

Regular Meeting of the Shetek Area Water and Sewer Commission December 9, 2019

Members present: Jamie Thomazin, Harley Wahl, Trevor Humphrey, Donna Kor, Jon Hoyme

Members absent: Dave Maguire, Greg Grant

Others: Dave Brown, Sarah Soderholm, Jim Jens, Fran Larson

Meeting was called to order by Chairman Jamie Thomazin at 4:00 PM.

No conflicts of interest were identified.

Minutes:

- **Motion (12/9/19a)** Moved by Trevor Humphrey, seconded by Harley Wahl to approve the minutes from the October 29th meeting. Motion carried unanimously.
- **Motion (12/9/19b)** Moved by Trevor Humphrey, seconded by Donna Kor to approve the minutes from the November 12th meeting. Motion carried unanimously.

Treasurers report:

- **Motion (12/9/19c)** Moved by Trevor Humphrey, seconded by Harley Wahl to approve payment of the invoices totaling \$41,232.49. Motion carried unanimously.

Engineers report:

1. Phase I and Phase II hazard mitigation work is completed. No complaints regarding the changes thus far. Dave did find two locations that the insurance adjuster should look at due to settling of the basin.

Other:

1. Discussed the sale of District-owned equipment.
 - **Motion (12/9/19d)** Moved by Trevor Humphrey, seconded by Donna Kor to accept the proposed sale price of \$1,000 for the camera with the conditions that there be no charge for future camera usage and no increase on Brown Excavating's 2020 contract related to camera fees. Motion carried unanimously.
 - **Motion (12/9/19e)** Moved by Trevor Humphrey, seconded by Donna Kor to accept the proposed sale price of \$750 for the pontoon. Motion carried unanimously.
2. The Board discussed the proposed subdivision by the Sweetman family including cost estimates and sewer details of the proposed area for development. Conversations will continue with the Board as planning continues. The Board will do some further investigation into engineering costs and installation of the forcemain and curb stops.
3. Discussed ending the well usage agreement with Roger Verly due the additions of more homes in the area.

- **Motion (12/9/19f)** Moved by Harley Wahl, seconded by Donna Kor to send letter to landowner about discontinuing well usage. Motion carried unanimously.
- 4. Discussion was had regarding the liability waiver from the District's insurance company.
 - **Motion (12/9/19g)** Moved by Donna Kor, seconded by Jon Hoyme to not waive the liability limits established by Statute. Motion carried unanimously.
- 5. The 2020 rates document was reviewed. Sewer camera rate will need to be removed.
 - **Motion (12/9/19h)** Moved by Harley Wahl, seconded by Donna Kor to approve the 2020 rates as amended. Motion carried unanimously.
- 6. Discussed the 2018 SAWS audit exit meeting. Everything was ok.
- 7. Meeting dates for 2020 were reviewed.
 - **Motion (12/9/19i)** Moved by Harley Wahl, seconded by Donna Kor to approve 2020 meeting dates. Motion carried unanimously.
- 8. Reviewed the 2020 farm lease and agreed to keep the same rate.
 - **Motion (12/9/19j)** Moved by Donna Kor, seconded by Harley Wahl to approve the 2020 farm lease and contact lessee about renting in 2020. Motion carried unanimously.
- 9. The Board discussed a letter received from the Minnesota Rural Water Association.
 - **Motion (12/9/19k)** Moved by Jon Hoyme, seconded by Harley Wahl to send a letter of support regarding their onsite technical and training program. Motion carried unanimously.

Next meeting: January 13, 2019 at 4:00 PM

Adjourn:

- **Motion (12/9/19l)** Moved by Harley Wahl, seconded by Donna Kor to adjourn. Motion carried unanimously.

Respectfully Submitted,



Jon Hoyme
Shetek Area Water & Sewer Commission Secretary