

## **Regular Meeting of the Shetek Area Water and Sewer Commission October 11, 2021**

**Members present on site: Donna Kor, Harley Wahl, Jon Hoyme, Dave Maguire, Greg Grant, Jamie Thomazin, Trevor Humphrey**

**Others present on site: Jean Christoffels, Dave Brown, Lori Gunnink**

**Others present via teleconference: Molly Malone**

The meeting was called to order by Chairman Jamie Thomazin at 4:00 PM.

No conflicts of interest were identified.

### **Minutes:**

- **Motion (10/11/21a)** Moved by Harley Wahl, seconded by Dave Maguire to approve the minutes from the previous meeting. Motion carried unanimously

### **Treasurers report:**

- **Motion (10/11/21b)** Moved by Trevor Humphrey, seconded by Donna Kor to approve payment of the invoices totaling \$40,800.79. Motion carried unanimously.
- **Motion (10/11/21c)** Moved by Donna Kor, seconded by Dave Maguire to approve payment of recurring invoices totaling \$539,774.95. Motion carried unanimously.

### **Engineers report:**

1. Three installs of new sewer connections have been completed.
2. Lots of rebuilding and remodeling going on presently.
3. Lift Station work has not been completed yet but Dave Brown expects that the new pumps should be installed soon.

### **Other:**

1. Jean Christoffels gave an update regarding the easement for the sewer connection at 1734 186<sup>th</sup> Street.
  - **Motion (10/11/21d)** Moved by Trevor Humphrey, seconded by Greg Grant to approve having Jean Christoffels work with the District's attorney to draft an easement. Motion carried unanimously
2. An update was given on the delinquent sewer bills. All have been paid.
3. Jon Hoyme gave an update on the 2020 exit audit meeting. All is in order and there are no concerns.
4. The Board reviewed the routine preventative maintenance contracts from Ziegler Cat.
  - **Motion (10/11/21e)** Moved by Greg Grant, seconded by Donna Kor to not approve the routine preventative maintenance contracts. Motion carried unanimously.

5. Jamie Thomazin brought up the planning commission meeting on October 21, 2021 regarding a preliminary plat.

**Next meeting:** November 8, 2021 at 4:00 PM

**Adjourn:**

- **Motion (10/11/21f)** Moved by Dave Maguire, seconded by Harley Wahl to adjourn.  
Motion carried unanimously.

Respectfully Submitted,

Jon Hoyme  
Shetek Area Water & Sewer Commission Secretary