

## **Regular Meeting of the Shetek Area Water and Sewer Commission June 13, 2022**

**Members present:** Donna Kor, Jon Hoyme, Trevor Humphrey, Dave Maguire, Greg Grant

**Members Absent:** Jamie Thomazin

**Others:** Dave Brown, Jean Christoffels, Sarah Soderholm

**Others present via teleconference:** Molly Malone, Lori Gunnink

Meeting called to order by Vice Chair Donna Kor at 4:00 PM.

No conflicts of interest were identified.

### **Minutes:**

- **Motion (6/13/22a)** Moved by Dave Maguire, seconded by Trevor Humphrey to approve the minutes from the previous meeting. Motion carried unanimously.

### **Treasurers report:**

- **Motion (6/13/22b)** Moved by Trevor Humphrey, seconded by Greg Grant to approve payment of the invoices totaling \$58,429.64. Motion carried unanimously.
- **Motion (6/13/22c)** Moved by Trevor Humphrey, seconded by Dave Maguire to approve payment of the recurring invoices totaling \$26,036.65. Motion carried unanimously.

### **Engineers report:**

1. Dave Brown has had a busy spring with lots of service and repairs.
2. Lift Station #1 had a seal fail that needed to be repair. Inlet piping will need some additional work this Fall during lower sewage flows.
3. Several new homes and hook ups are in the process of connecting to the centralized sewer.
4. Cell phone reception continues to be an issue in the lakes area especially over the weekends. The differences between Verizon, At&t and First Net coverage were discussed.

### **Other:**

1. The Board discussed adding addition and approving agenda to the Board's agenda.
  - **Motion (6/13/22d)** Moved by Trevor Humphrey, seconded by Dave Maguire to approve adding the amended proposal for maintenance costs from Brown Excavating to the agenda. Motion carried unanimously.
2. Dave Brown discussed the error on his previous proposal for maintenance costs from July 2022 - June 2023. The overall total was reduced to \$118,465.
  - **Motion (6/13/22e)** Moved by Trevor Humphrey, seconded by Dave Maguire to accept Brown Excavating's amended proposal. Motion carried unanimously.
3. Sarah Soderholm discussed the delinquent sewer bill process; the delinquent sewer bill list cannot be created until after July 1. The Board reviewed delinquent sewer bill letter.

- **Motion (6/13/22f)** Moved by Trevor Humphrey, seconded by Dave Maguire to approve sending delinquent sewer bill letters to accounts identified as delinquent after July 1, 2022. Motion carried unanimously.
- 4. Jean Christoffels gave an update on the proposed easement for Brett Huber's potential subdivision. The current owner has no interest in discussing a sewer easement on their property. Dave Brown will investigate obtaining a cost estimate for an alternative route.

**Next meeting:** July 11, 2022 at 4:00 PM

**Adjourn:**

- **Motion (6/13/22g)** Moved by Dave Maguire, seconded by Trevor Humphrey to adjourn. Motion carried unanimously.

Respectfully Submitted,

Jon Hoyme  
Shetek Area Water & Sewer Commission Secretary