

Regular Meeting of the Shetek Area Water and Sewer Commission October 9, 2017

Members present: Jamie Thomazin, Harley Wahl, Trevor Humphrey, Donna Kor, Jon Hoyme
Others: Dave Brown, Blake Heronimous, Bill Oliver, Jim Jens, Lori Gunnick

Meeting called to order by Chairman Jamie Thomazin at 4:00 PM

Minutes:

- **Motion (10/9/17a)** Moved by Trevor Humphrey, seconded by Harley Wahl to approve the minutes from the previous meeting. Motion carried unanimously.

Treasurers report:

- **Motion (10/9/17b)** Moved by Harley Wahl, seconded by Donna Kor to pay the invoice of \$810.00 from Slayton Plumbing and Heating. Motion carried unanimously.
- **Motion (10/9/17c)** Moved by Trevor Humphrey, seconded by Donna Kor to pay the invoices totaling \$34,703,86. Motion carried unanimously.

Engineers report:

1. Dave Brown reported on the onsite inspections at three properties with delayed hookups- 16 Eastlick Trail, 18 Eastlick Trail, and 7 Deerpath Road. The Board agreed no further action needed to be taken.
 - **Motion (10/9/17d)** Moved by Donna Kor, seconded by Trevor Humphrey to have letters sent to all three properties concerning the results of the inspection. Motion carried unanimously.

Other:

1. Letters have been sent to all properties with delayed hookups requiring up to date certificates of compliance and follow up is progressing.
2. The Board received a report from Jon Peterson concerning the capacity of existing grinders at the Edgewater Bay campground expansion. He indicated that the existing grinders should be sufficient to handle the expansion.
3. Dave Brown reviewed the MPCA inspection report. The phosphorus level was high and needed to be monitored before the scheduled discharge this year. A phosphorus only sample will be taken in about 2 weeks prior to the discharge sample. If the phosphorus reading is high, treatment may be required before the discharge takes place.
4. The Board reviewed the agreement with the City of Currie related to the shared discharge pipe. Several changes were suggested. The attorney will make changes and send agreement to the City of Currie and its attorney for review.
 - **Motion (10/9/17e)** Moved by Trevor Humphrey, seconded by Harley Wahl to send

the agreement to the City of Currie and its attorney for review after changes have been made. Motion carried unanimously.

5. Bylaws will be reviewed by Jon Hoyme and Trevor Humphrey. They will meet with Sarah Soderholm to write up suggested changes related to including two seasonal members on the Board.
6. The Board reviewed an appeal letter received from property owners on Forman Road related to SAC assessment. After discussion, the Board upheld its previous decision to charge the SAC at the current 2017 rates.
 - **Motion (10/9/17f)** Moved by Harley Wahl, seconded by Trevor Humphrey to uphold the Board's previous decision and to send a letter explaining their decision including the 2018 SAC rates. Motion carried unanimously.
7. The Board reviewed outstanding sewer bills. Two have been paid and three remain outstanding. This will be discussed again at the next meeting.

Next meeting: November 13, 2017 at 4:00 PM

Adjourn:

- **Motion (10/9/17g)** Moved by Donna Kor, seconded by Harley Wahl to adjourn. Motion carried unanimously.

Respectfully Submitted,

Jon Hoyme
Shetek Area Water & Sewer Commission Secretary