

## **Regular Meeting of the Shetek Area Water and Sewer Commission March 11, 2024**

**Members present:** Jamie Thomazin, Donna Kor, Trevor Humphrey, Jon Hoyme, David Maguire, Greg Grant, Valarie Kastner

**Others present:** Dave Brown, Sarah Soderholm, Jean Christoffels, Rick Nordahl

**Others present via teleconference:** Lori Gunnink

The meeting was called to order by Chairman Jamie Thomazin at 4:00 PM.

No conflicts of interest were identified.

### **Agenda:**

- **Motion (3/11/24a)** Moved by Greg Grant, seconded by Donna Kor to approve the agenda. Motion carried unanimously.

### **Public Hearing - SAWS District Ordinance:**

A public hearing was held regarding the proposed amendments to the Shetek Area Water and Sewer District Ordinance, Article 2, Section 202 about the connection of seasonal campers to the centralized sewer and removal of exceptions for properties with delays of abandonment for their existing septic systems. Chairman Jamie Thomazin opened the public hearing. Rick Nordahl was present and asked when a permit is needed, who will be enforcing it, and what is the definition of a seasonal camper. A letter was received from Sarah Perry against the proposed changes requiring connection to the centralized sewer for seasonal campers. Jamie Thomazin also received a call from Dean Salmon in support of the purposed changes.

- **Motion (3/11/24b)** Moved by John Hoyme, seconded by Greg Grant to close the public hearing. Motion carried unanimously.
- **Motion (3/11/24c)** Moved by Trevor Humphrey, seconded by David Maguire to approve the purposed changes to Shetek Area Water and Sewer District Ordinance. Motion carried unanimously.

### **Approval of Minutes:**

- **Motion (3/11/24d)** Moved by Trevor Humphrey, seconded by Jon Hoyme to approve the minutes from the previous meeting. Motion carried unanimously.

### **Treasurers report:**

- **Motion (3/11/24e)** Moved by Trevor Humphrey, seconded by Donna Kor to approve payment of the invoices totaling \$13,591.12. Motion carried unanimously.
- **Motion (3/11/24f)** Moved by Trevor Humphrey, seconded by Donna Kor to approve payment of the recurring invoices totaling \$47,210.55. Motion carried unanimously.

- **Motion (3/11/24g)** Moved by David Maguire, seconded by Trevor Humphrey to approve payment to MN Pump Works totaling \$925.82. Motion carried unanimously.

**Maintenance Providers Report:**

There was a leak in the force main on South Shore Drive. The leak has been repaired and Dave Brown turned it into insurance. Insurance has indicated that the leak is not covered since the force main was not insured. Dave still needs to bring in some black dirt and reseed the area.

**Other:**

- a. Carlson sewer easement: The estimate for Kevin Carlson's easement was \$5,800. He now wants \$10,000. He feels the estimated amount is not equivalent with the rest of the families' amount.
  - **Motion (3/11/24h)** Moved by Trevor Humphrey, seconded by Donna Kor to approve increasing Kevin Carlson's easement amount to \$10,000. Motion carried unanimously.
- b. The Board discussed the 50% of the extension costs needed from Mr. Huber prior to installation of the sewer main for his development.
  - **Motion (3/11/24i)** Moved by Donna Kor, seconded by Trevor Humphrey to approve requiring 50% of Infrastructure/engineering, easement and other benefit costs, totaling \$87,160.00, prior to start of construction. Motion carried unanimously.
- c. 2024 Delayed Hook up
  - **Motion (3/11/24j)** Moved by David Maguire, seconded by Greg Grant to approve sending a letter to Milton & Daris Schuur requiring a valid Certificate of Compliance. Motion carried unanimously.
- d. Independent Contract Agreement.
  - **Motion. (3/11/24k)** moved by Trevor Humphrey, seconded by Jon Hoyme to approve the Independent Contractor's Agreement without changes. Motion carried unanimously.

**Next meeting:** April 8, 2024 at 4:00 PM

**Adjourn:**

- **Motion (3/11/24l)** Moved by David Maguire, seconded by Trevor Humphrey to adjourn. Motion carried unanimously.

Respectfully Submitted,

Valarie Kastner  
Shetek Area Water & Sewer Commission Secretary