

Regular Meeting of the Shetek Area Water and Sewer Commission November 14, 2022

Members present: Donna Kor, Jon Hoyme, Trevor Humphrey, Dave Maguire, Greg Grant, Jamie Thomazin

Member absent: Valarie Kastner

Others present: Jean Christoffels, Dave Brown, Don Peterson, Bryce Peterson, Brett Huber

Others present via teleconference: Lori Gunnink, Molly Malone

Meeting called to order by Chairman Jamie Thomazin at 4:00 PM

No conflicts of interest were identified.

Minutes:

- **Motion (11/14/22a)** Moved by Greg Grant, seconded by Trevor Humphrey to approve the minutes from the previous meeting. Motion carried unanimously.

Treasurers report:

- **Motion (11/14/22b)** Moved by Donna Kor, seconded by Trevor Humphrey to approve payment of the invoices totaling \$11,596.80. Motion carried unanimously.
- **Motion (11/14/22c)** Moved by Greg Grant, seconded by Dave Maguire to approve payment of the recurring invoices totaling \$27,796.46. Motion carried unanimously.

Engineers report:

1. Quality flow repairs yet to be completed.
2. The siding of the storage building was replaced as previously discussed. Dave received an estimate of \$1,860.00 for painting the replacement siding.
 - **Motion (11/14/22d)** Moved by Jon Hoyme, seconded by Dave Maguire to approve the painting cost for the replacement siding. Motion carried unanimously.
3. Dave discussed the inspection and compliance letter from MPCA. A couple of minor issues were discussed but overall things are ok. One quarterly sample was missed in Spring and a total phosphorus result during discharge came back higher than allowed even though pre-discharge samples were within allowable limits.

Other:

1. The Board discussed the potential expansion and sewer connection at 1643 201st Street – Garvin, MN. After some discussion, it was agreed to check with the District’s attorney on options for annexation.
 - **Motion (11/14/22e)** Moved by Donna Kor, seconded by Greg Grant to approve contacting the District’s attorney for guidance. Motion carried unanimously.

2. The subcommittee gave a report on the status of the easement for Brett Huber's new subdivision. Kevin Carlson is waiting for approval from the rest of the family before proceeding with an easement for his property. Jean Christoffels read the letter that was sent to the Carlson family. Brett Huber thanked the Board for their efforts.
 - **Motion (11/14/22f)** Moved by Trevor Humphrey, seconded by Jon Hoyme to accept the terms as stated in the letter. Motion carried unanimously.
3. The Board discussed the meeting dates for 2023.
 - **Motion (11/14/22g)** Moved by Dave Maguire, seconded by Greg Grant to approve the dates. Motion carried unanimously.
4. The Board discussed the farm lease for 2023.
 - **Motion (11/14/22h)** Moved by Donna Kor, seconded by Trevor Humphrey to approve the farm lease as proposed. Motion carried unanimously.
5. The Board discussed the potential need for the subcommittee to meet again with the Carlson family, if necessary.
 - **Motion (11/14/22i)** Moved by Donna Kor, seconded by Greg Grant to approve the subcommittee to meet with the Carlson family again, if needed. Motion carried unanimously.

Next meeting: December 12, 2022 at 4:00 PM

Adjourn:

- **Motion (11/14/22j)** Moved by Trevor Humphrey, seconded by Dave Maguire to adjourn. Motion carried unanimously.

Respectfully Submitted,

Jon Hoyme
Shetek Area Water & Sewer Commission Secretary