachusetts



Office of the City Council
City of North Adams
10 Main Street Room 104
North Adams, Massachusetts 01247
(413) 662-3000, Ext. 1

North Adams Traffic Commission

04-21-21

Dear North Adams City Council,

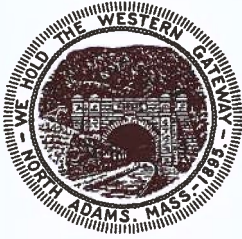
Please be advised that the Traffic Commission met on Wednesday the 14th of 2021. On the agenda was Emily Schiavoni from the NAPS system. Emily presented a proposal as part of a grant she is applying for through the school. The proposal is to upgrade school zone signage in the area of Colegrove School.

After the presentation it was determined that ordinances are already in place to denote the area as a School Zone as well as the speed reduction. The Commission voted to approve the sign upgrade. Please be advised that Tim Lesarbeau was also in attendance and explained that the flashing signs are programmable so as not to affect the residents at after school hours.

Thank you for your time.

Respectfully submitted,

David Sacco, Chair



Office of the City Council

City of North Adams

10 Main Street Room 104

North Adams, Massachusetts 01247

(413) 662-3000, Ext. 1

Report from the Traffic Commission

Dear Honorable Councilors,

Included in this report is a recommendation from the Traffic Commission to approve the new signage requirements outlined in the Massachusetts Safe Routes to Schools Signs & Lines Program grant proposal. Additionally you will find a copy of the proposed project.

The Massachusetts Safe Routes to School (SRTS) Program is a federally-funded initiative through the Massachusetts Department of Transportation (MassDOT). Safe Routes to School works with schools, communities, students, and families to increase active transportation among public elementary and middle school students in the Commonwealth. North Adams Public Schools has been a Safe Routes to School partner since 2016.

A partnership application between North Adams Public Schools and the City was submitted for the Safe Routes to School Signs and Lines grant. In the fall of 2020, the City was notified that the grant proposal was accepted and The City was awarded up to \$6,000 for construction. The funding targets a low-cost infrastructure project around a public elementary or middle school, in this case Colegrove Park Elementary School. After receiving the award, the City and School Department assembled a committee representing City Administration, the Department of Public Works, and school personnel to collaborate with MassDOT to ensure the project fit the needs of our community. The City of North Adams will be responsible for implementing, initially funding the project, and submitting to Safe Routes to School for reimbursement.

The proposed project includes the movement of existing signage as well as the installation of new signage, including a solar powered, radar detecting school zone sign. The school hours indicated on new signage will be 7 am and 4 pm. The new blinking signage is programmable and will only signal between the hours of 7 am and 4 pm in support of school hours.

The project was presented to the Traffic Commission on April, 14, 2021. The Traffic Commission discussed the proposal. All changes and suggestions in this grant are within current North Adams City Ordinances. The Traffic Commission unanimously voted in favor of a recommendation to City Council that the signage associated with this grant be approved.

SAFE ROUTES TO SCHOOL PROGRAM SIGNS AND LINES PROJECT

COLEGRAVE PARK ELEMENTARY
SCHOOL

IN THE CITY OF

NORTH ADAMS

BERKSHIRE COUNTY

THE COMMONWEALTH OF MASSACHUSETTS

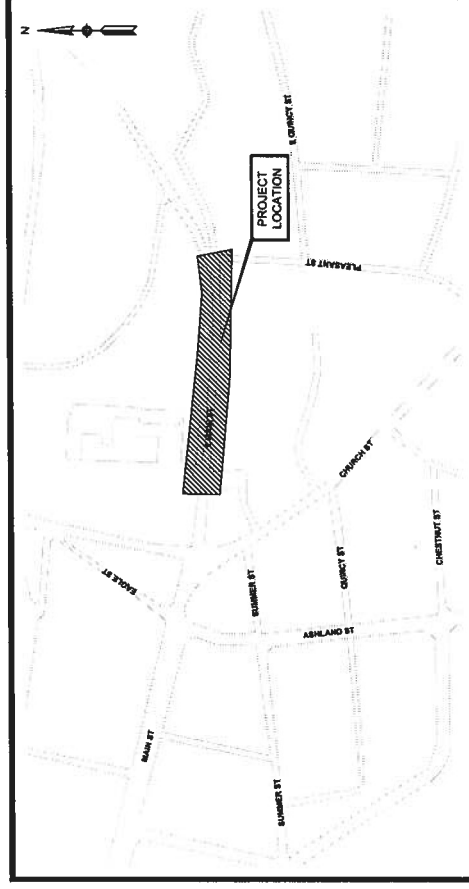
NORTH ADAMS - MASSACHUSETTS
SAFE ROUTES TO SCHOOL

