

Regular Meeting of the Shetek Area Water and Sewer Commission May 11, 2020

Members present via teleconference: Jamie Thomazin, Dave Maguire, Trevor Humphrey, Jon Hoyme, Donna Kor, Greg Grant, Harley Wahl

Others via teleconference: Dave Brown, Jim Jens, Lori Gunnink

Others present on-site: Sarah Soderholm, Jean Christoffels

Pursuant to notice, the meeting was called to order via teleconference by Chairman Jamie Thomazin at 4:00 PM.

No conflicts of interest were identified.

Minutes:

- **Motion (5/11/2020a)** Moved by Harley Wahl, seconded by Donna Kor to approve the minutes from the previous meeting. Motion carried unanimously via roll call vote.

Treasurers report:

- **Motion (5/11/2020b)** Moved by Harley Wahl, seconded by Trevor Humphrey to approve payment of the invoices totaling \$28,840.25. Motion carried unanimously via roll call vote.

Engineers report:

1. Currently, finishing spring discharge. Sampling results were good and didn't require treatment.
2. Commercial pumps were upgraded at Schreier's on Shetek and the beach house at Lake Shetek State Park. Electrical connections were also moved outside the station to reduce moisture exposure. Four more commercial pumps may be upgraded over the summer.
3. The last elbow needing replacement on Benjamin's Road was replaced and a plugged curb-stop on the north side of Lake Sarah will be repaired this week.
4. Another 22 pumps have been repaired and almost all repairs are complete.

Other:

1. Discussed information from attorney regarding record retention.
 - **Motion (5/11/2020c)** Moved by Trevor Humphrey, seconded by Dave Maguire to adopt Murray County's record retention schedule and authorize the Chairman to sign. Motion carried unanimously via roll call vote.
2. The Board reviewed the maintenance proposal from Brown Excavating for July 2020- June 2021.
 - **Motion (5/11/2020d)** Moved by Dave Maguire, seconded by Donna Kor to approve the

- proposal. Motion carried unanimously via roll call vote.
3. Discussed sewer assessment regarding a lot split on Pleasantview Road. The Board discussed splitting the assessment and who would be responsible for payment. The Board's consensus was to set a policy that a lot split with an existing sewer assessment may be split between lots or paid in full at the buyer and seller's discretion.
 - **Motion (5/11/2020e)** Moved by Greg Grant, seconded by Harley Wahl to approve the policy regarding a lot split with an existing sewer assessment. Motion carried unanimously via roll call vote.
 4. In follow-up from the previous meeting, the Board discussed amending the ordinance to include a variance process. Since an amendment is not needed immediately, the consensus was to postpone until a subcommittee can meet due to the current pandemic.

Next meeting: June 8, 2020 at 4:00 PM

Adjourn:

- **Motion (5/11/2020f)** Moved by Greg Grant, seconded by Harley Wahl to adjourn. Motion carried unanimously via roll call vote.

Respectfully Submitted,

Jon Hoyme
Shetek Area Water & Sewer Commission Secretary