

CITY OF NORTH ADAMS

SENIOR AND VETERANS TAX WORK OFF PROGRAMS

OVERVIEW

The senior and veterans tax work off programs place older North Adams residents and veterans in jobs with City of North Adams departments in order to abate property taxes (up to \$1,500 per year for seniors and \$1,000 per year for veterans, minus the required withholdings). Tax work off participants work in a wide array of positions requiring a variety of skills.

The senior tax work off program is coordinated by Sandra Lamb, director of the Council on Aging. You may contact Sandy with questions or concerns about the program at slamb@northadams-ma.gov or (413) 662-3125.

The veterans tax work off program is coordinated by Stephen Roy, Veterans' Services officer. You may contact Stephen with questions or concerns about the program at sroy@northadams-ma.gov or (413) 662-3000 x3241.

WHO CAN PARTICIPATE?

According to state law, to participate in the senior tax work off program you must be:

- Age 60 or over
- A resident of North Adams
- The owner and occupant of the property for which North Adams taxes are paid and for which an abatement is being requested
- Meet the income eligibility requirements for the program (see income guidelines below)

To participate in the veterans tax work off program you must be:

- A veteran as defined by Massachusetts state law
- A resident of North Adams
- The owner and occupant of the property for which North Adams taxes are paid and for which an abatement is being requested
- Meet the income eligibility requirements for the program (see income guidelines below)

HOW DO I APPLY?

For seniors: Online, or call the North Adams Council on Aging at (413) 662-3125 for an application. Once you have filled out the application, we will give you a call to either meet with you or let you know that you are on the waiting list, depending on whether space in the program is available. You may download an application by clicking Senior Tax Work Off Application. Send your completed application to Sandra Lamb, executive director, North Adams Council on Aging, 116 Ashland Street, North Adams, MA 01247.

For veterans: Online, or call the Veteran Services Office at (413) 662-3000 x3241 for an application. Once you have filled out the application, we will give you a call to either meet with you or let you know that you are on the waiting list, depending on whether space in the program is available. You may download an application by clicking on Veterans Tax Work Off Application. Send your completed application to Stephen Roy, director, Veteran Services, 10 Main Street, North Adams, MA 01247.

INCOME GUIDELINES

Household size and total gross annual income

Household Size	Maximum
1	\$44,168
2	\$57,759
3	\$71,348

WHAT KIND OF JOBS ARE AVAILABLE?

Tax work off program participants work in a wide variety of jobs in different city departments, from being receptionists to administrative assistants to managing programs to designing software programs and more.

COMPENSATION

Participants have their property taxes abated up to \$1,500 (senior) or \$1,000 (veterans) per fiscal year per household, which is reflected on your property tax bill. The credit will be pro-rated based on the eligibility hours worked. Your hours are reimbursed at the minimum wage (\$12/hour beginning January 1, 2019). To receive your abatement, you must submit your timesheet to your program director for approval. Please note that hours cannot be carried over from year to year. Seniors must work 125 hours and veterans must work 84 hours to receive the full abatement.

JOB PLACEMENT

Eligible applicants are matched with positions based on their skills and interests and the needs of the departments. Program directors will meet with applicants to discuss what positions are available, which interest you, and what accommodations may need to be made should you have a disability. You will then meet with the department to determine if both you and the department feel the match is good.

WILL I HAVE TO PAY TAXES ON MY PROPERTY TAX ABATEMENT?

The abatement is considered to be income for federal tax purposes (e.g. Social Security and Medicare) but not state tax purposes. However, please note that participation in these programs may affect your state Circuit Breaker rebate.

CAN I PARTICIPATE EVEN IF I HAVE A DISABILITY?

Of course! Very few of the positions have physical requirements and some can be done from home. Just let us know what your needs are and we will work with the city departments to accommodate you.



CITY OF NORTH ADAMS, MASSACHUSETTS

Senior and Veterans Tax Work Off Program Application

I am applying for the (check one):

Senior Tax Work Off Program

Veterans Tax Work Off Program

Name of applicant

Phone number

Mailing address

City

State

Zip

Email

Name and phone number of emergency contact

Property address for which you are seeking a tax credit through participation in a tax work off program

PART A: ELIGIBILITY REQUIREMENTS

Are you at least 60 years of age? (for senior tax work off applicants only)

Yes

No

Are you a veteran? (for veterans tax work off applicants only)

Are you a North Adams homeowner or the current spouse of a North Adams homeowner?

Is your North Adams home your primary residence?

Do you own any other properties in Massachusetts or any other state?

Do you own and occupy the property for which you are seeking a credit?

Are you a City of North Adams employee?

PART B: QUALIFICATIONS

Please list at least three of your skills and talents:

Four horizontal lines for listing skills and talents.

Please list your former occupation(s):

Horizontal line for listing former occupation(s).

Please check areas of proficiency:

Computer skills:

- Basic
Intermediate
Advanced

- Word
Excel
Other

- Comfortable dealing with public
Comfortable in busy environment

- Comfortable answering phones
Other

Do you have any physical or medical restrictions? (For example: hearing limitation, vision loss, inability to sit for a period of time, limited range of motion, inability to lift, etc.) Please explain.

	Yes	No
Do you prefer to work outdoors if a position were available?	<input type="checkbox"/>	<input type="checkbox"/>
Do you drive?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have transportation to a work site?	<input type="checkbox"/>	<input type="checkbox"/>

Please note dates, days and times you are able to participate as well as any scheduling restrictions.

You will be notified of acceptance/non-acceptance in December 2018 for placement thereafter.

By signing below, I attest that my North Adams residence is my primary residence, and if I qualify for the Senior or Veterans Tax Work Off Program, I understand that what I earn will be applied as a credit to my City of North Adams property tax.

Signature _____

Date _____

FOR OFFICE USE ONLY

Disposition of Application

Granted

Denied

Placement:

Department _____

Position Title _____

Non-Placement:

Please indicate reason for denial:

Staff signature _____