STATE	FED. AID PROJ. NO.	DATE	TOTAL SHEETS
MA		1	1

TITLE SHEET

INDEX

SHEET NO.	DESCRIPTION
1	TITLE SHEET
2	LEGEND, ABBREVIATION AND GENERAL NOTES
3	SIGN AND PAVEMENT MARKING PLAN
4	TRAFFIC SIGN SUMMARY



THE MASSACHUSETTS HIGHWAY DEPARTMENT STANDARD SPECIFICATIONS FOR HIGHWAYS AND BRIDGES DATED 1988, AS AMENDED, THE SUPPLEMENTAL SPECIFICATIONS DATED JULY 1, 2015, THE 2016 CONSTRUCTION STANDARD DETAILS, THE 2015 OVERHEAD SIGNAL STRUCTURE AND FOUNDATION STANDARD DRAWINGS, THE LATEST MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES AND THE LATEST MANUAL ON UNIFORM TRAFFIC CONTROL SIGNALS AND SUPPORTS, THE 1988 STANDARD DRAWINGS FOR TRAFFIC SIGNALS AND HIGHWAY LIGHTING, AND THE LATEST EDITION OF THE AMERICAN STANDARD FOR NURSERY STOCK, WILL GOVERN.

PREPARED FOR:	DATE	DESCRIPTION	REV #
City of North Adams, MA Department of Public Works 200 North Adams Street, 2nd Floor North Adams, MA 01247			
PREPARED BY:			
TRANSPORTATION			
AECOM AECOM USA, INC. MASSACHUSETTS, INC. One Federal Street, 15th Floor Boston, MA 02110 Tel: 617.267.1100 Fax: 617.267.1101 www.aecom.com			

PAVEMENT MARKINGS SYMBOLS

EXISTING	PROPOSED	DESCRIPTION
		PAVEMENT ARROW - WHITE - SIZE PER LATEST MUTCD
		LEGEND "ONLY" - WHITE - SIZE PER LATEST MUTCD
		STOP LINE, 12 IN WHITE
		CROSSWALK - SEE CROSSWALK DETAILS ON SHT 3
		SOLID WHITE LINE - 6 IN
		SOLID YELLOW LINE - 6 IN
		BROKEN WHITE LINE - 6 IN, 10 LINE, 30' GAP
		BROKEN YELLOW LINE - 6 IN, 10 LINE, 30' GAP
		DOTTED WHITE LINE - 6 IN, 3 LINE, 9' GAP
		DOTTED YELLOW LINE - 6 IN, 3 LINE, 9' GAP
		DOTTED WHITE LINE EXTENSION - 6 IN, 7 LINE, 6' GAP
		DOTTED YELLOW LINE EXTENSION - 6 IN, 7 LINE, 6' GAP
		DOUBLE WHITE LINE, 2 - 6 IN
		DOUBLE YELLOW LINE, 2 - 6 IN
		SOLID WHITE CHANNELIZING LINE - 12 IN
		SOLID YELLOW CHANNELIZING LINE - 12 IN
		BIKE LANE MARKING - WHITE - SIZE PER LATEST MUTCD
		BIKE DETECTION SYMBOL - WHITE - SIZE PER LATEST MUTCD
		BUS ONLY MARKING

TRAFFIC SIGNAL

CODE	DESCRIPTION
CAB	CABINET CIRCUIT VIDEO EQUIPMENT
DM	STEADY UPRAISED HAND
FDW	FLASHING UPRAISED HAND
FR	FLASHING CIRCULAR RED
FRL	FLASHING RED LEFT ARROW
FRR	FLASHING RED RIGHT ARROW
FY	FLASHING YELLOW LEFT ARROW
FYL	FLASHING YELLOW RIGHT ARROW
G	STEADY CIRCULAR GREEN
GL	STEADY GREEN LEFT ARROW
GR	STEADY GREEN RIGHT ARROW
GSL	STEADY GREEN SLASH LEFT ARROW
GSR	STEADY GREEN SLASH RIGHT ARROW
OL	STEADY GREEN VERTICAL ARROW OVERLAP
PE	PEDESTRIAN
PAN, TLT, ZOOM	PAN, TILT, ZOOM
PZ	STEADY CIRCULAR RED
R	STEADY RED LEFT ARROW
RL	STEADY RED RIGHT ARROW
TR	TRAFFIC SIGNAL
TRSG	TRAFFIC SIGNAL CONDUIT
TSC	STEADY WALKING PERSON
W	STEADY CIRCULAR YELLOW
Y	STEADY YELLOW LEFT ARROW
YL	STEADY YELLOW LEFT ARROW

