

Regular Meeting of the Shetek Area Water and Sewer Commission November 12, 2019

Members present: Jamie Thomazin, Harley Wahl, Trevor Humphrey, Donna Kor, Greg Grant, Dave Maguire, Jon Hoyme

Others: Dave Brown, Sarah Soderholm, Jean Christoffels, Chuck Vasgaard, Jim Jens, Bill Sweetman, Fran Larson

Meeting called to order by Chairman Jamie Thomazin at 4:00 PM

No conflicts of interest were identified.

Proposed Sweetman Subdivision:

Bill Sweetman and Fran Larson were present to ask questions and discuss the sewer costs for a potential subdivision near the inlet of Lake Shetek. Jon Peterson with Bolton & Menk had done an initial estimate of \$81,400 for the main line. A representative of the SAWS Board will plan to attend their preliminary discussion with the Planning Commission on November 21, 2019.

2020 Insurance Renewal:

Chuck Vasgaard presented three options from the League of Minnesota Cities for the 2020 insurance renewal based on feedback from the Board at a previous meeting.

- **Motion (11/12/19a)** Moved by Jon Hoyme, seconded by Greg Grant to renew insurance at the appraised values after January 1st with no premium increase for 1 year. Motion carried unanimously.

Minutes:

- **Motion (11/12/19b)** Moved by Trevor Humphrey, seconded by Harley Wahl to approve the minutes from the previous meeting. Motion carried unanimously.

Treasurers report:

- **Motion (11/12/19c)** Moved by Trevor Humphrey, seconded by Dave Maguire to approve payment of the invoices totaling \$53,307.22 contingent upon verifying the shipping costs and quantity received from Minnesota Pump Works. Motion carried unanimously.

Engineers report:

1. Pre-discharge samples have been taken. Discharge may be started a bit earlier than normal due to cold temperatures and ice conditions at discharge location.
2. Discussed response from landowners on hazard mitigation letters.

3. Dave Brown also discussed marking for winter snow removal to prevent damage as Gopher One does not do locates for snow removal.

Other:

1. Discussed rate increase, special 2-year debt service surcharge and special meeting with Murray County Board of Commissioners.
 - **Motion (11/12/19d)** Moved by Trevor Humphrey, seconded by Harley Wahl to approve the rate increase as proposed with a special debt service surcharge of \$10 per month per user for two years. Motion carried unanimously.
2. The Board reviewed a newsletter to notify users of the rate increase.
 - **Motion (11/12/19e)** Moved by Trevor Humphrey, seconded by Harley Wahl to approve sending out the newsletter with the November sewer bills. Motion carried unanimously.
3. The 2020 Budget was discussed along with the fund balance report.
 - **Motion (11/12/19f)** Moved by Trevor Humphrey, seconded by Donna Kor to approve the budget as presented. Motion carried unanimously.
4. Ownership of the camera and pontoon was discussed. Dave Brown will research values for the next meeting.
 - **Motion (11/12/19g)** Moved by Greg Grant, seconded by Donna Kor to table decision until the next meeting. Motion carried unanimously.
5. The Board discussed what additional information will be needed to make a decision on the sewer costs of the proposed Sweetman subdivision. They also discussed who could attend the Planning Commission meeting.

Next meeting: December 9, 2019 at 4:00 PM

Adjourn:

- **Motion (11/12/19h)** Moved by Donna Kor, seconded by Trevor Humphrey to adjourn. Motion carried unanimously.

Respectfully Submitted,



Jon Hoyme
Shetek Area Water & Sewer Commission Secretary