

Regular Meeting of the Shetek Area Water and Sewer Commission February 12, 2024

Members present: Donna Kor, Jon Hoyme, David Maguire, Greg Grant, Valarie Kastner

Others present: Sarah Soderholm, Jean Christoffels

Others present via teleconference: David Brown, Lori Gunnick

Absent members: Jamie Thomazin, Trevor Humphrey

The meeting was called to order by Vice-Chair Donna Kor at 4:00 PM.

No conflicts of interest were identified.

Agenda:

- **Motion (2/12/2024a)** Moved by David Maguire, seconded by Jon Hoyme to approve the agenda. Motion carried unanimously.

Minutes:

- **Motion (2/12/2024b)** Moved by Greg Grant, seconded by David Maguire to approve the minutes from the previous meeting. Motion carried unanimously.

Treasurers report:

- **Motion (2/12/2024c)** Moved by David Maguire, seconded by Jon Hoyme to approve payment of the invoices totaling \$9,879.03. Motion carried unanimously.
- **Motion (2/12/2024d)** Moved by Greg Grant, seconded by David Maguire to approve payment of the recurring invoices totaling \$298,129.87. Motion carried unanimously.

Maintenance Providers Report:

1. Things are going pretty smooth. Dave Brown indicated that he had only 5 calls in the last 2 weeks.
2. Five new commercial pumps have been purchased.
3. With more homes being built on Jayvee Lane and Royal Oaks Road, Dave is hoping no more flushing of the sewer main will be needed.

Other:

1. Labor quote for Lake Sarah extension:
 - **Motion (2/12/2024e)** Moved by Jon Hoyme, seconded by Greg Grant to approve the labor quote of \$88,450 from B&H Excavating for the Lake Sarah extension. Motion carried unanimously.
2. Labor quote for Lift station #3 submain line extension:
 - **Motion (2/12/2024f)** Moved by Greg Grant, seconded by Jon Hoyme to approve the

labor quote of \$21,110 from B&H Excavating for the Lift station #3 submain line extension. Motion carried unanimously.

3. 2024 Spring Newsletter:

➤ **Motion (2/12/2024g)** Moved by Greg Grant, seconded by David Maguire to approve the spring newsletter be sent out with February sewer bills. Motion carried unanimously.

4. 2023 Delayed hook up update: Marlys Knuth has not completed an inspection to maintain her delayed connection. Two letters have previously been sent.

➤ **Motion (2/12/2024h)** Moved by David Maguire, seconded by Greg Grant to approve sending the letter, as presented, to Marly Knuth indicating she must connect to the centralized sewer by June 15, 2024. Motion carried unanimously.

5. 2023 Inventory:

➤ **Motion (2/12/2024i)**. Moved by Jon Hoyme, seconded by Greg Grant to approve the 2023 inventory list completed by Sarah Soderholm and David Brown. Motion carried unanimously.

Next meeting: March 11, 2024 at 4:00 PM

Adjourn:

➤ **Motion (2/12/24j)** Moved by Jon Hoyme, seconded by David Maguire to adjourn. Motion carried unanimously.

Respectfully Submitted,

Valarie Kastner
Shetek Area Water & Sewer Commission Secretary