NORTH ADAMS - MASSACHUSETTS SAFE ROUTES TO SCHOOL

ROUTE	PROJ. NO.	DATE	TOTAL
MA		2	4

LEGEND, ABBREVIATION, AND GENERAL NOTES

ABBREVIATIONS

GENERAL	ABBREVIATION
ABANDON	ABANDON
ADJUST	ADJUST
APPROXIMATE	APPROXIMATE
BITUMINOUS	BITUMINOUS
BY OTHERS	BY OTHERS
BOB	BOB
BOB3	BOB3
BOB5	BOB5
BOB7	BOB7
BOB9	BOB9
CB	CATCH BASIN
CEM	CEMENT
CLF	CHAIN LINK FENCE
CONC	CONCRETE
CONC ON PIPE	CONCRETE ON PIPE
CONCRETE	CONCRETE
ELEV (or EL)	ELEVATION
EDGE OF PAVEMENT	EDGE OF PAVEMENT
EXIST (or EX)	EXISTING
F&C	FRAME AND COVER
F&G	FRAME AND GRATE
FDN	FOUNDATION
FOUN	FOUNDATION
HEADWALL	HEADWALL
HMA	HOT MIX ASPHALT
HYD	HYDRANT
INVERT	INVERT
LT	LEFT
MAX	MAXIMUM
MIN	MINIMUM
MINI	MINI
PC	POINT OF CURVATURE
PCC	POINT OF COMPOUND CURVATURE
P.G.L	PROFILE GRADE LINE
PI	POINT OF INTERSECTION
POC	POINT ON CURVE
POT	POINT OF TANGENT
PROP	PROPOSED
PVC	POINT OF VERTICAL CURVATURE
PVMT	PAVEMENT
PWY	PAVED WATER WAY
R&D	REMOVE AND DISPOSE
RCP	REINFORCED CONCRETE PIPE
REIN	REINFORCE
R&R	REMOVE AND RESET
R&S	REMOVE AND STACK
RT	RIGHT
STA	STATION
TEMP	TEMPORARY
TOS	TOP OF SLOPE
UP	UTILITY POLE

GENERAL NOTES:

- BASE MAPPING PREPARED BY AECOM IS FROM GIS MAPPING AND AERIAL PHOTOGRAPHY AND IS NOT WARRANTED TO BE CORRECT. THE CONTRACTOR SHALL VERIFY ALL EXISTING BASE MAPPING.
- THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED. THE CONTRACTOR SHALL VERIFY THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK, AND SHALL BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE CAUSED BY CONTRACTORS FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.
- UTILITY INFORMATION SHOWN ON THE PLANS IS FOR INFORMATIONAL PURPOSES ONLY AND SHALL BE VERIFIED IN THE FIELD. ALL DIMENSIONS SHALL BE CHECKED AND VERIFIED. ALL UTILITIES SHALL BE MARKED WITH NEW YELLOW UTILITY CONFLICTS SHALL BE EXPOSED FOR VERIFICATION. ANY DISCREPANCIES OR CONFLICTS SHALL BE REPORTED TO THE ENGINEER IMMEDIATELY.
- THE CONTRACTOR'S ATTENTION IS DIRECTED TO THE NECESSITY OF MAKING HIS OWN INVESTIGATION IN ORDER TO ASSURE THAT NO DAMAGE TO EXISTING UTILITIES, DRAINAGE STRUCTURES, PIPE LINES, TRAFFIC SIGNALS, ETC. WILL BE CAUSED BY THE PROPOSED WORK. THE CONTRACTOR SHALL TAKE ALL NECESSARY PRECAUTIONS TO PROTECT EXISTING UTILITIES FROM DAMAGE PRIOR TO DISTURBING EXISTING GROUND IN ANY WAY. TELEPHONE NUMBER OF THE DIG SAFE CENTER IS 811.
- BEFORE CONSTRUCTION, ALL UTILITIES, PUBLIC AND PRIVATE, MUST BE NOTIFIED (SEE MASSACHUSETTS GENERAL LAWS, CHAPTER 86A SECTION 49), CALLED "DIG SAFE" 811.
- "DIG SAFE" SHALL BE NOTIFIED AT 811 AT LEAST 72 HOURS PRIOR TO ANY EXCAVATION FOR THE PROPOSED PROJECT WORK. ALSO CONTACT ANY TOWNSHIP / COUNTY AND MASSDOT WITHIN WHOSE JURISDICTION THE WORK IS TO BE PERFORMED.
- THE CONTRACTOR SHALL MAINTAIN EXISTING UTILITY SERVICES TO ABUTTING PROPERTIES DURING CONSTRUCTION.
- VEHICLE ACCESS TO ALL EXISTING PREMISES MUST BE MAINTAINED IN A SAFE CONDITION AT ALL TIMES.
- EXISTING PAVED SURFACES SHALL BE SAW CUT WHERE NECESSARY TO ACCOMMODATE SURFACE TREATMENTS. SAW CUTS SHALL BE SMOOTH AND STRAIGHT. WHERE NEW BITUMINOUS CONCRETE MEETS EXISTING BITUMINOUS CONCRETE SURFACES, SAW CUT EDGES ARE TO BE SEALED WITH BITUMEN AND BACKSCAMPED.
- AREAS OUTSIDE THE LIMITS OF WORK DISTURBED BY THE CONTRACTOR DURING CONSTRUCTION SHALL BE RESTORED TO THEIR ORIGINAL CONDITION AT THE EXPENSE OF THE CONTRACTOR.

