

Regular Meeting of the Shetek Area Water and Sewer Commission January 14, 2019

Members present: Jamie Thomazin, Harley Wahl, Trevor Humphrey, Dave Maguire, Greg Grant, Jon Hoyme

Members absent: Donna Kor

Others: Dave Brown, Blake Heronimous, Jim Jens, Sarah Soderholm

Meeting called to order by Chairman Jamie Thomazin at 4:00 PM

Election of officers:

- **Motion (1/14/19a)** Moved by Harley Wahl, seconded by Greg Maguire to retain the same officers. Motion carried unanimously.

Minutes:

- **Motion (1/14/19b)** Moved by Harley Wahl, seconded by Trevor Humphrey to approve the minutes from the previous meeting. Motion carried unanimously.

Treasurers report:

- **Motion (1/14/19c)** Moved by Trevor Humphrey, seconded by Harley Wahl to approve payment of the invoices totaling \$6,960.94. Motion carried unanimously.

Engineers report:

1. An update on site inspections with FEMA was given. Site inspections went well and they will be having a follow-up meeting on January 16.
2. An update on the 2018 inventory was given and it will be reviewed at the next meeting.

Other:

1. A letter from Kevin & Susan Carlson regarding sewer connection on parcel #15.160.002.0. After much discussion, it was the consensus of the Board that more information was needed before a decision can be determined.
 - **Motion (1/14/19d)** Moved by Trevor Humphrey, seconded by David Maguire to send a letter to the landowner explaining the additional information needed. Motion carried unanimously
2. The Board discussed the independent contractor agreement and request for proposals document. Dave Brown and Sarah Soderholm will review and bring back to the Board in February.
 - **Motion (1/14/19e)** Moved by Trevor Humphrey, seconded by Greg Grant to have Dave & Sarah revise and present changes to the Board. Motion carried unanimously.

3. Discussion was had regarding questions from Darrin Grogan related to monthly sewer billing due to the recent house fire. The consensus of the Board was that the landowner will be contacted to further discuss his plans and the options available.

Next meeting: February 11, 2019 at 4:00 PM

Adjourn:

- **Motion (1/14/19f)** Moved by Harley Wahl, seconded by Trevor Humphrey to adjourn. Motion carried unanimously.

Respectfully Submitted,

Jon Hoyme
Shetek Area Water & Sewer Commission Secretary