

Regular Meeting of the Shetek Area Water and Sewer Commission August 12, 2019

Members present: Jamie Thomazin, Donna Kor, Trevor Humphrey, Harley Wahl, Dave Maguire

Members absent: Greg Grant, Jon Hoyme

Others: James Jens, Lori Gunnink, Dave Brown, Blake Heronimus, Jean Christoffels, Sarah Soderholm, and Tim Aberson

Meeting called to order by Chairman Jamie Thomazin at 4:05 PM and Roll Call taken.

Sewer connection – Lot 7, West Shore Acres

Tim Aberson discussed separating Lots 6 and 7 of West Shore Acres; currently combined with one ring charge. Tim asked for explanation of sewer fees associated with splitting these two lots where the new owner would have their own grinder rather than a shared one. The required fees would be a Sewer Accessibility Charge (SAC) - \$9,959 (2019 amount), approximately \$10,000 for grinder and installation, and then the monthly utility fees.

- **Motion (8/12/19a)** Moved by David Maguire, seconded by Harley Wahl to appoint Jean Christoffels as acting secretary due to absence of SAWS Secretary Jon Hoyme.

Minutes:

- **Motion (8/12/19b)** Moved by Harley Wahl, seconded by David Maguire to approve the minutes as amended from the previous meeting. Motion carried unanimously.

Treasurers report:

- **Motion (8/12/19c)** Moved by Trevor Humphrey, seconded by Donna Kor to approve payment of the invoices totaling \$6,753.92. Motion carried unanimously.

Dave Brown questioned whether the Board considered quarterly billing similar to other sewer districts; potential savings from less postage costs, postcards and labor. Jean will check with Heidi.

Jamie noted the current ledger balance shows a healthy balance, however, a debt payment due this week will cause SAWS to borrow additional funds from the County.

Engineers report:

1. New connections on Dylan's Lookout, Deer Path and Lakeview Drive for new homes; Dianne Barstad property connection will be completed this week.
2. The ponds are in good shape and will be ready for a fall discharge; did have problems with spray resistant weeds but have under control after spraying six (6) times.
3. Issue with the State Park's service line will need to jet clean it and have SAWS bill the State Park for all costs.

4. With the addition of another home on JayVee Lane, may be able to discontinue the Verly Well Agreement; wait until all connections are made to ensure sufficient flush of the sewer main.

Other:

1. August Newsletter.
 - **Motion (8/12/19d)** Moved by Trevor Humphrey, seconded by Harley Wahl to approve the August Newsletter as presented. Motion carried unanimously.
2. Routine Preventative Maintenance Contracts.
 - **Motion (8/12/19e)** Moved by Donna Kor, seconded by David Maguire to decline the annual Ziegler Cat maintenance contracts. Motion carried unanimously.
3. FEMA Public Assistance Update. FEMA completed their review of Phase I with a proposed reimbursement of \$174,837.41, which is approximately \$1,800 less than invoice submittals. When the review was completed, no hazard mitigation for Phase I was included; FEMA will conduct another review prior to moving forward with payment. Phase II is estimated around \$150,000 reimbursement and will be processed by the State and not FEMA.
4. Sarah requested permission from SAWS to include an Aquatic Invasive Species (AIS) flyer with this month's utility bills and newsletter.
 - **Motion (8/12/19f)** Moved by Harley Wahl, seconded by David Maguire to approve the addition of the AIS flyer with the August SAWS utility bills.
5. Jamie highlighted the insurance information included with the meeting's packet. Board Members were asked to review the entire appraisal report prior to September's meeting when Insurance Agent, Chuck Vasgaard, will attend to discuss. SAWS has 90 days from the date of the Appraisal to comment or appeal any of the amounts.
6. Jamie, and County Staff, received calls from a seasonal resident concerned about the monthly utility costs; it was explained that, barring a study, seasonal sites tend to require more grinder repairs due to lower usage.

Next meeting: September 9, 2019, at 4:00 PM

Adjourn:

- **Motion (8/12/19g)** Moved by Harley Wahl, seconded by Donna Kor to adjourn. Motion carried unanimously.

Respectfully Submitted,

Jean Christoffels
Acting Shetek Area Water & Sewer Commission Secretary