- ALL IMPACTED CITY OR STATE OWNED UTILITY STRUCTURES INCLUDING MANHOLES, CATCH BASINS AND GATE VALVES SHALL BE RESTORED TO THEIR ORIGINAL OWNED UTILITY STRUCTURES SHALL BE ADJUSTED OR REMODELED BY THE UTILITY OWNER.
- THE CONTRACTOR SHALL FIELD CHECK ALL DIMENSIONS AND ELEVATIONS BEFORE PROCEEDING WITH NEW WORK. TEST PITS WILL BE REQUIRED TO VERIFY PERTINENT DRAINAGE INVERTS AND POTENTIAL UTILITY CONFLICTS AT THE LOCATIONS WHERE TEST PITS WILL BE IMMEDIATELY.
- ALL EXISTING SURFACES, I.E. CURB, CONCRETE, BITUMINOUS CONCRETE, PAVEMENT, BRICK, ETC., SHALL BE COMPLETELY REMOVED FROM AREAS OF PROPOSED WORK INCLUDING PROPOSED PLANTING AREAS, AS SHOWN ON PLANS OR AS DIRECTED BY THE ENGINEER.
- THE CONTRACTOR SHALL COORDINATE, MAINTAIN AND BE RESPONSIBLE FOR ALL SAFETY SIGNING, BARRIERS AND TEMPORARY PAVEMENT MARKINGS NECESSARY TO PROVIDE A SMOOTH AND PROPER TRANSITION FOR TRAFFIC FLOW TO THE SATISFACTION OF THE ENGINEER.
- LOCATIONS OF PROPOSED WHEELCHAIR RAMPS, SIGNS, TREES, ETC. ARE APPROXIMATE ONLY; THE EXACT LOCATION SHALL BE DETERMINED BY THE ENGINEER IN THE FIELD.
- DISTURBED UNPAVED SURFACES WITHIN THE PROJECT LIMITS SHALL BE LOAM AND SEEDED UNLESS OTHERWISE NOTED.
- SILT SACKS SHALL BE PLACED TEMPORARILY OVER EXISTING AND PROPOSED CATCH BASINS WITHIN THE PROJECT LIMITS AND AS REQUIRED BY THE ENGINEER. SILT SACKS SHOULD BE INSPECTED ON A WEEKLY BASIS (AND AFTER EACH STORM EVENT) THROUGHOUT THE DURATION OF CONSTRUCTION. SACKS SHOULD BE REPLACED OR RESTORED AS DEEMED NECESSARY BY THE ENGINEER.
- AREAS OUTSIDE THE LIMIT OF WORK THAT ARE DISTURBED, DURING CONSTRUCTION, SHALL BE RESTORED TO THEIR ORIGINAL CONDITION AT NO ADDITIONAL COST.
- THE MINIMUM MOUNTING HEIGHT OF POST MOUNTED SIGNS, REFLECTORS OR SIDEWALK OR TO THE ELEVATION OF THE NEAR EDGE OF THE CURB WAY SHALL BE 7 UNLESS OTHERWISE SPECIFIED ON THE PLANS.
- WHEEL CHAIR RAMPS AT APPROXIMATE LOCATIONS SHOWN SHALL BE DESIGNED BY THE CONTRACTOR BASED ON FIELD CONDITIONS, AND IN ACCORDANCE WITH THE RELEVANT ADAMS STANDARDS. CONTRACTOR SHALL MAINTAIN THE RAMPS THROUGHOUT CONSTRUCTION. THE WARNING PANEL, LEVEL LANDING AREA, AND TRANSITION LENGTHS AS REQUIRED PER E 107.8.0, CROSS SLOPE SHALL BE DESIGNED TO 1.5%, AND CONSTRUCTED TO NO GREATER THAN 2:100.

