

Regular Meeting of the Shetek Area Water and Sewer Commission December 14, 2020

Members present via teleconference: Jamie Thomazin, Donna Kor, Greg Grant, Jon Hoyme, Dave Maguire, Trevor Humphrey

Members present on-site: Harley Wahl

Others present via teleconference: Dave Brown, Molly Malone, Ted Haugen, Chuck Vasgaard, Shelly Bassett, Lori Gunnink, Sarah Soderholm

Others present on-site: Jean Christoffels

Pursuant to notice, the meeting was called to order via teleconference by Chairman Jamie Thomazin at 4:00 PM.

No conflicts of interest were identified.

Sewer billing requests:

1. The Board discussed a request to change the billing procedure for 27 Lake Shetek Drive. The property is sold via contract for deed and the contract for deed holder would like to be notified whenever a monthly sewer bill payment is not received.
 - **Motion (12/14/2020a)** Moved by Greg Grant, seconded by Trevor Humphrey to deny the request for additional notification and send a letter to the contract for deed holder regarding the Board's decision. Motion carried unanimously via roll call vote.
2. The Board discussed a request to waive late fees for 72 Keeley Island Drive related to a mailing issue.
 - **Motion (12/14/2020b)** Moved by Dave Maguire, seconded by Trevor Humphrey to waive the late fees for September, October, and November 2020 related to a mailing issue to the new property owners. Motion carried unanimously via roll call vote.

Sewer Disconnection:

The Board discussed the sewer disconnection for 1932 161 Street – Currie, MN. After discussion with the property owners, the Board agreed to waive the special debt surcharge of \$120 leaving a remaining balance of \$2,643.48 to be paid around January 1, 2021.

- **Motion (12/14/2020c)** Moved by Trevor Humphrey, seconded by Dave Maguire to approve waiving the special debt surcharge. Motion carried unanimously via roll call vote.

Bayport Condo Association:

Ted Haugen with the Bayport Condo Association was present via teleconference to discuss the condo's monthly sewer billing with the Board. After some discussion, it was agreed to table discussion to allow time for staff to review the District's Ordinance related to this request.

- **Motion (12/14/2020d)** Moved by Harley Wahl, seconded by Donna Kor to table discussion until the next meeting. Motion carried unanimously via roll call vote.

2021 Insurance Renewal:

The Board discussed the property schedule and liability coverage waiver with Chuck Vasgaard.

- **Motion (12/14/2020e)** Moved by Donna Kor, seconded by Trevor Humphrey to approve not waiving liability coverage limits and to approve the property schedule as proposed. Motion carried unanimously via roll call vote.

Minutes:

- **Motion (12/14/2020f)** Moved by Harley Wahl, seconded by Greg Grant to approve the minutes from the previous meeting. Motion carried unanimously via roll call vote.

Treasurers report:

- **Motion (12/14/2020g)** Moved by Dave Maguire, seconded by Trevor Humphrey to approve payment of the invoices totaling \$5,907.90. Motion carried unanimously via roll call vote.

Engineers report:

1. Some service calls.
2. Fall generator service completed.
3. Fall discharge is complete. Sampling results were within allowable limits so no treatment was necessary. Dave left approximately 3 feet in all ponds for winter.

Other:

1. Sarah Soderholm updated the Board on the septic inspections of those properties with delayed hookups. One septic system failed inspection and will be connecting to the centralized sewer. One property was sold, and Dave is working with the new property owners to connect. All other properties have submitted septic inspections.
2. The SAWS Audit Exit report was discussed. All was ok.
3. The 2021 rate sheet was reviewed.
 - **Motion (12/14/2020h)** Moved by Jon Hoyme, seconded by Trevor Humphrey to adopt 2021 rates as proposed. Motion carried unanimously by roll call vote.
4. The 2021 meeting dates were reviewed.
 - **Motion (12/14/2020i)** Moved by Harley Wahl, seconded by Donna Kor to approve the 2021 meeting dates as proposed. Motion carried unanimously by roll call vote.
5. The Board reviewed and discussed the farm lease for 2021.
 - **Motion (12/14/2020j)** Moved by Jon Hoyme, seconded by Donna Kor to approve the 2021 farm lease. Motion carried unanimously by roll call vote.
6. A thank you was expressed to Sarah Soderholm for all her extra work regarding reimbursement for the 2018 flooding, to Commissioner Jim Jens for his time working with the Board. Commissioner-elect Molly Malone was also introduced and welcomed.
7. Jean Christoffels discussed repayment of the loan from Murray County related to the additional flooding expenses from 2018. The suggestion was to repay \$125,000 plus interest by the end of December 2020 with the hope of repaying the additional \$125,000 plus interest by mid-year 2021.
 - **Motion (12/14/2020k)** Moved by Trevor Humphrey, seconded by Harley Wahl to approve paying \$125,000 plus interest to Murray County by the end of December 2020. Motion carried unanimously via roll call vote.

Next meeting: January 11, 2021 at 4:00 PM

Adjourn:

- **Motion (12/14/2020)** Moved by Trevor Humphrey, seconded by Donna Kor to adjourn. Motion carried unanimously via roll call vote.

Respectfully Submitted,

Jon Hoyme
Shetek Area Water & Sewer Commission Secretary