

## **Regular Meeting of the Shetek Area Water and Sewer Commission December 11, 2017**

**Members present:** Jamie Thomazin, Harley Wahl, Trevor Humphrey, Jon Hoyme

**Members absent:** Donna Kor

**Others:** Dave Brown, Bill Oliver, Lori Gunnink, Sarah Soderholm, Jean Christoffels

Meeting called to order by Chairman Jamie Thomazin at 4:00 PM

### **Minutes:**

- **Motion (12/11/17a)** Moved by Harley Wahl, seconded by Trevor Humphrey to approve the minutes from the previous meeting. Motion carried unanimously.

### **Treasurers report:**

- **Motion (12/11/17b)** Moved by Trevor Humphrey, seconded by Harley Wahl to pay the invoices totaling \$2,884.00. Motion carried unanimously.

### **Engineers report:**

1. An estimated cost for Bolton & Menk to complete the survey for the sewer pipe easement was presented to the Board.
  - **Motion (12/11/17c)** Moved by Trevor Humphrey, seconded by Harley Wahl to have Bolton & Menk complete the survey for \$1350.00. Motion carried unanimously.
2. Pond discharge has been completed. Second pond could not be discharged at this time.
3. Lift Station 2 cabinet will be switched out by Quality Flow from lightning strike in October. As soon as we receive paperwork, it should be forwarded on to insurance.

### **Other:**

1. The agreement was approved by Currie's city council concerning the easement and sewer discharge pipe. The agreement will be presented to the County Commissioners on the December 19, 2017. The City of Currie has applied for their MPCA permit which SAWS will pay for and also half of the cost of repair bill of the discharge pipe. Those bills will be processed once the County Board has approved the agreement.
2. The farm lease of pond ground was reviewed- 27.1 acres for a total cost of \$4,742.50. Renter will be contacted to see if they would like to keep renting the land.
  - **Motion (12/11/17d)** Moved by Harley Wahl, seconded by Trevor Humphrey to approve the lease. Motion carried unanimously.
3. Review of the 2018 rates and permit and SAC fees.
  - **Motion (12/11/17e)** Moved by Trevor Humphrey, seconded by Harley Wahl to accept the rates. Motion carried unanimously.
4. The 2018 meeting schedule was reviewed.

- **Motion (12/11/17f)** Moved by Harley Wahl, seconded by Trevor Humphrey to approve the schedule. Motion carried unanimously.
- 5. The possible addition of video conferencing to the bylaws was discussed. Trevor Humphrey and Jon Hoyme will meet with Sarah Soderholm to look at bylaw language and bring a draft to an upcoming meeting.
- 6. The December newsletter was reviewed.
  - **Motion (12/11/17g)** Moved by Trevor Humphrey, seconded by Harley Wahl to approve sending out the newsletter. Motion carried unanimously.

**Next meeting:** January 8, 2018, at 4:00 PM

**Adjourn:**

- **Motion (12/11/17h)** Moved by Harley Wahl, seconded by Trevor Humphrey to adjourn. Motion carried unanimously.

Respectfully Submitted,

Jon Hoyme  
Shetek Area Water & Sewer Commission Secretary