1 COLD PLANE AND OVERLAY

TE PROPERTY LINE

WATED

E (AS NOTED)

18 TYP UNLESS OTHERWISE SPECIFIED)

4. SIGN (DIRECTIONAL ARROW AS SHOWN) AND SADDLE CONFIRMATION STROBE LIGHT

OPTICALLY PROGRAMMED

(TYPE AS NOTED OR AS SPECIFIED) ALPHA-NUMERIC DESIGNATION (NOTED) BE (ARM LENGTH AS NOTED)

TECTOR

NO MOUNTED

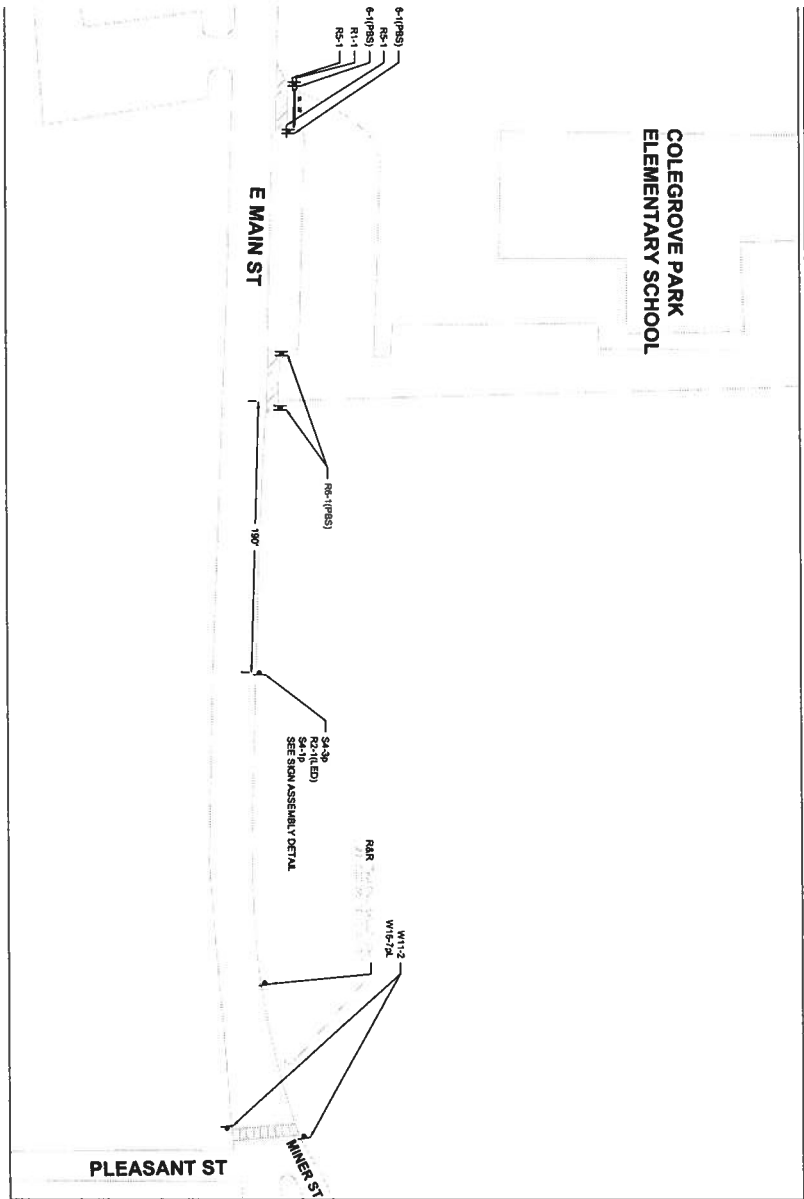
MOUNTED

OTED)

