

Regular Meeting of the Shetek Area Water and Sewer Commission April 11, 2022

Members present: Jamie Thomazin, Harley Wahl, Jon Hoyme, Trevor Humphrey, Dave Maguire

Members absent: Greg Grant, Donna Kor

Others: Dave Brown, Jean Christoffels, Sarah Soderholm, Lori Gunnink

Others present via teleconference: Molly Malone, Bob Smithback

Meeting called to order by Chairman Jamie Thomazin at 4:00 PM

No conflicts of interest were identified.

Minutes:

- **Motion (4/11/22a)** Moved by Trevor Humphrey, seconded by Harley Wahl to approve the minutes from the previous meeting. Motion carried unanimously.

Treasurers report:

- **Motion (4/11/22b)** Moved by Harley Wahl, seconded by Dave Maguire to approve payment of an invoice totaling \$177.40 to Jason Miller. Motion carried unanimously.
- **Motion (4/11/22c)** Moved by Trevor Humphrey, seconded by Harley Wahl to approve payment of the invoices totaling \$23,181.40. Motion carried unanimously.
- **Motion (4/11/22d)** Moved by Trevor Humphrey, seconded by Dave Maguire to approve payment of the recurring invoices totaling \$12,466.50. Motion carried unanimously.

Brett Huber Development

Bob Smithback was present on behalf of Brett Huber regarding his proposed plat on the west side of Lake Sarah. He asked the Board to reconsider extending the centralized sewer to Brett's property. The Board discussed the proposed expansion and issues with obtaining an easement. Trevor Humphrey and Jamie Thomazin will meet with those involved.

- **Motion (4/11/22e)** Moved by Trevor Humphrey, seconded by Harley Wahl to set a subcommittee of Trevor Humphrey & Jamie Thomazin to meet with the property owners regarding obtaining an easement. Motion carried unanimously.

Monthly Sewer Billing request- 13 Pheasant Drive

Kathy Behrends sent a letter requesting forgiveness of two months of sewer bills related to building her house. After discussion, it was moved to not approve her request.

- **Motion (4/11/22f)** Moved by Trevor Humphrey, seconded by Dave Maguire to deny her request and send a letter informing her of the Board's decision. Motion carried unanimously.

Engineers report:

1. New E/One pumps have been ordered. Dave was only able to receive 8 of the 12 ordered. The rest are expected to come in June. Control boxes can also be hard to get. Additionally, there are several new systems being installed requiring new pumps.
3. Dave Brown has been busy with spring start-ups.
4. All four lift stations are working great. The District is still waiting on two bills for pump repair. Dave plans to discuss replacing the piping in another lift station this Fall.
5. The Board discussed replacing emergency call stickers and possibly ordering magnets.
6. Dave has been helping the city of Currie some due to staff changes.

Other:

1. The Board reviewed the Independent Contractor's Agreement and associated job duties. This will become effective July 1, 2022.
 - **Motion (4/11/22g)** Moved by Dave Maguire, seconded by Trevor Humphrey to approve the agreement and job duties as amended. Motion carried unanimously.
2. The Board reviewed Brown Excavating's proposal for maintenance costs for the 2022-2023 contract period. Dave discussed the increase in the number of emergency call-outs and fuel/equipment expenses.
 - **Motion (4/11/22h)** Moved by Trevor Humphrey, seconded by Harley Wahl to accept Brown Excavating's proposal. Motion carried unanimously

Next meeting: May 9, 2022 at 4:00 PM

Adjourn:

- **Motion (4/11/22i)** Moved by Dave Maguire, seconded by Trevor Humphrey to adjourn. Motion carried unanimously.

Respectfully Submitted,

Jon Hoyme
Shetek Area Water & Sewer Commission Secretary