

## **Regular Meeting of the Shetek Area Water and Sewer Commission August 15, 2023**

**Members present:** Donna Kor, Trevor Humphrey, Greg Grant, Valarie Kastner

**Members absent:** Jamie Thomazin, Jon Hoyme, David Maguire

**Others present:** Dave Brown, Sarah Soderholm, Jean Christoffels

The meeting was called to order by Vice-Chair Donna Kor at 4:00 PM.

When identifying any conflicts of interest, Trevor Humphrey identified that his business is bidding on the electrical work for the spec homes proposed by Bluwater Holdings LLC on 1 & 3 Lighthouse Lane.

### **Agenda:**

- **Motion (8/15/23a)** Moved by Greg Grant, seconded by Trevor Humphrey to approve the agenda without additions. Motion carried unanimously.

### **Minutes:**

- **Motion (8/15/23b)** Moved by Greg Grant, seconded by Trevor Humphrey to approve the minutes from the previous meeting. Motion carried unanimously.

### **Treasurers report:**

- **Motion (8/15/23c)** Moved by Valarie Kastner, seconded by Trevor Humphrey to approve payment of the invoices totaling \$5,724.15. Motion carried unanimously.
- **Motion (8/15/23d)** Moved by Greg Grant, seconded by Valarie Kastner to approve payment of the recurring invoices totaling \$26,829.24. Motion carried unanimously.

### **Engineers report:**

1. Dave Brown reported it has been quiet and nothing new.
2. Lift station #1 order issues have been fixed.

### **Other:**

1. Sewer connection of 1&3 Lighthouse Lane: Brett Behrends with Bluwater Holdings asked to connect 1 & 3 Lighthouse Lane to a single grinder and requested a refund for one hot-tap permit fee of \$125.00. The Board discussed Trevor's conflict of interest and found that it was not a conflict since Trevor's business has not been hired by Bluwater Holdings.
  - **Motion (8/15/23e)** Moved by Greg Grant, seconded by Valarie Kastner to allow both properties to connect to a single grinder with the stipulation that a second grinder must be installed once one of the properties is sold to a third party. Motion carried unanimously.

- **Motion (8/15/23f)** Move by Valarie Kastner, seconded by Greg Grant to refund one hot-tap permit fee of \$125.00 to Brett Behrends of Bluwater Holdings. Motion carried unanimously.
- 2. Lift station #3 submain line extension: The estimated costs are as follows: Engineering cost \$3,750.00, Material cost \$7,106.71, and labor estimated between \$12,000 to \$14,000. Estimated revenue is \$22,202 based on the 2023 Sewer Availability Charges (SAC) rates.
  - **Motion (8/15/23g)** Moved by Greg Grant, seconded by Valarie Kastner to approve moving forward with engineering for the extension with the additional expenses, above and beyond the SAC revenue, to be paid by Kopperuds. Motion carried unanimously.
- 3. Lake Sarah extension: The estimated cost for materials, easements, and engineering is \$81,173.94. This does not include labor. Estimated revenue is \$133,212 based on the 2023 Sewer Availability Charges (SAC) rates.
  - **Motion (8/15/23h)** Moved by Greg Grant, seconded by Trevor Humphrey to approve moving forward with engineering for the extension with the additional expenses, above and beyond the SAC revenue, to be paid by the developer and 50% of developer's cost must be paid prior to start of construction. Motion carried unanimously.
- 4. 2023 Delayed Hookups:
  - **Motion (8/15/23i)** Moved by Greg Grant, seconded by Valarie Kastner to approve sending the proposed letter to Marlys Knuth regarding the missing inspection for their existing septic system. Motion carried unanimously.

**Next meeting:** September 11, 2023 at 4:00 PM

**Adjourn:**

- **Motion (8/15/23j)** Moved by Trevor Humphrey, seconded by Valarie Kastner to adjourn. Motion carried unanimously.

Respectfully Submitted,

Valarie Kastner  
Shetek Area Water & Sewer Commission Secretary