

Regular Meeting of the Shetek Area Water and Sewer Commission June 12, 2023

Members present: Donna Kor, Jon Hoyme, Dave Maguire, Greg Grant, Valarie Kastner, Trevor Humphrey

Members absent: Jamie Thomazin

Others present: Jean Christoffels, Dave Brown, Sarah Soderholm, Carolyn McDonald, Jeff Barstad, Matt Kopperud, Dawn Kopperud

Others present via teleconference: Molly Malone, Lori Gunnink

Meeting called to order by Vice-Chair Donna Kor at 4:00 p.m.

No conflicts of interest were identified.

Approve agenda:

- **Motion (6/12/23a)** Moved by Greg Grant, seconded by Dave Maguire to move the sewer permit request for 6 Pheasant Drive to the beginning of the meeting and approve the agenda as amended. Motion carried unanimously.

Sewer permit – 6 Pheasant Drive:

Jean discussed the request for a grinder station for 6 Pheasant Drive. Three lots are combined. The home has a septic system with a delayed hookup and the landowner is requesting to install a grinder station for a camper.

- **Motion (6/12/23b)** Moved by Trevor Humphrey, seconded by Greg Grant to approve the proposed letter requiring the septic system to be inspected. Motion carried unanimously.
- **Motion (6/12/23c)** Moved by Trevor Humphrey, seconded by Dave Maguire to authorize a hot-tap permit be issued for the installation of a grinder station for the camper. Motion carried unanimously.

Sewer connection – 1794 201st Street:

Matt and Dawn Kopperud were present to discuss connecting to the centralized sewer. Their home is approximately 1,600 feet from the sewer line and they are asking the Board to considering covering some of the cost to extend the sewer main to their property. The Board discussed the potential cost and timeline for a decision. Donna Kor asked for a cost estimate prior to making a decision. If the landowners need to put in a septic system, they requested the Board consider allowing a delayed hookup for this property if the centralized sewer is extended in the future.

- **Motion (6/12/23d)** Moved by Greg Grant, seconded by Trevor Humphrey to table discussion to the next meeting so Dave Brown can compile a cost estimate. Motion carried unanimously.

Minutes:

- **Motion (6/12/23e)** Moved by Trevor Humphrey seconded by Valarie Kastner to approve the minutes. Motion carried unanimously.

Treasurers report:

- **Motion (6/12/23f)** Moved by Dave Maguire, seconded by Trevor Humphrey to approve payment of the invoices totaling \$68,649.01. Motion carried unanimously.
- **Motion (6/12/23g)** Moved by Greg Grant, seconded by Trevor Humphrey to approve payment of the recurring invoices totaling \$27,810.90. Motion carried unanimously.

Engineers report:

1. Dave Brown discussed a request by Mason Township to remove the grass and soil from the center of the cul-de-sac at the end of Sioux Trail. The Township has trouble plowing this area in the winter. This change would cause the District to adjust some equipment. Dave Brown will do some additional research.
2. Dave Brown went over the quote for replacement of grinder stations lids. About 80 were replaced using FEMA funds but others still need replacing. Dave will put together a plan and bring it back to the Board at their next meeting.
3. The Board went over Brown Excavating's operation and maintenance proposal for July 2023 - June 2024.
 - **Motion (6/12/23h)** Moved by Trevor Humphrey, seconded by Valarie Kastner to approve the proposal. Motion carried unanimously.
4. Spring discharge was completed. All was ok.

Other:

- a. Jon Hoyme requested another Board member take over secretary duties. Dave Maguire nominated Valarie Kastner and she agreed.
 - **Motion (6/12/23/i)** Moved by Trevor Humphrey, seconded by Dave Maguire to appoint Valarie Kastner as secretary. Motion carried unanimously.
- b. The Board reviewed a handout for realtors about the District.
 - **Motion (6/12/23/j)** Moved by Dave Maguire, seconded by Greg Grant to approve the handout. Motion carried unanimously.

- c. Sarah Soderholm discussed the delinquent sewer bills. Delinquent bills are determined after July 1. In case there is no meeting, Sarah requested the Board allow her to determine the delinquent bills after July 1st and authorize her to send the letter as presented.
 - **Motion (6/12/23/k)** Moved by Greg Grant, seconded by Trevor Humphrey to authorize Sarah to determine the delinquent sewer bills and approve the letter.
Motion carried unanimously.

Next meeting: Monday, July 10, 2023 at 4:00 p.m.

Adjourn:

Motion (6/12/23l) Moved by Valarie Kastner, seconded by Dave Maguire to adjourn.
Motion carried unanimously.

Respectfully Submitted,

Jon Hoyme
Shetek Area Water & Sewer Commission Secretary