

Regular Meeting of the Shetek Area Water and Sewer Commission July 11, 2022

Members present: Donna Kor, Jon Hoyme, Trevor Humphrey, Dave Maguire

Members absent: Jamie Thomazin, Greg Grant

Others: Dave Brown, Jean Christoffels, Lori Gunnink, Molly Malone

Meeting called to order by Vice Chair Donna Kor at 4:00 PM.

No conflicts of interest were identified.

Agenda:

- **Motion (7/11/22a)** Moved by Dave Maguire, seconded by Trevor Humphrey to approve the agenda. Motion carried unanimously.

Minutes:

- **Motion (7/11/22b)** Moved by Dave Maguire, seconded by Trevor Humphrey to approve the minutes from the previous meeting. Motion carried unanimously.

Treasurers report:

- **Motion (7/11/22c)** Moved by Trevor Humphrey, seconded by Dave Maguire to approve payment of the invoices totaling \$48,900.67. Motion carried unanimously.
- **Motion (7/11/22d)** Moved by Trevor Humphrey, seconded by Dave Maguire to approve payment of the recurring invoices totaling \$12,717.18. Motion carried unanimously.

Engineers report:

1. Dave Brown discussed some smell issues with the temporary repair on Lift Station 1.
 - **Motion (7/11/22e)** Moved by Dave Maguire, seconded by Trevor Humphrey to proceed with the repairs. Motion carried unanimously.
2. The July 4th holiday weekend was very busy.
3. Some discussion occurred regarding the sewer connection at 23 Sandbar Road.
4. Overall, there are 6 new connections in progress and 5 more yet to go.
5. The Board discussed the potential new subdivisions on the west side of Lake Sarah and the inlet of Lake Shetek. Further discussion will occur at the August meeting once Dave Brown has had a chance to look into the cost of expansion.

Other:

1. The Board review the delinquent sewer bill list.
 - **Motion (7/11/22f)** Moved by Trevor Humphrey, seconded by Dave Maguire to approve the letter to be sent out to the delinquent sewer bills. Motion carried unanimously.

2. Rate Review/Preliminary Budget subcommittee will meet on Thursday, July 14 at 7:30 a.m. to discuss the 2023 budget and rates. Jon Hoyme and Trevor Humphrey volunteered to be on the subcommittee.

- **Motion (7/11/22g)** Moved by Dave Maguire, seconded by Trevor Humphrey to approve the subcommittee of Jon Hoyme and Trevor Humphrey to meet with Jean Christoffels to discuss the 2023 budget and rates. Motion carried unanimously.

Next meeting: August 8, 2022 at 4:00 PM

Adjourn:

- **Motion (7/11/22h)** Moved by Dave Maguire, seconded by Trevor Humphrey to adjourn. Motion carried unanimously.

Respectfully Submitted,

Jon Hoyme
Shetek Area Water & Sewer Commission Secretary