

Regular Meeting of the Shetek Area Water and Sewer Commission February 12, 2018

Members present: Jamie Thomazin, Harley Wahl, Donna Kor, Trevor Humphrey

Present by phone: Jon Hoyme

Others: Dave Brown

Meeting called to order by Chairman Jamie Thomazin at 4:00 PM

Minutes:

- **Motion (2/12/18a)** Moved by Harley Wahl, seconded by Donna Kor to approve the minutes from the previous meeting. Motion carried unanimously.

Treasurers report:

- **Motion (2/12/18b)** Moved by Trevor Humphrey, seconded by Harley Wahl to approve payment of the invoices with the addition of two easements of \$46 each for a total of \$14,246.85. Motion carried unanimously.
There were five comments read and discussed regarding the increase in monthly rates.

Engineers report:

1. There was a complaint made regarding a smell at the lift station. A new fan motor was ordered. It was found that the power line was not heavy enough. This will be taken care of in the spring. It was temporarily fixed until then.
2. Trevor reported on a conversation with a property owner clarifying the rate increase. He is going to talk to Jean Christoffels about the matter.

Other:

1. The new Bylaws were discussed.
 - **Motion (2/12/18c)** Moved by Harley Wahl, seconded by Trevor Humphrey to accept the changes. Motion carried unanimously.
2. The Board discussed the utility easement.
 - **Motion (2/12/18d)** Moved by Trevor Humphrey, seconded by Harley Wahl to accept the easement. Motion carried unanimously.
3. The year-end inventory was discussed.
 - **Motion (2/12/18e)** Moved by Trevor Humphrey, seconded by Harley Wahl to approve the inventory. Motion carried unanimously.
4. Discussion on any March newsletter additions was put on hold until next meeting.

5. Routine preventative maintenance contracts were discussed.
 - **Motion (2/12/18f)** Moved by Harley Wahl, seconded by Trevor Humphrey to leave them as is. Motion carried unanimously.
6. Discussion was had on the state audit.
 - **Motion (2/12/18g)** Moved by Harley Wahl, seconded by Trevor Humphrey to approve the audit. Motion carried unanimously.

Next meeting: March 12, 2018, at 4:00 PM

Adjourn:

- **Motion (2/12/18h)** Moved by Harley Wahl, seconded by Trevor Humphrey to adjourn. Motion carried unanimously.

Respectfully Submitted,

Donna Kor
Acting Shetek Area Water & Sewer Commission Secretary