

# Regular Meeting of the Shetek Area Water and Sewer Commission

## August 8, 2022

**Members present:** Donna Kor, Jon Hoyme, Trevor Humphrey, Dave Maguire, Greg Grant

**Members present via teleconference:** Jamie Thomazin

**Others present:** Jean Christoffels, Lori Gunnink, Molly Malone, Sarah Soderholm, Brett Huber, Bob Smithback, Kevin Carlson,

**Others present via teleconference:** Dave Brown

Meeting called to order by Vice-Chair Donna Kor at 4:00 PM.

No conflicts of interest were identified.

### Agenda:

- **Motion (8/8/22a)** Moved by Trevor Humphrey, seconded by Greg Grant to approve the agenda. Motion carried unanimously.

### Minutes:

- **Motion (8/8/22b)** Moved by Trevor Humphrey, seconded by Dave Maguire to approve the minutes from the previous meeting. Motion carried unanimously.

### Treasurers report:

- **Motion (8/8/22c)** Moved by Trevor Humphrey, seconded by Greg Grant to approve payment of the invoices totaling \$7,015.14. Motion carried unanimously.
- **Motion (8/8/22d)** Moved by Trevor Humphrey, seconded by Dave Maguire to approve payment of the recurring invoices totaling \$550,542.12. Motion carried unanimously.

### Engineers report:

1. There have been some complaints of smell with the temporary repair of Lift Station #1. Quality Flow has had trouble obtaining the required fitting so the repair has not been completed. It should be completed next week.
2. Service calls seem to be back to normal levels and some more new connections are in process.

### Other:

1. Jean Christoffels gave an update from the subcommittee's meeting regarding the 2023 budget and rate review. The budget and rates were reviewed by Jon Hoyme and Trevor Humphrey. It was the subcommittee's recommendation to approve the 2023 budget as proposed and to increase that 2023 rates by 3%.
  - **Motion (8/8/22e)** Moved by Trevor Humphrey, seconded by Dave Maguire to approve 2023 budget as proposed. Motion carried unanimously.
  - **Motion (8/8/22f)** Moved by Dave Maguire, seconded by Greg Grant to approve a 3% rate increase for 2023. Motion carried unanimously.
2. The Board reviewed the August Newsletter.
  - **Motion (8/8/22g)** Moved by Trevor Humphrey, seconded by Greg Grant to approve the newsletter. Motion carried unanimously.

3. Sarah Soderholm gave an update on the 2022 delayed hookups. No follow-up is needed since all inspections/connections have been completed.
4. Brett Huber went over his history on Lake Sarah and the proposed subdivision. The struggle with developing this new subdivision is connecting to the centralized sewer because he does not want to install septic systems. He requested the Board's help in finding a solution to allow connection of his property to the centralized sewer. The adjacent landowners were present to ask questions about his subdivision and inquire about the potential location of the sewer main and associated easement. Jean Christoffels showed a map of where the potential sewer main/easement could be. Another option would be to bore under the lake; however, the MN Department of Natural Resources prefers the Board consider this route only as a last resort. Kevin Carlson proposed a longer, alternative route with the opportunity for more connections; however, Dave Brown was unsure if that number of connections could sustain the pressure needed for such a long sewer main. After considerable discussion involving the impacted individuals, it was agreed to form a subcommittee to look in to the options and have further discussion with the effected parties.
  - **Motion (8/8/22h)** Moved by Dave Maguire, seconded by Greg Grant to form a subcommittee of Jon Hoyme, Trevor Humphrey, and Jamie Thomazin. Motion carried unanimously.

At 4:55 pm, Trevor Humphrey exited the meeting.

6. Jean Christoffels discussed the growing number of campers on lots without sewer connections.
  - **Motion (8/8/22i)** Moved by Jon Hoyme, seconded by Dave Maguire to table to next meeting. Motion carried unanimously.

**Next meeting:** September 12, 2022 at 4:00 PM

**Adjourn:**

- **Motion (8/8/22j)** Moved by Dave Maguire, seconded by Greg Grant to adjourn. Motion carried unanimously.

Respectfully Submitted,

Jon Hoyme  
Shetek Area Water & Sewer Commission Secretary