

Regular Meeting of the Shetek Area Water and Sewer Commission May 13, 2024

Members present: Jamie Thomazin, Donna Kor, Trevor Humphrey, Jon Hoyme, David Maguire, Greg Grant, Valarie Kastner

Others present via teleconference: Lori Gunnink, Molly Malone

Others present: Dave Brown, Sarah Soderholm, Jean Christoffels, Marc & Janna Milbradt

The meeting was called to order by Chairman Jamie Thomazin at 4:00 PM.

No conflicts of interest were identified.

Agenda:

- **Motion (5/13/2024a)** Moved by Trevor Humphrey, seconded by Donna Kor to approve the agenda with one addition to appoint one member to attend the fraud inquiry for the State Audit. Motion carried unanimously.

Janna Milbradt- sewer bill:

Marc and Janna Milbradt were present to request waiving late fees and an NSF charge for 6 Park Ave. The property was sold on contract for deed and the owner failed to pay the sewer bills.

- **Motion (5/13/2024b)** Moved by Trevor Humphrey, seconded by Jon Hoyme to waive late fees totaling \$95.87. Motion carried unanimously

Minutes:

- **Motion (5/13/2024c)** Moved by Greg Grant, seconded by Jon Hoyme to approve the minutes from the previous meeting. Motion carried unanimously.

Treasurers report:

- **Motion (5/13/2024d)** Moved by Trevor Humphrey, seconded by David Maguire to approve payment of the invoices totaling \$149,615.03. Motion carried unanimously.
- **Motion (5/13/2024e)** Moved by Greg Grant, seconded by Jon Hoyme to approve payment of the recurring invoices totaling \$14,602.72. Motion carried unanimously.

Engineers report:

1. Spring start up is going ok. Just a few small issues.
2. Extension of the centralized sewer for Brett Huber's subdivision is around 70% complete. The Carlson family will be connecting in the fall.
3. Lift Station #2 on Valhalla Road continues to have the alarm turn on during damp weather. The electrical issue continues to cause the pump to turn off.
4. First round weed spraying is done.

5. Pre-discharge sampling will occur tomorrow.

Other:

1. Representative from Board for fraud inquiry on May 22.
 - **Motion (5/13/2024f)** Moved by David Maguire seconded by Donna Kor to appoint Jon Hoyme to attend the fraud inquiry. Motion carried unanimously.
2. Delayed Hook-up update
 - **Motion (5/13/2024g)** Moved by Trevor Humphrey, seconded by David Maguire to allow Marlys Knuth to submit a late inspection. Motion carried unanimously.

Next meeting: June 10, 2024 at 4:00 PM

Adjourn:

- **Motion (5/13/2024h)** Moved by Trevor Humphrey, seconded by David Maguire to adjourn. Motion carried unanimously.

Respectfully Submitted,

Valarie Kastner
Shetek Area Water & Sewer Commission Secretary