

Regular Meeting of the Shetek Area Water and Sewer Commission February 11, 2019

Members Present: Jamie Thomazin, Harley Wahl, Donna Kor, Trevor Humphrey, Dave Maguire, Greg Grant, Jon Hoyme

Others: Dave Brown, Blake Heronimous, Sarah Soderholm, Jean Christoffels, Lori Gunnick

Meeting called to order by Chairman Jamie Thomazin at 4:00 PM

Minutes:

- **Motion (2/11/19a)** Moved by Trevor Humphrey, seconded by Dave Maguire to approve the minutes from the previous meeting. Motion carried unanimously.

Treasurers report:

- **Motion (2/11/19b)** Moved by Harley Wahl, seconded by Trevor Humphrey to approve payment of the invoices totaling \$9,978.14. Motion carried unanimously.

Engineers report:

1. Maintenance and service calls have been relatively routine for this time of the year.
2. Snow is piling up. The pond road is the worst and is getting hard to keep open.
3. The second stage of the flood recovery and the work yet to be completed was discussed.

Other

1. Much discussion was had regarding the independent contractor's agreement and request for proposal documents. The Board discussed the bidding process, insurance requirements, use of subcontractors and the timeframe for the process. The Board agreed to table the discussion until a few questions can be investigated further.
 - **Motion (2/11/19c)** Moved by Trevor Humphrey, seconded by Dave Maguire to table discussions until next meeting. Motion carried unanimously.
2. Discussed Ordinance amendments.
 - **Motion (2/11/19d)** Moved by Donna Kor, seconded by Harley Wahl to send the Ordinance amendments on to the attorney for review. Motion carried unanimously.
3. Discussed 2018 inventory. One price regarding a seal will be amended.
 - **Motion (2/11/19e)** Moved by Trevor Humphrey, seconded by Dave Maguire to approve inventory as amended. Motion carried unanimously.
4. Discussed routine maintenance contracts from Ziegler.
 - **Motion (2/11/19f)** Moved by Trevor Humphrey, seconded by Donna Kor to turn down the contracts. Motion carried unanimously.
5. Some discussion was had regarding a few landowners that had contacted Board members with questions.

6. Discussed the selection process for Phase I flood recovery. Sarah Soderholm will draft a summary of the Board's answers to submit to FEMA.
 - **Motion (2/11/19g)** Moved by Donna Kor, seconded by Trevor Humphrey to have the Chairman sign the summary. Motion carried unanimously.
7. The Board further discussed Phase II of flood recovery. Quote from Brown Excavating was amended to include an additional commercial property.
 - **Motion (2/11/19h)** Moved by Jon Hoyme, seconded by Dave Maguire to approve the quote and allow Dave Brown to begin work on Phase II. Motion carried unanimously.
8. Discussed the final delayed hookup not in compliance. The next step is for the attorney to move forward with a court order to mandate the connection.
 - **Motion (2/11/19i)** Moved by Harley Wahl, seconded by Greg Grant to approve the deadline of June 15, 2019 for connection. Motion carried unanimously.

Next meeting: March 11, 2019 at 4:00 PM

Adjourn:

- **Motion (2/11/19j)** Moved by Harley Wahl, seconded by Greg Grant to adjourn. Motion carried unanimously.

Respectfully Submitted,

Jon Hoyme
Shetek Area Water & Sewer Commission Secretary