18" (OR AS NOTED)

D CONDUIT

**COLEGROVE PARK
ELEMENTARY SCHOOL**



**NORTH ADAMS, MASSACHUSETTS
SAFE ROUTES TO SCHOOL**

DATE	PROJECT NO.	SHEET NO.	TOTAL SHEETS
04/16/2021	2020-001	3	4

SIGN AND PAVEMENT MARKING PLAN

WHEN SPEED

3M

TRAFFIC SIGN SUMMARY

**NORTH ADAMS - MASSACHUSETTS
SAFE ROUTES TO SCHOOL**

STATE	FED AID PROJ NO	SHEET NO	TOTAL SHEETS
MA		4	4

TRAFFIC SIGN SUMMARY

TEXT DIMENSIONS (INCHES)			NUMBER OF SIGNS REQUIRED	COLOR			POST SIZE (1) AND NUMBER REQUIRED	UNIT AREA (S.F.)	AREA IN SQUARE FEET
LETTER HEIGHT	VERTICAL SPACING	ARROW RTE. MKR.		BACK-GROUND	LEGEND	BORDER			
SEE STANDARDS (2)			1	SEE STANDARDS (2)			1	6.25	6.25
			1				1	5.00	5.00
			1				MTD. W/ R1-1	6.25	12.50
			1				1		
			2				2	3.00	12.00
			2				MTD. W/ R1-1 & R5-1		
			1				MTD. W/ R2-1	1.67	1.67
			1	FYC			MTD. W/ R2-1	1.33	1.33
			2	FYC			1	6.25	12.50
			2	FYC			MTD. W/ W1-2	2.00	4.00

1. BASED ON THE 2012 MASSDOT AMENDMENTS TO THE MUTCD, AND THE 1996 MASSACHUSETTS SIGNS AND SUPPORTS.
 2. MEASURED VERTICALLY FROM THE BOTTOM OF THE SIGN TO THE TOP OF THE GROUND, SHALL BE 7 FEET



CITY OF NORTH ADAMS, MASSACHUSETTS

Planning Board

April 21, 2021

Mr. Paul Hopkins, President
North Adams City Council
10 Main Street
North Adams, MA 01247

Re: Landowner's Petition for Amendment of the City of North Adams Zoning Map

Dear President Hopkins,

Please be advised that the North Adams Planning Board during its regular meeting on April 12, 2021 voted to recommend that the North Adams City Council adopt the amendment to rezone Assessors Map 97, Lot 8 as zone district B-2.

Sincerely,

Michael Leary, Chairman
North Adams Planning Board

CAIN HIBBARD

Cain Hibbard & Myers PC | Counselors at Law

66 West Street, Pittsfield, Massachusetts 01201-5764, 413-443-4771 Fax 413-443-7694
Direct Extension: 413-629-1304 email: fssmithers@cainhibbard.com

F. Sydney Smithers

March 10, 2021

VIA HAND DELIVERY

Deborah Pedercini, City Clerk
City of North Adams
10 Main Street
North Adams, MA 01247

Re: Landowner's Petition for Amendment of the City of North Adams Zoning Map

Dear Ms. Pedercini:

Enclosed is an original and one (1) copy of a Petition by landowner Centerville Sticks LLC seeking to amend the North Adams Zoning Map by expanding and extending northerly to Massachusetts Avenue the present B-2 zoning district, so as to rezone all of Assessors Map 97, Lot 8 as zone district B-2. .

On behalf of the petitioning landowner I respectfully request that the North Adams City Council and North Adams Planning Board conduct a joint public hearing on this petition.

Thank you for your attention to this matter. Please call if I can be of assistance.

Very truly yours,

CAIN HIBBARD & MYERS, PC



F. Sydney Smithers
FSS/mpf

RECEIVED AND FILED
MAR 11 2021 20
At _____ o'clock _____ minutes _____ M
Deborah M. Pedercini
City Clerk



CITY OF NORTH ADAMS, MASSACHUSETTS

Planning Board

Ordered:

April 21, 2021

Mr. Paul Hopkins, President
North Adams City Council
10 Main Street
North Adams, MA 01247

