

Regular Meeting of the Shetek Area Water and Sewer Commission January 8, 2018

Members present: Jamie Thomazin, Harley Wahl, Donna Kor, Jon Hoyme

Members absent: Trevor Humphrey

Others: Dave Brown, Blake Heronimous, Bill Oliver, Jim Jens, Lori Gunnink, Jean Christoffels.

Meeting called to order by Chairman Jamie Thomazin at 4:00 PM

Election of officers:

- **Motion (1/8/18a)** Moved by Donna Kor, seconded by Harley Wahl to cast a unanimous ballot to retain the same officers as 2017. Motion carried unanimously.

Minutes:

- **Motion (1/8/18b)** Moved by Harley Wahl, seconded by Donna Kor to approve the minutes from the previous meeting. Motion carried unanimously.

Treasurers report:

- **Motion (1/8/18c)** Moved by Donna Kor, seconded by Harley Wahl to approve payment of the invoices totaling \$26,921.64. The bill from Quality Flow will be reimbursed by insurance as a result of damages to the electrical panel and cabinet from the lightning strike to Lift Stations #2. Motion carried unanimously.
- There were a few questions and comments concerning the increase in monthly rates.

Engineers report:

1. The panel was replaced on the lift station as well as the relay.
2. Report of some smell by lift station. The vent had frozen up in the cold weather. The exhaust fan is being replaced and others checked.
3. Blake will have year end report on repair records for next meeting.
4. Discussed air release plans for updates in the coming year.

Other:

1. The Board reviewed the certificate of compliance list for delayed hook ups. Three have not responded since the second deadline has passed. A letter will be sent indicating that sewer connection must be completed by June 15, 2018 or a formal legal response will be initiated.
 - **Motion (1/8/18d)** Moved by Donna Kor, seconded by Harley Wahl to send a letter to those still not in compliance requiring connection to the sewer system by June 15, 2018. Motion carried unanimously.
2. The report on dividends from the League of Minnesota Cities was reviewed.

3. An update on the agreement with the City of Currie was given. The MPCA is waiting for a report from Jon Peterson and the surveyor so that the process can be completed.
4. Trevor and Jon met with Jean and Sarah to update parts of the bylaws. They will be reviewed by our attorney and then brought to the board at next month's meeting.
5. Jamie met with the staff concerning the audit and all came out well.

Next meeting: February 12, 2018, at 4:00 PM

Adjourn:

- **Motion (1/8/118e)** Moved by Donna Kor, seconded by Harley Wahl to adjourn. Motion carried unanimously.

Respectfully Submitted,

Jon Hoyme
Shetek Area Water & Sewer Commission Secretary