

## **Regular Meeting of the Shetek Area Water and Sewer Commission October 8, 2018**

**Members present:** Jamie Thomazin, Harley Wahl, Trevor Humphrey, Dave Maguire, Greg Grant, Jon Hoyme, Donna Kor

**Others:** Blake Heronimous, Dave Brown, Jim Jens, Sarah Soderholm, Jean Christoffels, Chuck Vasgaard

Meeting called to order by Chairman Jamie Thomazin at 4:00 PM

### **Minutes:**

- **Motion (10/8/18a)** Moved by Trevor Humphrey, seconded by Greg Grant to approve the minutes from the previous meeting. Motion carried unanimously.

### **Treasurers report:**

- **Motion (10/8/18b)** Moved by Trevor Humphrey, seconded by Harley Wahl to approve payment of the invoices totaling \$5,811.07. Motion carried unanimously.

### **League of Minnesota Cities Insurance:**

Discussion was had with Chuck Vasgaard on current insurance coverage and additional options. A variety of topics were discussed including the estimated cost of coverage for 2019, potential 2018 dividend, possible coverage for grinders, alarm panels, and other associated equipment, liability coverage and need for the excess liability coverage. All these options will be explored further prior to renewal for 2019.

### **Final 2019 Budget:**

Several changes were suggested on expenditures related to the 2019 final budget. Since an increased number of newer pumps are currently in operation, it was estimated that the parts & labor-related line items could be reduced by approximately \$5,000 each to balance the budget.

- **Motion (10/8/18c)** Moved by Harley Wahl, seconded by Trevor Humphrey to make these budget changes. Motion carried unanimously.
- **Motion (10/8/18d)** Moved by Trevor Humphrey, seconded by Greg Grant to approve the budget as amended. Motion carried unanimously.

### **League of Minnesota Cities Insurance:**

After reviewing the 2019 budget, further discussion was had on insurance coverage for 2019.

- **Motion (10/8/18e)** Moved by Harley Wahl, seconded by Donna Kor to retain Chuck Vasgaard as insurance agent. Motion carried unanimously.

Dave Brown, Blake Heronimous, Sarah Soderholm, and Jean Christoffels will meet to review, and update insurance values as needed for renewal.

**Engineers report:**

1. Pre-discharge samples have been taken and sent in to see where the levels are prior to November discharge.
2. Phase 3 continues to be looked into as mitigation for future flooding.
3. 10 Owanka Lane had an electric issue that needed to be found and resolved.

**Other:**

1. Jamie Thomazin, Dave Brown, Blake Heronimous, and Sarah Soderholm will attend the Applicant Briefing for public assistance.
2. The remaining delinquent sewer bills were discussed.
  - **Motion (10/8/18f)** Moved by Trevor Humphrey, seconded by Harley Wahl to assess the remaining delinquent sewer bill on to their taxes. Motion carried unanimously.

The SAWS Board closed this portion of the meeting pursuant to Minnesota Statute 13D.05 Subd. 3.c 3; to consider the sale of parcel #11-220-0011.

**Next meeting:** November 13, 2018 at 4:00 PM

**Adjourn:**

- **Motion (10/8/18g)** Moved by Harley Wahl, seconded by Donna Kor to adjourn. Motion carried unanimously.

Respectfully Submitted,

Jon Hoyme  
Shetek Area Water & Sewer Commission Secretary