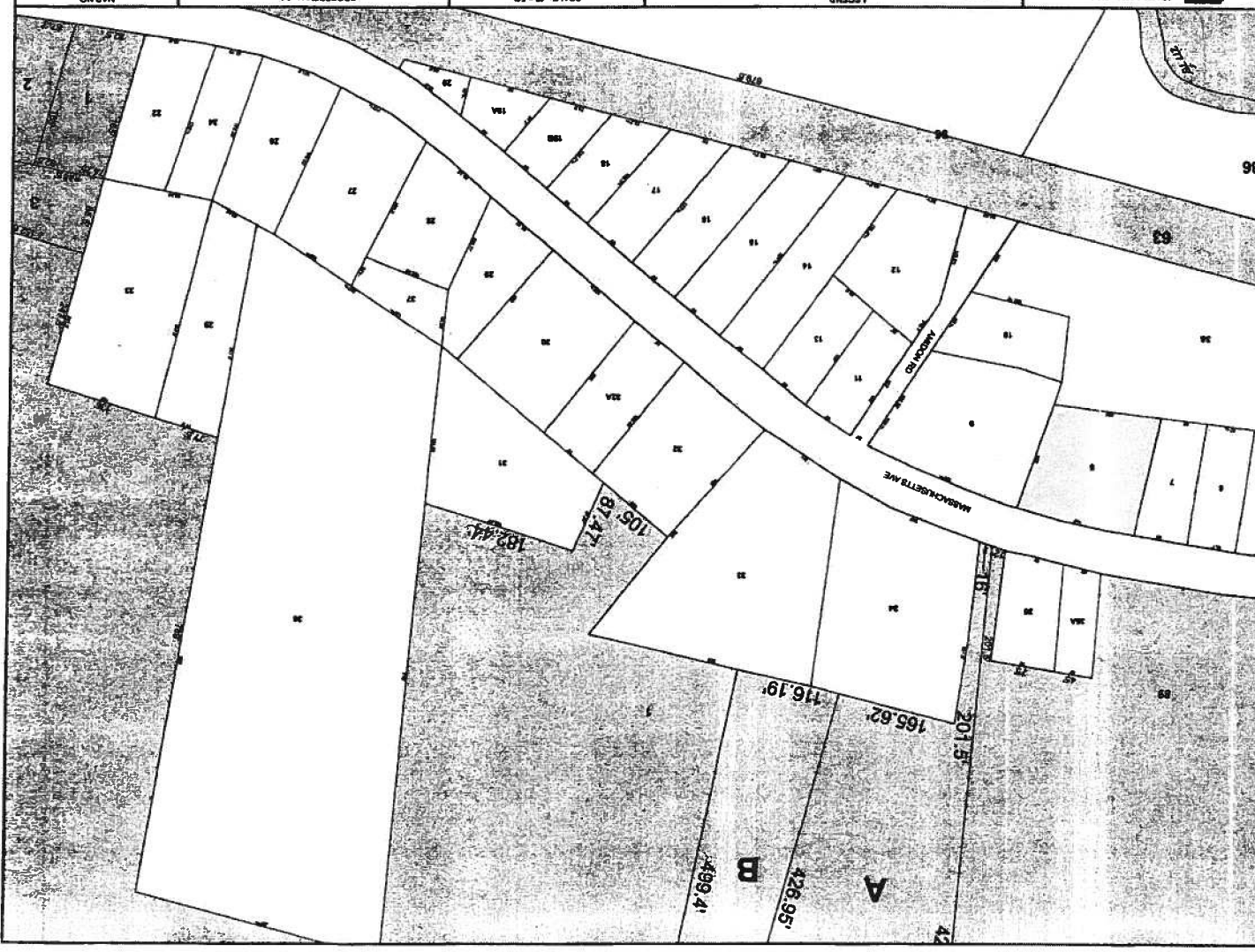
Re: Landowner's Petition for Amendment of the City of North Adams Zoning Map

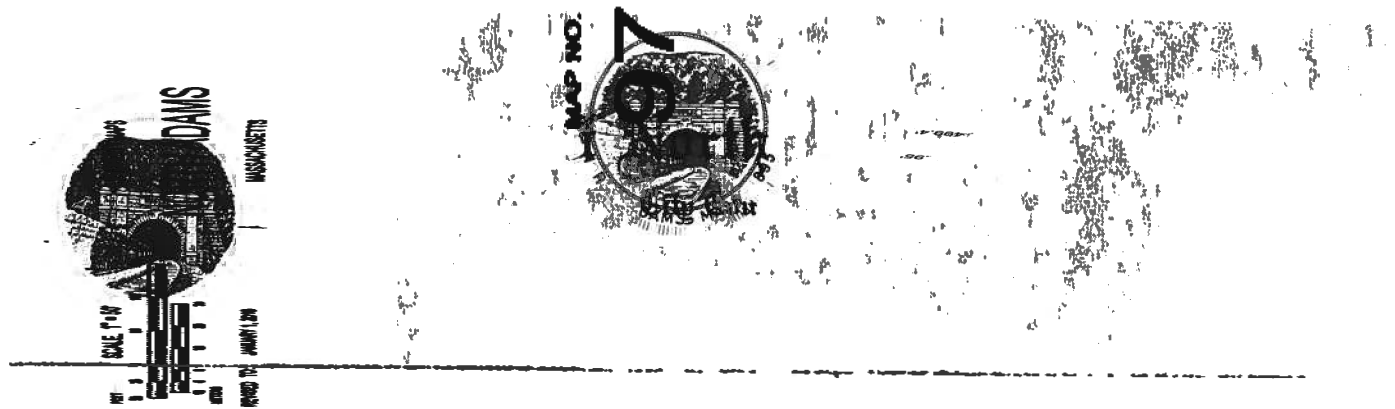
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North Adams Planning Board





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PL 112

DESIGNED & REPRODUCED BY
CAI Technologies
Planning Mapping & Geospatial Solutions
1700 Massachusetts Avenue, Suite 100
North Adams, MA 01247
978.646.1000



Office of the City Council
City of North Adams
10 Main Street Room 104
North Adams, Massachusetts 01247
(413) 662-3000, Ext. 1

Dear Honorable Councilors,

The City of North Adams, through its Department of Inspection Services and its Office of Community Development, has continued working in conjunction with Berkshire Regional Planning Commission on a review of the City's Zoning Ordinance. The recent focus of this review has been to examine the Zoning Ordinance for compliance with state and federal law, to enhance the clarity of local regulations, and to improve the processes prescribed therein.

Accordingly, it has been recommended by Berkshire Regional Planning Commission and the above referenced departments that certain amendments be made to the zoning ordinance to clarify, improve, and bring into compliance with state law the special permit and site plan approval processes.

Specifically, the recommendations are to amend the following sections of the Zoning Ordinance:

- Section 12.3, entitled "Special Permits";
- Section 12.4, entitled "Site Plan Approval";
- Section 13, entitled "Definitions"; and
- Appendix A, entitled "Schedule of Uses".

Also:

- Create a new Section 12.9 (verbiage attached).

- Ask that the General Government Committee meet to review and discuss the above referenced Zoning Amendments with the Department of Inspection Services, the Office of Community Development and Berkshire Regional Planning Commission at its earliest convenience.

Respectively,

Councilor Wayne J Wilkinson

120 Oak Hill

North Adams, MA 01247



CITY OF NORTH ADAMS, MASSACHUSETTS

Planning Board

April 21, 2021

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City of North Adams

In City Council

April 21, 2021

BE IT ORDAINED by the City Council of the City of North Adams as follows:

NEW SECTION 12 OF CHAPTER Z - 12.3.9

That Section 12 of Chapter Z of the Revised Ordinances of the City of North Adams be and is hereby amended by inserting in numerical order the following:

12.3.9. Revocation, suspension, and alteration of Special Permit.

- (1)** The Special Permit Granting Authority, by at least a two-thirds vote, may revoke, suspend or alter a Special Permit or levy a fine not inconsistent with the provisions of Section 12.2.3 hereinbefore or both if it is determined after a public hearing that there has been an abuse, misuse, and/or violation of the conditions placed upon the Special Permit by the Special Permit Granting Authority or if the holder of the Special Permit is in default of any taxes and/or fees owed to the City of North Adams.
- (2)** The Department of Inspection Services, acting through the Building Inspector or the Health Inspector, either
 - (a) shall at the request of the Special Permit Granting Authority; or
 - (b) may at its own directionsubmit to the Special Permit Granting Authority an application for revocation, suspension, or alteration of a Special Permit previously issued by the Special Permit Granting Authority. Such an application shall contain evidence of prior complaints, misuse, abuse, and/or violations of conditions placed upon the Special Permit by the Special Permit Granting Authority and/or default of any taxes and/or fees owed to the City of North Adams.
- (3)** The Special Permit Granting Authority shall act within ninety (90) days following the public hearing. Failure by the Special Permit Granting Authority to take final action on an application for revocation, suspension or alteration of a Special Permit within ninety (90) days of the public hearing shall be deemed a denial of said application.



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120 Oak Hill

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